



**BROWNS VALLEY CITY COUNCIL MEETING
BROWNS VALLEY PUBLIC LIBRARY MEETING ROOM**

Monday June 8, 2026 - 5:30 P.M.

AGENDA

Call to order

Pledge of Allegiance

Roll Call: Mike Heck Tony Miller Jerry Johnson Jan Biewer Devan Dobbs

Others in attendance: Jodi Hook-Hansen, Tony Serocki, Bernice Piechowski, Terry Biewer

Absent:

Additions or Corrections to the Meeting Agenda: Motion _____ Seconded _____

Consent Agenda

➤ Approval of May 26, 2026 Regular Meeting Minutes

➤ Approval of all expenditures
For a grand total of \$113,353.29
Wages: June 1st = \$12,949.11
Claims: June 8th = \$100,404.18

➤ Treasurer report

➤ Delinquency report

Department Reports:

New Business:

➤ Approval of Transient Merchant License Application \$15.00 per day- Fireside Burger Box (Julie Birchem)

➤ Renewal of CD's 8249 and 3895

➤ Approval of hiring Steven Johnson as an independent contractor as a tour guide for the Sam Brown Cabin, with compensation to be paid through a 1099 arrangement.

➤ Approval of Resolution 26-16 a Resolution accepting a donation to the City total donations of \$1000.00 from Greg & Cari Haanen

➤ Approval of Resolution 26-17 a Resolution Approving 2026 Election Judges for Presidential Nomination Primary, State Primary and General Elections.

➤ Wastewater System / MPCA Notice of Violation-
Authorize City staff and the City Engineer to prepare a Release Prevention Plan for submission to the Minnesota Pollution Control Agency, review repair and replacement options for the force main, and investigate available funding sources for the proposed improvements

➤ Approval of Revised Quote for Grinder Lift Station Pump Repair

Dates:

June 19th Closed-Holiday

June 26-28 Browns Valley Days

Items for council to consider for future: Sales Tax / Tier Pricing / Strategic Planning / Budget

Next scheduled meeting:

Monday June 22 at 5:30 p.m.

Adjournment: Time _____

CITY OF BROWNS VALLEY

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*Check Summary Register©

Batch: Claims060826

	Name	Check Date	Check Amt	
10100	PRAIRIE SUN BANK			
13791e	Prairie Sun Bank	05/28/26	\$61.65	deposit slips
13793e	VERIZON WIRELESS	06/08/26	\$100.64	Ambulance cell
13794e	CENEX FLEET FUELING	06/12/26	\$479.90	#6 Fire Department
13795e	VISA	06/14/26	\$376.33	gas to New Ulm for water testing
13796e	VISA	06/14/26	\$414.35	BVHS paint and supplies reimbursed on 5/5/26
13797e	VISA	06/14/26	\$704.80	repairs
13798e	VALLEY TELEPHONE CO	06/15/26	\$868.83	2871,2872,2243, lift stations
13799e	AFLAC	06/02/26	\$588.54	
13800e	AFLAC	06/03/26	\$169.24	dental insurance
13801e	IRS	06/02/26	\$3,495.27	Federal
13802e	MN DEPT OF REVENUE	06/03/26	\$533.29	
13803e	MN DEPT OF REVENUE	06/02/26	\$877.00	Comm Water
13804e	PUBLIC EMPLOYEES RETIREMENT AS	06/02/26	\$1,470.24	
13806e	TRAVERSE ELECTRIC COOP, INC	06/15/26	\$68.03	monthly statement (water)
22760	FIRST INDEPENDENT BANK-LEASE	06/01/26	\$18,650.76	Principal
22782	AFSCME #65	06/08/26	\$48.46	Arlene Reinart
22783	AVEL ECARE LLC OPERATING	06/08/26	\$911.40	May 2026
22784	BRIAN D KOEHN, CPA, PLLC	06/08/26	\$1,500.00	audit of financial services year end 2025
22785	BROWNS VALLEY HARDWAREHANK INC	06/08/26	\$1,158.33	lawn mower blades
22786	BROWNS VALLEY HARDWAREHANK INC	06/08/26	\$24.98	library toilet repairs
22787	BUSINESS CARD	06/08/26	\$175.38	scale
22788	CARQUEST OF ORTONVILLE	06/08/26	\$12.75	fogger
22789	Creatively Ewe Web Design	06/08/26	\$508.19	May 7 through June 2 website maintenance
22790	DAKOTA WASTE SOLUTIONS	06/08/26	\$1,347.48	spring citywide cleanup
22791	ENGAN ASSOCIATES	06/08/26	\$30,190.07	Sam Brown Construction Documents 60% Complete
22792	FERGUSON WATERWORKS #2516	06/08/26	\$1,405.80	360 AMR MIN SUBSCRIPTION
22793	FOLSOM TOWNSHIP	06/08/26	\$3,009.80	agreement of 10% of Dollar General taxes
22794	GREAT PLAINS FIRE	06/08/26	\$994.48	Engine I repairs pump shift
22795	MIDWEST TAPE LLC	06/08/26	\$74.93	digital books and videos
22796	MIKE JACOBSON	06/08/26	\$400.00	June
22797	MINNESOTA DEPT OF HEALTH	06/08/26	\$772.00	Community Water Supply Service Connection Fee
22798	MN ASSOCIATION OF SMALL CITIES	06/08/26	\$383.50	2026-2027 membership dues
22799	Roberts County Landfill	06/08/26	\$81.62	spring citywide cleanup
22800	SAFETY-KLEEN SYSTEMS, INC.	06/08/26	\$256.55	parts washer solvent
22801	THEIN WELL	06/08/26	\$315.00	annual inspection of pumps & wells 051926
22802	VALLEY FAMILY FOODS LLC	06/08/26	\$29.48	Acct #42
22803	ES OPCO USA LLC	06/08/26	\$2,350.00	mosquito spray
22804	WIDSETH SMITH NOLTING & ASSOC.	06/08/26	\$25,595.11	BV Water Supply & Treatment System Improvements
	Total Checks		\$100,404.18	

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Payments

Current Period: June 2026

Cash Payment	E 601-49400-212 Motor Fuels	gas to New Ulm for water testing		\$200.20
Invoice				
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE	sweeper repairs		\$176.13
Invoice				
Transaction Date	5/29/2026	PRAIRIE SUN BANK 10100	Total	\$376.33
Refer	3332 VISA	Ck# 013796E 6/14/2026		
Cash Payment	E 101-45000-220 Repair/Maint Supply (GE	BVHS paint and supplies reimbursed on 5/5/26		\$324.36
Invoice				
Cash Payment	E 101-45000-220 Repair/Maint Supply (GE	Kubota lawn mower tires		\$45.00
Invoice				
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE	Kubota lawn mower tires		\$44.99
Invoice				
Transaction Date	5/29/2026	PRAIRIE SUN BANK 10100	Total	\$414.35
Refer	3333 VISA	Ck# 013797E 6/14/2026		
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE	repairs		\$704.80
Invoice				
Transaction Date	5/29/2026	PRAIRIE SUN BANK 10100	Total	\$704.80
Refer	3334 ENGAN ASSOCIATES	Ck# 022791 6/8/2026		
Cash Payment	E 101-41940-300 Professional Srvs (GENE	Sam Brown Construction Documents 60% Complete		\$30,190.07
Invoice	902.01-07	5/29/2026	Project SBCab	
Transaction Date	6/1/2026	PRAIRIE SUN BANK 10100	Total	\$30,190.07
Refer	3335 DAKOTA WASTE SOLUTIONS	Ck# 022790 6/8/2026		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	spring citywide cleanup		\$1,347.48
Invoice	145382	5/28/2026		
Transaction Date	6/1/2026	PRAIRIE SUN BANK 10100	Total	\$1,347.48
Refer	3336 THEIN WELL	Ck# 022801 6/8/2026		
Cash Payment	E 601-49400-300 Professional Srvs (GENE	annual inspection of pumps & wells 051926		\$315.00
Invoice	10076	5/27/2026		
Transaction Date	6/1/2026	PRAIRIE SUN BANK 10100	Total	\$315.00
Refer	3337 VALLEY TELEPHONE	Ck# 013798E 6/15/2026		
Cash Payment	E 602-49450-321 Telephone	2871,2872,2243, lift stations		\$171.47
Invoice				
Cash Payment	E 101-41000-321 Telephone	2127, Fax Village Hall		\$37.93
Invoice				
Cash Payment	E 101-41000-321 Telephone	2110, Phone, Village Hall		\$452.74
Invoice				
Cash Payment	E 211-45500-321 Telephone	2318, 2125, Library		\$46.79
Invoice				
Cash Payment	E 101-43000-321 Telephone	2846, Maintenance Dept.		\$79.00
Invoice				
Cash Payment	E 101-41000-321 Telephone	wifi Community Center		\$80.90
Invoice				
Transaction Date	6/1/2026	PRAIRIE SUN BANK 10100	Total	\$868.83
Refer	3338 AVEL ECARE MEDICAL GROUP PC	Ck# 022783 6/8/2026		
Cash Payment	E 410-42153-300 Professional Srvs (GENE	May 2026		\$911.40
Invoice	17169	5/29/2026		
Transaction Date	6/1/2026	PRAIRIE SUN BANK 10100	Total	\$911.40

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Payments

Current Period: June 2026

Refer	3339	BROWNS VALLEY HARDWARE HA	Ck# 022785 6/8/2026		
Cash Payment	E 101-43000-220	Repair/Maint Supply (GE	lawn mower blades		\$136.97
Invoice					
Cash Payment	E 101-45000-220	Repair/Maint Supply (GE	lawn mower blades		\$136.96
Invoice					
Cash Payment	E 101-42260-210	Operating Supplies (GE	fire dept supplies		\$187.95
Invoice					
Cash Payment	E 601-49400-220	Repair/Maint Supply (GE	water tower repairs		\$484.82
Invoice					
Cash Payment	E 101-43000-220	Repair/Maint Supply (GE	sweeper repairs		\$132.30
Invoice					
Cash Payment	E 601-49400-220	Repair/Maint Supply (GE	water repairs		\$55.95
Invoice					
Cash Payment	E 101-41000-200	Office Supplies (GENER	city hall office supplies		\$5.39
Invoice					
Cash Payment	E 101-43000-210	Operating Supplies (GE	shop supplies		\$9.00
Invoice					
Cash Payment	E 601-49400-210	Operating Supplies (GE	shop supplies		\$4.49
Invoice					
Cash Payment	E 602-49450-210	Operating Supplies (GE	shop supplies		\$4.50
Invoice					
Transaction Date	6/1/2026	PRAIRIE SUN BANK	10100	Total	\$1,158.33
Refer	3340	VESERIS	Ck# 022803 6/8/2026		
Cash Payment	E 101-43000-216	Chemicals and Chem Pr	mosquito spray		\$1,175.00
Invoice	105613020	5/28/2026			
Cash Payment	E 101-45000-216	Chemicals and Chem Pr	mosquito spray		\$1,175.00
Invoice	105613020	5/28/2026			
Transaction Date	6/1/2026	PRAIRIE SUN BANK	10100	Total	\$2,350.00
Refer	3341	FOLSOM TOWNSHIP	Ck# 022793 6/8/2026		
Cash Payment	E 101-41000-442	Property taxes	agreement of 10% of Dollar General taxes		\$3,009.80
Invoice					
Transaction Date	6/1/2026	PRAIRIE SUN BANK	10100	Total	\$3,009.80
Refer	3342	AFSCME #65	Ck# 022782 6/8/2026		
Cash Payment	G 101-21707	Union Dues	Arlene Reinart		\$48.46
Invoice					
Transaction Date	6/1/2026	PRAIRIE SUN BANK	10100	Total	\$48.46
Refer	3343	MIKE JACOBSON	Ck# 022796 6/8/2026		
Cash Payment	E 101-42400-300	Professional Svcs (GENE	June		\$400.00
Invoice					
Transaction Date	6/1/2026	PRAIRIE SUN BANK	10100	Total	\$400.00
Refer	3344	BUSINESS CARD	Ck# 022787 6/8/2026		
Cash Payment	E 211-45500-429	Misc Grant Items for Rei	scale		\$13.36
Invoice					
Cash Payment	E 211-45500-437	Tapes/CD s/Movies	DVD's		\$37.91
Invoice					
Cash Payment	E 211-45500-435	Books and Pamphlets	books		\$124.11
Invoice					
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total	\$175.38
Refer	3345	MIDWEST TAPE LLC	Ck# 022795 6/8/2026		

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Payments

Current Period: June 2026

Cash Payment	E 211-45500-429 Misc Grant Items for Re	digital books and videos		\$74.93
Invoice	508944188			
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$74.93
Refer	3346 VALLEY FAMILY FOODS LLC	Ck# 022802	6/8/2026	
Cash Payment	E 211-45500-210 Operating Supplies (GE	Acct #42		\$29.48
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$29.48
Refer	3347 BROWNS VALLEY HARDWARE HA	Ck# 022786	6/8/2026	
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	library toilet repairs		\$24.98
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$24.98
Refer	3348 Creatively Ewe Web Design	Ck# 022789	6/8/2026	
Cash Payment	E 101-41000-309 Software & Design	May 7 through June 2 website maintenance		\$508.19
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$508.19
Refer	3349 MN ASSOCIATION OF SMALL CITI	Ck# 022798	6/8/2026	
Cash Payment	E 101-41110-433 Dues and Subscriptions	2026-2027 membership dues		\$383.50
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$383.50
Refer	3350 AFLAC	Ck# 013799E	6/2/2026	
Cash Payment	G 101-21708 AFLAC			\$588.54
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$588.54
Refer	3351 AFLAC	Ck# 013800E	6/3/2026	
Cash Payment	G 101-21708 AFLAC	dental insurance		\$169.24
Invoice	20260515001073			
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$169.24
Refer	3352 IRS	Ck# 013801E	6/2/2026	
Cash Payment	G 101-21701 Federal Withholding	Federal		\$906.41
Invoice				
Cash Payment	G 101-21703 FICA Tax Withholding	SS & Medicare		\$2,588.86
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$3,495.27
Refer	3353 MN DEPT OF REVENUE SW	Ck# 013802E	6/3/2026	
Cash Payment	G 101-21702 State Withholding			\$533.29
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$533.29
Refer	3354 MN DEPT OF REVENUE ST	Ck# 013803E	6/2/2026	
Cash Payment	E 601-49400-441 Sales tax	Comm Water		\$124.00
Invoice				
Cash Payment	E 603-49500-441 Sales tax	Comm Garbage		\$398.00
Invoice				
Cash Payment	E 603-49500-441 Sales tax	Res Garbage		\$355.00
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK	10100	Total \$877.00
Refer	3355 PUBLIC EMPLOYEES RETIREMEN	Ck# 013804E	6/2/2026	

Payments

Current Period: June 2026

Cash Payment	G 101-21704 PERA			\$1,470.24
Invoice				
Transaction Date	6/3/2026	PRAIRIE SUN BANK 10100	Total	\$1,470.24
Refer	3356 BRIAN D KOEHN, CPA, PLLC	Ck# 022784 6/8/2026		
Cash Payment	E 101-41000-301 Audit & Acct Services	audit of financial services year end 2025		\$1,500.00
Invoice 1517	6/1/2026			
Transaction Date	6/3/2026	PRAIRIE SUN BANK 10100	Total	\$1,500.00
Refer	3357 GREAT PLAINS FIRE	Ck# 022794 6/8/2026		
Cash Payment	E 101-42260-220 Repair/Maint Supply (GE Engine I repairs pump shift			\$994.48
Invoice 9523	5/12/2026			
Transaction Date	6/3/2026	PRAIRIE SUN BANK 10100	Total	\$994.48
Refer	3360 FERGUSON WATERWORKS #2516	Ck# 022792 6/8/2026		
Cash Payment	E 601-49400-309 Software & Design	360 AMR MIN SUBSCRIPTION		\$1,405.80
Invoice 0546240	6/3/2026			
Transaction Date	6/5/2026	PRAIRIE SUN BANK 10100	Total	\$1,405.80
Refer	3361 ROBERTS COUNTY LANDFILL	Ck# 022799 6/8/2026		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	spring citywide cleanup		\$81.62
Invoice 102097	5/19/2026			
Transaction Date	6/5/2026	PRAIRIE SUN BANK 10100	Total	\$81.62
Refer	3362 CARQUEST OF ORTONVILLE	Ck# 022788 6/8/2026		
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE fogger			\$6.38
Invoice 8923-232378	5/11/2026			
Cash Payment	E 101-45000-220 Repair/Maint Supply (GE fogger			\$6.37
Invoice 8923-232378	5/11/2026			
Transaction Date	6/5/2026	PRAIRIE SUN BANK 10100	Total	\$12.75
Refer	3363 TRAVERSE ELECTRIC COOP, INC	Ck# 013806E 6/15/2026		
Cash Payment	E 601-49400-381 Electric Utilities	monthly statement (water)		\$68.03
Invoice				
Transaction Date	6/5/2026	PRAIRIE SUN BANK 10100	Total	\$68.03

Fund Summary

	10100 PRAIRIE SUN BANK
101 GENERAL FUND	\$67,463.30
211 LIBRARY	\$351.56
410 AMBULANCE CAPITAL FUND	\$911.40
414 BVB WATER PROJECT	\$25,595.11
601 WATER FUND	\$3,577.51
602 SEWER FUND	\$323.20
603 REFUSE (GARBAGE) FUND	\$2,182.10
	\$100,404.18

Pre-Written Checks	\$100,404.18
Checks to be Generated by the Computer	\$0.00
Total	
	\$100,404.18

RESOLUTION NO. 26-16

A RESOLUTION ACCEPTING A DONATION TO THE CITY OF BROWNS VALLEY

WHEREAS the City of Browns Valley is authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following entities and individuals have made donations to the City:

<u>Donated by</u>	<u>Purpose</u>	<u>Amount</u>
Haanen Greg/Cari	Fire Department Operating	\$500.00
Haanen Greg/Cari	Ambulance Operating	\$500.00

WHEREAS, all such donations have been contributed for the benefit of the City and its residents, as allowed by law; and

WHEREAS, the City Council finds it appropriate to accept the donations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Browns Valley, Minnesota, as follows:

- 1. The donations described above are hereby accepted and shall be used for their intended purposes, as allowed by law.**
- 2. The City Clerk/Administrator is directed to issue acknowledgments to each donor recognizing receipt of their donation.**

Adopted by the City Council of Browns Valley, Minnesota this 8th day of June, 2026.

Mayor / Acting Mayor

Attested:

City Administrator

RESOLUTION NO. 26-17

**A RESOLUTION APPROVING 2026 ELECTION JUDGES FOR
PRESIDENTIAL NOMINATION PRIMARY, STATE PRIMARY AND
GENERAL ELECTIONS**

BE IT RESOLVED, by the Browns Valley City Council that the following persons are appointed as 2026 Election Judges for the August 11th State Primary and the November 3rd General Election, contingent upon receiving necessary training hours as required by the MN Secretary of State. Their hourly rate of pay will be \$11.41 and mileage reimbursement for training if applicable. City will provide election judges with refreshments along with one meal per shift.

- Melody Gruby
- Alpha Nybo
- Kathy Charette
- Aiyanna Gruettner
- Jennifer Dobbs

BE IT FURTHER RESOLVED, head election judge duties will be performed by Jodi Hook-Hansen, Browns Valley City Clerk/Treasurer. Head Election Judge(s) shall have authority to designate additional election judges should the need arise.

Passed by the City Council of Browns Valley, Minnesota this 8th day of June, 2026.

Mayor / Acting Mayor

Attested:

City Administrator



DAKOTA PUMP & CONTROL

705 QUADDEE DRIVE SW | PO BOX 725 | WATERTOWN, SD 57201
605.886.4672 TOLL FREE: 800.310.4672 FAX: 605.886.4674

www.dakotapumpandcontrol.com

Estimate

Quoted To:

Browns Valley (City of)
PO Box 334
Browns Valley, MN 56219

REVISED

Rev1

10:14 am, May 28, 2026

Date

Estimate #

3/20/2026

10375

Customer Phone

320-695-2110 office

Customer Fax

320-695-2127

Project

Rep

Attn:

Tony Serocki

Grinder Lift Station

Dave

Description

Qty

U/M

Cost

Total

Hydromatic HPGH500 Pump S/N10265584 Repair to Include:
35' Cord Assembly, Bearings, Mechanical Seals, Seal Fail
Assembly, O-rings, Motor Stator, Mineral Oil, Shop Labor

1

ea

6,120.00

6,120.00

Spare Pump: Hydromatic HPGH500 Submersible Sewage Grinder
Pump, 5hp, 230v, 3ph, 3450 rpm, 50' Cord, Sst Lifting Bale

1

ea

9,750.00

9,750.00

*Prices exclude freight, taxes, installation and travel expenses.

*Price valid for 1 week.

*Delivery is 6-8 weeks. Delays can be expected.

*Items not specifically listed or any unforeseen circumstances
would be an additional cost.

*Due to the volatility of the market directly affected from tariffs,
DPC reserves the right to implement pricing adjustments as they
are passed on to us from our suppliers.

Please note: Shortages, costs, lead times and freight are increasing due to global challenges.

As a result, products that are affected by this may need to have price and lead time
confirmed at time of order placement. Unless otherwise noted, this quote does not include
freight and/or applicable taxes. Credit card payments are subject to a 3.5% processing fee.

If Accepted; Payment Terms: Net 30 days from time of shipment.

2% Interest per month will be charged after 30 days.

To purchase the equipment and/or services on this quote please sign and date in the space
provided and return to DPC.

Subtotal

Sales Tax

Total

Customer Signature