



## Browns Valley Board of Appeal and Equalization Meeting Approved Minutes April 24, 2026

The Local Board of Appeals and Equalization meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jerry Johnson, Tony Miller, Devan Dobbs, and Jan Biewer. Also in attendance was City Administrator Jodi Hook-Hansen.

### **Absent:**

**Others present:** Traverse County Assessor Kayla Kleindl, Deputy Assessor Nick Rasmussen, and City Maintenance Tony Serocki.

### **Call to Order:**

The April 24, 2026, City Council Local Board of Appeals and Equalization meeting was called to order by Mayor Heck at 10:00 a.m.

### **Approve Agenda:**

Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved the agenda

### **Assessor's Report**

Assessor Kleindl presented the following report:

- Residential Property Values:  
Residential values increased an average of 18%. A time trend of 15.98% resulted in a median ratio of 77.50%.
- Commercial Property Values:  
Commercial values increased an average of 10%. The State five-year study indicated a median ratio of 86.3%, supporting the 10% increase.
- New Construction:  
Total new construction valuation was \$272,800, including:
  - Residential: \$24,500
  - Commercial: \$248,300
- Board Training Requirement:  
Tony Miller is a trained member with certification expiring in 2028. Training is available year-round and must be completed by February 1 each year.
- Office Updates:
  - Sales Information: Available to the public on the Traverse County website.
  - Software Updates: The Assessor's Office has transitioned from handwritten property record cards to computer-generated cards with property sketches. Clerical errors and omissions identified during the transition are being corrected.
  - Property Inspection & Appraisal Notices: Letters are being sent to properties included in the annual quintile inspection, along with questionnaires to collect updated property information and ensure fair and equitable assessments.

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**Public Hearing: Board of Equalization**

The public hearing was opened.

No property owners were present to appeal their assessments, and no written appeals were submitted.

The Assessor's Office confirmed that no appeals or petitions had been filed for the Board's consideration.

**Adjournment**

With no further business to come before the Board, Dobbs made a motion to adjourn the 2026 Board of Appeals and Equalization meeting. Miller seconded the motion. The motion carried unanimously.

The meeting adjourned at 10:14 a.m.

Minutes submitted by:

Approved by:

  
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Jodi Hook-Hansen, City Administrator

  
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Mike Heck, Mayor / Acting Mayor