



## Browns Valley Regular City Council Meeting Approved Minutes June 8, 2026

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jan Biewer, Tony Miller, and Jerry Johnson. Also in attendance were Library Director Bernice Piechowski, City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

**Absent:** Devan Dobbs

**Others Present:** Laurie Owen

The meeting was called to order at 5:30 p.m. by Mayor Heck.  
The Pledge of Allegiance was recited by those in attendance.

### **Agenda:**

- Upon a motion by Johnson, seconded by Biewer, the Council unanimously approved the agenda with the addition of Laurie Owen to discuss general concerns.

**Visitors:** Laurie Owen appeared before the City Council during the public comment portion of the meeting to discuss several concerns. Ms. Owen addressed issues related to a recent water break involving a fire hydrant, concerns regarding a dumpster located near her property, and lawn mowing and maintenance of neighbor's grass. Council members listened to her comments and discussed the matters presented. Staff provided information regarding the status of the water break and maintenance activities. The Council thanked Ms. Owen for bringing her concerns forward and directed staff to follow up on the items as necessary.

### **Consent Agenda:**

- Upon a motion by Biewer, seconded by Johnson, the Council unanimously approved the May 26, 2026, Regular Meeting Minutes.
- Upon a motion by Miller, seconded by Johnson, the Council unanimously approved the claims totaling \$114,789.27, including wages (June 1<sup>st</sup> = \$12,949.11), and claims (June 8<sup>th</sup>=\$101,840.16).
- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved May's Treasurer Report.
- Upon a motion by Miller, seconded by Johnson, the Council unanimously approved May's Delinquency Report.

### **Department Reports:**

- City Administrator Hook-Hansen reported on administrative activities.
- Library Director Piechowski reported on library activities.
- City Maintenance Supervisor Serocki reported on public works projects.



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- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.
  - Upon a motion by Biewer, seconded by Miller, the Council unanimously approved authorizing the City Attorney to proceed with the abatement process for the properties located at 523 4th Street North (Dennis Gill and/or Cyril Abraham), 37 6th Street North (Terrance Lufkin), 29 6th Street North (Cassandra Barry), 502 3rd Street North (Collen Cloud), and 103 Jefferson Street South (Jason Zeleniak) due to noncompliance with City Ordinance 92.21(C). The ordinance provides that any residential home with water and/or electrical service disconnected for more than seven (7) days is declared a public health nuisance and deemed uninhabitable. Residents are required to vacate the property until utility service has been restored. If residents fail to vacate after receiving written notice from the City, the City shall proceed in accordance with Minnesota Statutes § 463.15–463.261 and seek a judicial order for eviction.

### **New Business:**

- Upon a motion by Miller, seconded by Johnson, the Council unanimously approved the Transient Merchant License Application for Fireside Burger Box (Julie Birchem) at a fee of \$15.00 per day.
- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved renewing CDs #8249 and #3895 at the seven-month special interest rate of 3.45%.
- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved hiring Steven Johnson as an independent contractor to serve as a tour guide for the Sam Brown Cabin, with compensation to be paid through a 1099 arrangement.
- Upon a motion by Miller, seconded by Johnson, the Council unanimously adopted Resolution 26-16, a Resolution Accepting Donations to the City, acknowledging a donation in the amount of \$1,000.00 from Greg and Cari Haanen.
- Upon a motion by Biewer, seconded by Miller, the Council unanimously adopted Resolution 26-17, a Resolution Approving the 2026 Election Judges for the Presidential Nomination Primary, State Primary, and General Elections.
- Upon a motion by Biewer, seconded by Miller, the Council unanimously authorized City staff and the City Engineer to prepare a Release Prevention Plan for submission to the Minnesota Pollution Control Agency (MPCA), review repair and replacement options for the force main, and investigate available funding sources for the proposed improvements.
- Upon a motion by Johnson, seconded by Miller, the Council unanimously approved the revised quote for the purchase of a spare grinder lift station pump, specifically a Hydromatic HPGH500 Submersible Sewage Grinder Pump, 5 HP, 230V, 3-phase, 3450 RPM, with a 50-foot cord and stainless-steel lifting bale, in the amount of \$9,750.00.



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**Dates:**

**June 19<sup>th</sup> Closed-Holiday**

**June 26-28 Sam Brown Valley Days**

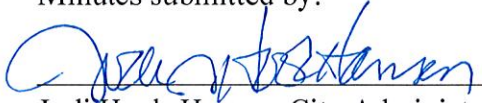
**Items for council to consider for future: Sales Tax / Tier Pricing / Strategic Planning**

**Next scheduled meeting:**

Monday June 22<sup>nd</sup> at 5:30 p.m.

The meeting adjourned at 6:44 p.m.

Minutes submitted by:

  
Jodi Hook-Hansen, City Administrator

Approved by:

  
Mike Heck, Mayor