



**BROWNS VALLEY CITY COUNCIL MEETING
BROWNS VALLEY PUBLIC LIBRARY MEETING ROOM**

Monday April 13, 2026 - 5:30 P.M.

AGENDA

Call to order

Pledge of Allegiance

Roll Call: Mike Heck Tony Miller Jerry Johnson Jan Biewer Devan Dobbs

Others in attendance: Jodi Hook-Hansen, Tony Serocki, Bernice Piechowski, Terry Biewer

Absent:

Additions or Corrections to the Meeting Agenda: Motion _____ Seconded _____

Consent Agenda

- Approval of March 23rd, 2026 Regular Meeting Minutes
- Approval of April 6th, 2026 Board of Appeal and Equalization Meeting Minutes

- For a grand total of \$138,050.08
Wages: April 1st = \$13,102.98
Claims: April 13th = \$124,947.10
- Treasurer report
- Delinquency report

Department Reports:

Unfinished Business:

- City Wide Clean Up

New Business:

- 307 West Broadway-Fence Permit (Kenneth Hansen)
- 115 Jefferson Street North Building Permit (Bradley Raw)
- Consideration of a quote from Eggers Furniture & Flooring for flooring improvements in the Browns Valley Library meeting room. The proposal includes two options:
Option 1: Installation of 20 mil vinyl plank flooring.
Option 2: Installation of 30 mil vinyl plank flooring with Exo scratch-resistant surface.
Both options also include the addition of carpet tile in the kitchenette area and entry walkway.
- Approval to hire employee for Sam Brown Cabin Saturday and Sunday 1-5 PM
- Approval of Resolution 26-12 a Resolution Establishing a Fire Escrow Account Pursuant to Minnesota State Statute 65A.50

Dates:

April 24th - Board of Equalization at 10:00 AM

April 30th Deed compliance to visit in office on Redevelopment Grant

Items for council to consider for future: Sales Tax / Tier Pricing / Strategic Planning

Next scheduled meeting:

Monday April 27th at 5:30 PM

Adjournment: Time _____



Browns Valley Regular City Council Meeting Approved Minutes March 23, 2026

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jan Biewer, Tony Miller, Jerry Johnson, and Devan Dobbs. Also in attendance were Library Director Bernice Piechowski, City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

Absent:

Others Present: John Toelle, Ryan Toelle, Jerry Metz, Darin Gibson, Shayrae Robertson and Tina Bartz.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Agenda:

- Upon a motion by Johnson, seconded by Biewer, the Council unanimously approved the agenda.

Visitors:

- William Langdeaux's fencing permit for 221 4th Street South was approved on March 09, 2026 contingent upon compliance with all applicable city ordinances, including requirements related to potentially dangerous dogs. Shayrae Robertson, present on behalf of the household, was informed by the City Attorney and Code Enforcement of the applicable regulations and expectations. An extension of 30 days was granted to complete replacement of the fencing.

Consent Agenda:

- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved the March 9, 2026, Regular Meeting Minutes.
- Upon a motion by Biewer, seconded by Dobbs, the Council unanimously approved the claims totaling \$31,216.64, including wages (March 16th = \$8,519.48; claims March 23rd = \$22,697.16).

Department Reports:

- City Administrator Hook-Hansen reported on administrative activities.
- Library Director Piechowski reported on library activities.
- City Maintenance Supervisor Serocki reported on public works projects.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

New Business:

Mayor Heck reported that three sealed bids were received for the lease of approximately 21 acres of City farmland for a two-year term. The sealed bids were as follows:

- Darin Gibson – \$150.00 per acre
- Ryan and John Toelle – \$200.00 per acre
- Chad Metz – \$225.00 per acre

Mayor Heck informed the bidders that they would have the opportunity to increase their bids in \$5.00 increments until the highest responsible bid was determined. Ryan and John Toelle and Chad Metz increased their bids several times, with the final and highest bid of \$240.00 per acre submitted by Ryan and John Toelle.

- Upon a motion by Dobbs, seconded by Miller, the Council awarded the farmland lease to Ryan Toelle and John Toelle at a rate of \$240.00 per acre for a two-year term.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved the Fire Contract with Sisseton-Wahpeton Oyate.
- Upon a motion by Miller, seconded by Dobbs, the Council unanimously approved the Resolution 26-10 a Resolution accepting a donation to the City total donations of \$1,076.00.
- Upon a motion by Dobbs, seconded by Biewer, the Council unanimously approved the Resolution 26-11 a Resolution accepting a Grant to the City of \$10,000.
- Water Bill Adjustment Request – Excessive Usage Due to Leak (Resident Account Review) The Council reviewed the account and determined that the excessive water usage resulting from the leak shall remain the responsibility of the property owner.
- City Wide Clean Up was tabled for more information on charges
- Review of inspection conducted on March 10, 2026, at 108 Jefferson Street South, Browns Valley, MN. The Council reviewed the inspection conducted on March 10, 2026, at 108 Jefferson Street South to assess the condition of the structure. The Council directed Code Enforcement Officer Biewer to contact the property owner to determine a timeline for bringing the property into compliance.
- Upon a motion by Dobbs, seconded by Johnson, the Council unanimously approved the purchase and installation of an alternate Hydromatic pump for Main Lift Station Pump #3, due to equipment failure and lack of available replacement parts, and to select the Hydromatic option as presented in the attached estimates in the amount of \$55,250.00 from Dakota Pump and Control.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved authorizing Dakota Pump and Control to repair the grinder lift station pump in the amount of \$3,400.00. The Council did not approve the purchase of a replacement pump to be kept as a spare for ensuring uninterrupted service.

Browns Valley Regular City Council Meeting Approved Minutes
March 23, 2026

Dates:

April 6th - Board of Equalization at 3:30 PM

April 30th Deed compliance to visit in office on Redevelopment Grant

Items for council to consider for future: Sales Tax / Tier Pricing / Strategic Planning

Next scheduled meeting Monday April 13th- 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor



Browns Valley Board of Appeal and Equalization Meeting Approved Minutes April 06, 2026

The Local Board of Appeals and Equalization meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jerry Johnson, Tony Miller, Devan Dobbs, and Jan Biewer. Also, in attendance was City Administrator Jodi Hook-Hansen.

Absent:

Others present: Traverse County Assessor Kayla Kleindl, Deputy Assessor Nick Rasmussen, Philip Dale, and Tony Serocki.

Call to Order:

The April 06, 2026, City Council Local Board of Appeals and Equalization meeting was called to order by Mayor Heck at 3:30 p.m.

Assessor's Report

Kleindl welcomed Board Members and residents to the 2026 Board of Appeals and Equalization Meeting. Kleindl provided an overview of the Board of Appeal and Equalization process, including statutory requirements, the appeals process, and ground rules for the meeting. The purpose of the meeting is to hear appeals on 2027 property assessments, which will impact property taxes payable in 2027.

Kleindl confirmed that the Board meets the requirement of having at least one member present who has attended an appeals and equalization training within the last four years. Miller confirmed completion of the required Board of Appeal training. Kleindl also explained the process for certification to the remaining Council Members.

Kleindl distributed a packet containing information on sales of real property within the City for 2025 and 2026.

Public Hearing: Board of Equalization

The public hearing was opened.

Due to not meeting the required notice provisions, the meeting was recessed. The Board of Appeals and Equalization meeting will reconvene on **April 24, 2026, at 10:00 a.m.**

With no further business to come before the board, Dobbs made motion to recess and reconvene the 2026 Board of Appeal and Equalization to April 24, 2026 at 10:00 p.m. Miller seconded the motion. Motion carried. The 2026 Board of Appeal and Equalization was adjourned.

The meeting adjourned at 3:55 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor / Acting Mayor

CITY OF BROWNS VALLEY

*Check Summary Register©

Batch: Claims041326

Name	Check Date	Check Amt	
10100 PRAIRIE SUN BANK			
13750e	CENEX FLEET FUELING	04/13/26	\$685.50 #3 Ambulance
13751e	VISA	04/12/26	\$903.48 GIS online annual subscription
13753e	VISA	04/13/26	\$167.77 mens restroom sink repair
13754e	VERIZON WIRELESS	04/07/26	\$100.65 Ambulance cell
13755e	AFLAC	04/02/26	\$588.54 April
13756e	AFLAC	04/02/26	\$169.24 dental insurance
13757e	MN DEPT OF REVENUE	04/02/26	\$432.18
13758e	MN DEPT OF REVENUE	04/02/26	\$873.00 Comm Water
13759e	IRS	04/02/26	\$3,940.84 Federal
13760e	PUBLIC EMPLOYEES RETIREMENT AS	04/02/26	\$1,629.65
13761e	VISA	04/13/26	\$261.78 postage
13762e	CHS Inc.-AUTOPAY	04/20/26	\$795.24 LP City Hall/Amb/Fire 031426
13763e	TRAVERSE ELECTRIC COOP, INC	04/15/26	\$268.03 monthly statement (water)
13764e	VALLEY TELEPHONE CO	04/15/26	\$875.50 2871,2872,2243,lift stations
13765e	MN PEIP - C/O MMB FISCAL SVCS	04/10/26	\$2,526.85 Jodi, Jon
22643	SD DEPT OF HEALTH	04/08/26	\$12.00 SD DOH license renewal
22644	# 2 Welding & Repair	04/13/26	\$150.46 acetylene gas
22645	AFSCME #65	04/13/26	\$48.46 Arlene Reinart
22646	ALVSTAD & ASSOCIATES	04/13/26	\$88.00 drug testing
22647	AMBULANCE CLAIMS PROCESSING	04/13/26	\$125.00 March
22648	ARLENE REINART	04/13/26	\$104.40 mileage to Fergus Falls Youth Services meeting
22649	AVEL ECARE LLC OPERATING	04/13/26	\$911.40 March 2026
22650	BRIAN D KOEHN, CPA, PLLC	04/13/26	\$2,000.00 audit of financial services year end 2025
22651	BROWNS VALLEY HARDWAREHANK INC	04/13/26	\$136.00 City Hall mens restroom sink repairs
22652	BUSINESS CARD	04/13/26	\$406.98 videos
22653	CARQUEST OF ORTONVILLE	04/13/26	\$410.51 maintenance supplies
22654	CENGAGE LEARNING	04/13/26	\$28.69 large print books
22655	Creatively Ewe Web Design	04/13/26	\$1,233.27 website maintenance
22656	DAKOTA PUMP & CONTROL INC	04/13/26	\$673.50 Main Lift Pump #3 repairs
22657	GOPHER STATE ONE-CALL	04/13/26	\$4.05 March billing
22658	HAMM PLUMBING, INC.	04/13/26	\$125.00 City Hall mens restroom auger and hook up sink
22659	HOMAN HEATING AND A/C	04/13/26	\$205.00 Comm Center repairs
22660	JODI HOOK-HANSEN	04/13/26	\$34.08 mileage for LMC SafetyLoss Control class
22661	MIDWEST TAPE LLC	04/13/26	\$94.93 digital books and videos
22662	MIKE JACOBSON	04/13/26	\$400.00 April
22663	MN POLLUTION CONTROL AGENCY	04/13/26	\$218.00 Wastewater Operator Certification
22664	MN VALLEY TESTING LABS, INC	04/13/26	\$67.75 wastewater testing
22665	Roberts County Landfill	04/13/26	\$67.64 abatement notice Sheila Greseth
22666	TRAVERSE COUNTY	04/13/26	\$700.00 Chris Davidson payment on assessed fire call
22667	TRI STATE WATER, INC.	04/13/26	\$37.70 Acct #1029106
22668	WIDSETH SMITH NOLTING & ASSOC.	04/13/26	\$102,419.55 2026 Browns Valley Demolition Landfill
22669	WILMOT LUMBER YARD INC	04/13/26	\$26.48 Comm Center repairs
Total Checks			\$124,947.10

CITY OF BROWNS VALLEY

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***Check Summary Register©**

Batch: Claims041326

Name	Check Date	Check Amt
<u>10100 PRAIRIE SUN BANK</u>		
101 GENERAL FUND		\$18,297.31
211 LIBRARY		\$692.12
410 AMBULANCE CAPITAL FUND		\$911.40
414 BVB WATER PROJECT		\$101,519.55
601 WATER FUND		\$291.14
602 SEWER FUND		\$1,429.63
603 REFUSE (GARBAGE) FUND		\$1,805.95
		<hr/>
		\$124,947.10

FILTER: ((([Act Year]='2026' and [period] in (4))) and (Source in ('Claims041326')))

Payments

Current Period: April 2026

Payment Batch Claims041326

\$124,947.10

Refer	3194	CENEX FLEET CARD	Ck# 013750E 4/13/2026	
Cash Payment	E 101-42153-212	Motor Fuels Invoice	#3 Ambulance	\$85.62
Cash Payment	E 101-43000-212	Motor Fuels Invoice	#4 Maintenance	\$102.48
Cash Payment	E 601-49400-212	Motor Fuels Invoice	#4 Maintenance	\$51.24
Cash Payment	E 602-49450-212	Motor Fuels Invoice	#4 Maintenance	\$51.23
Cash Payment	E 603-49500-212	Motor Fuels Invoice	#4 Maintenance dump truck	\$75.64
Cash Payment	E 101-43000-212	Motor Fuels Invoice	#4 Maintenance plow truck	\$205.84
Cash Payment	E 101-43000-212	Motor Fuels Invoice	#4 Maintenance dump truck	\$113.45
Transaction Date	3/25/2026		PRAIRIE SUN BANK 10100	Total \$685.50
Refer	3195	ARLENE REINART	Ck# 022648 4/13/2026	
Cash Payment	E 211-45500-331	Travel Expenses Invoice	mileage to Fergus Falls Youth Services meeting	\$104.40
Transaction Date	3/27/2026		PRAIRIE SUN BANK 10100	Total \$104.40
Refer	3196	MVTL	Ck# 022664 4/13/2026	
Cash Payment	E 602-49450-306	Testing Invoice 1350189	wastewater testing	\$67.75
		3/25/2026		
Transaction Date	3/27/2026		PRAIRIE SUN BANK 10100	Total \$67.75
Refer	3197	VISA	Ck# 013751E 4/12/2026	
Cash Payment	E 101-41000-433	Dues and Subscriptions Invoice	GIS online annual subscription	\$691.00
Cash Payment	E 101-41000-200	Office Supplies (GENER Invoice	toner	\$212.48
Transaction Date	3/27/2026		PRAIRIE SUN BANK 10100	Total \$903.48
Refer	3199	AVEL ECARE MEDICAL GROUP PC	Ck# 022649 4/13/2026	
Cash Payment	E 410-42153-300	Professional Svcs (GENE Invoice 16559	March 2026	\$911.40
		3/31/2026		
Transaction Date	3/31/2026		PRAIRIE SUN BANK 10100	Total \$911.40
Refer	3200	HOMAN HEATING AND A/C	Ck# 022659 4/13/2026	
Cash Payment	E 101-41000-220	Repair/Maint Supply (GE Invoice 1224	Comm Center repairs	\$205.00
		3/19/2026		
Transaction Date	3/31/2026		PRAIRIE SUN BANK 10100	Total \$205.00
Refer	3201	VISA	Ck# 013753E 4/13/2026	
Cash Payment	E 101-41000-220	Repair/Maint Supply (GE Invoice	mens restroom sink repair	\$167.77
Transaction Date	3/31/2026		PRAIRIE SUN BANK 10100	Total \$167.77
Refer	3202	VERIZON WIRELESS	Ck# 013754E 4/7/2026	
Cash Payment	E 101-42153-321	Telephone Invoice	Ambulance cell	\$100.65
Transaction Date	3/31/2026		PRAIRIE SUN BANK 10100	Total \$100.65

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Payments

Current Period: April 2026

Refer	3203	<u>DAKOTA PUMP & CONTROL</u>	<u>Ck# 022656 4/13/2026</u>	
Cash Payment	E 602-49450-220	Repair/Maint Supply (GE	Main Lift Pump #3 repairs	\$673.50
Invoice	51382	3/24/2026		
Transaction Date	4/1/2026	PRAIRIE SUN BANK	10100	Total \$673.50
Refer	3204	<u>CARQUEST OF ORTONVILLE</u>	<u>Ck# 022653 4/13/2026</u>	
Cash Payment	E 101-43000-210	Operating Supplies (GE	maintenance supplies	\$373.91
Invoice				
Cash Payment	E 101-45000-210	Operating Supplies (GE	maintenance supplies	\$12.96
Invoice				
Cash Payment	E 601-49400-210	Operating Supplies (GE	maintenance supplies	\$10.35
Invoice				
Cash Payment	E 602-49450-210	Operating Supplies (GE	maintenance supplies	\$13.29
Invoice				
Transaction Date	4/1/2026	PRAIRIE SUN BANK	10100	Total \$410.51
Refer	3205	<u>BROWNS VALLEY HARDWARE HA</u>	<u>Ck# 022651 4/13/2026</u>	
Cash Payment	E 101-41000-220	Repair/Maint Supply (GE	City Hall mens restroom sink repairs	\$60.68
Invoice				
Cash Payment	E 101-41000-200	Office Supplies (GENER	City Hall supplies	\$9.99
Invoice				
Cash Payment	E 101-41000-210	Operating Supplies (GE	Comm Center supplies	\$19.99
Invoice				
Cash Payment	E 101-43000-210	Operating Supplies (GE	shop supplies	\$16.18
Invoice				
Cash Payment	E 601-49400-210	Operating Supplies (GE	shop supplies	\$8.08
Invoice				
Cash Payment	E 602-49450-210	Operating Supplies (GE	shop supplies	\$8.09
Invoice				
Cash Payment	E 603-49500-220	Repair/Maint Supply (GE	landfill batteries	\$12.99
Invoice				
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$136.00
Refer	3206	<u>MIKE JACOBSON</u>	<u>Ck# 022662 4/13/2026</u>	
Cash Payment	E 101-42400-300	Professional Srvs (GENE	April	\$400.00
Invoice				
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$400.00
Refer	3207	<u>MN POLLUTION CONTROL AGENC</u>	<u>Ck# 022663 4/13/2026</u>	
Cash Payment	E 602-49450-312	License	Wastewater Operator Certification	\$23.00
Invoice				
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$23.00
Refer	3208	<u>AFLAC</u>	<u>Ck# 013755E 4/2/2026</u>	
Cash Payment	G 101-21708	AFLAC	April	\$588.54
Invoice				
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$588.54
Refer	3209	<u>AFLAC</u>	<u>Ck# 013756E 4/2/2026</u>	
Cash Payment	G 101-21708	AFLAC	dental insurance	\$169.24
Invoice				
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$169.24
Refer	3210	<u>MN DEPT OF REVENUE SW</u>	<u>Ck# 013757E 4/2/2026</u>	

CITY OF BROWNS VALLEY

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Payments

Current Period: April 2026

Cash Payment Invoice	G 101-21702 State Withholding			\$432.18
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$432.18
Refer	3211 MN DEPT OF REVENUE ST	<u>Ck# 013758E 4/2/2026</u>		
Cash Payment Invoice	E 601-49400-441 Sales tax	Comm Water		\$129.00
Cash Payment Invoice	E 603-49500-441 Sales tax	Comm Garbage		\$398.00
Cash Payment Invoice	E 603-49500-441 Sales tax	Res Garbage		\$346.00
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$873.00
Refer	3212 IRS	<u>Ck# 013759E 4/2/2026</u>		
Cash Payment Invoice	G 101-21701 Federal Withholding	Federal		\$1,270.28
Cash Payment Invoice	G 101-21703 FICA Tax Withholding	SS & Medicare		\$2,670.56
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$3,940.84
Refer	3213 PUBLIC EMPLOYEES RETIREMEN	<u>Ck# 013760E 4/2/2026</u>		
Cash Payment Invoice	G 101-21704 PERA			\$1,629.65
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$1,629.65
Refer	3214 VISA	<u>Ck# 013761E 4/13/2026</u>		
Cash Payment Invoice	E 101-41000-322 Postage	postage		\$156.00
Cash Payment Invoice	E 101-41410-210 Operating Supplies (GE	table top voting booths		\$105.78
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$261.78
Refer	3215 AFSCME #65	<u>Ck# 022645 4/13/2026</u>		
Cash Payment Invoice	G 101-21707 Union Dues	Arlene Reinart		\$48.46
Transaction Date	4/2/2026	PRAIRIE SUN BANK	10100	Total \$48.46
Refer	3216 JODI HOOK-HANSEN	<u>Ck# 022660 4/13/2026</u>		
Cash Payment Invoice	E 101-41000-331 Travel Expenses	mileage for LMC SafetyLoss Control class		\$34.08
Transaction Date	4/3/2026	PRAIRIE SUN BANK	10100	Total \$34.08
Refer	3217 AMBULANCE CLAIMS PROCESSIN	<u>Ck# 022647 4/13/2026</u>		
Cash Payment Invoice	E 101-42153-300 Professional Svcs (GENE	March		\$125.00
Invoice	18573	4/2/2026		
Transaction Date	4/3/2026	PRAIRIE SUN BANK	10100	Total \$125.00
Refer	3218 CHS INC.	<u>Ck# 013762E 4/20/2026</u>		
Cash Payment Invoice	E 101-41000-383 Gas Utilities	LP City Hall/Amb/Fire 031426		\$117.39
Cash Payment Invoice	E 101-42153-383 Gas Utilities	LP City Hall/Amb/Fire 031426		\$117.38
Cash Payment Invoice	E 101-42260-383 Gas Utilities	LP City Hall/Amb/Fire 031426		\$117.38
Cash Payment Invoice	E 101-41000-383 Gas Utilities	LP Comm Center 032726		\$443.09

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Payments

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Current Period: April 2026

Transaction Date	4/7/2026	PRAIRIE SUN BANK 10100	Total	\$795.24
Refer	3219 <u>TRAVERSE COUNTY AUDITOR</u>	<u>Ck# 022666 4/13/2026</u>		
Cash Payment	E 101-42260-810 Refunds & Reimburseme	Chris Davidson payment on assessed fire call		\$700.00
Invoice				
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$700.00
Refer	3220 <u>TRI STATE WATER, INC.</u>	<u>Ck# 022667 4/13/2026</u>		
Cash Payment	E 101-41000-200 Office Supplies (GENER	Acct #1029106		\$37.70
Invoice				
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$37.70
Refer	3221 <u>TRAVERSE ELECTRIC COOP, INC</u>	<u>Ck# 013763E 4/15/2026</u>		
Cash Payment	E 601-49400-381 Electric Utilities	monthly statement (water)		\$68.03
Invoice				
Cash Payment	E 602-49450-381 Electric Utilities	monthly statement (wastewater)		\$200.00
Invoice				
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$268.03
Refer	3222 <u>Creatively Ewe Web Design</u>	<u>Ck# 022655 4/13/2026</u>		
Cash Payment	E 101-41000-309 Software & Design	website maintenance		\$1,233.27
Invoice				
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$1,233.27
Refer	3223 <u>ALVSTAD & ASSOCIATES</u>	<u>Ck# 022646 4/13/2026</u>		
Cash Payment	E 101-43000-306 Testing	drug testing		\$88.00
Invoice	65105 3/31/2026			
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$88.00
Refer	3224 <u>MIDWEST TAPE LLC</u>	<u>Ck# 022661 4/13/2026</u>		
Cash Payment	E 211-45500-429 Misc Grant Items for Rei	digital books and videos		\$94.93
Invoice	508659997 3/31/2026			
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$94.93
Refer	3225 <u>CENGAGE LEARNING</u>	<u>Ck# 022654 4/13/2026</u>		
Cash Payment	E 211-45500-435 Books and Pamphlets	large print books		\$28.69
Invoice	999102552272 3/26/2026			
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$28.69
Refer	3226 <u>BUSINESS CARD</u>	<u>Ck# 022652 4/13/2026</u>		
Cash Payment	E 211-45500-437 Tapes/CD s/Movies	videos		\$47.92
Invoice				
Cash Payment	E 211-45500-433 Dues and Subscriptions	subscription		\$29.97
Invoice				
Cash Payment	E 211-45500-435 Books and Pamphlets	books		\$329.09
Invoice				
Transaction Date	4/8/2026	PRAIRIE SUN BANK 10100	Total	\$406.98
Refer	3227 <u>#2 WELDING & REPAIR</u>	<u>Ck# 022644 4/13/2026</u>		
Cash Payment	E 101-43000-210 Operating Supplies (GE	acetylene gas		\$29.46
Invoice	14128 3/11/2026			
Cash Payment	E 101-45000-210 Operating Supplies (GE	acetylene gas		\$7.36
Invoice	14128 3/11/2026			
Cash Payment	E 601-49400-210 Operating Supplies (GE	acetylene gas		\$18.42
Invoice	14128 3/11/2026			

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Payments

Current Period: April 2026

Cash Payment	E 602-49450-210	Operating Supplies (GE	acetylene gas		\$18.42
Invoice	14128		3/11/2026		
Cash Payment	E 101-43000-220	Repair/Maint Supply (GE	85 dump truck steel		\$34.08
Invoice	14138		3/18/2026		
Cash Payment	E 101-45000-220	Repair/Maint Supply (GE	85 dump truck steel		\$17.04
Invoice	14138		3/18/2026		
Cash Payment	E 603-49500-220	Repair/Maint Supply (GE	85 dump truck steel		\$5.68
Invoice	14138		3/18/2026		
Cash Payment	E 101-43000-220	Repair/Maint Supply (GE	95 Chevy fix tire		\$8.00
Invoice	14163		3/31/2026		
Cash Payment	E 601-49400-220	Repair/Maint Supply (GE	95 Chevy fix tire		\$4.00
Invoice	14163		3/31/2026		
Cash Payment	E 602-49450-220	Repair/Maint Supply (GE	95 Chevy fix tire		\$4.00
Invoice	14163		3/31/2026		
Cash Payment	E 101-45000-220	Repair/Maint Supply (GE	95 Chevy fix tire		\$4.00
Invoice	14163		3/31/2026		
Transaction Date	4/8/2026		PRAIRIE SUN BANK	10100	Total \$150.46
Refer	3228	HAMM PLUMBING, INC.		Ck# 022658	4/13/2026
Cash Payment	E 101-41000-220	Repair/Maint Supply (GE	City Hall mens restroom auger and hook up sink		\$125.00
Invoice	19353		4/1/2026		
Transaction Date	4/8/2026		PRAIRIE SUN BANK	10100	Total \$125.00
Refer	3229	GOPHER STATE ONE-CALL		Ck# 022657	4/13/2026
Cash Payment	E 601-49400-300	Professional Svcs (GENE	March billing		\$2.02
Invoice	6030254		3/31/2026		
Cash Payment	E 602-49450-300	Professional Svcs (GENE	March billing		\$2.03
Invoice	6030254		3/31/2026		
Transaction Date	4/8/2026		PRAIRIE SUN BANK	10100	Total \$4.05
Refer	3230	WIDSETH SMITH NOLTING & ASS		Ck# 022668	4/13/2026
Cash Payment	E 603-49500-300	Professional Svcs (GENE	2026 Browns Valley Demolition Landfill		\$900.00
Invoice	243903		3/24/2026		
Cash Payment	E 414-43000-303	Engineering Fees	BV Water Supply & Treatment System Improvements		\$100,669.55
Invoice	244243		3/30/2026		
Cash Payment	E 414-43000-302	Architect Fees	BV Water Supply System Phase 1 Arch Survey		\$850.00
Invoice	244167		3/27/2026		
Transaction Date	4/8/2026		PRAIRIE SUN BANK	10100	Total \$102,419.55
Refer	3231	BRIAN D KOEHN, CPA, PLLC		Ck# 022650	4/13/2026
Cash Payment	E 101-41000-301	Audit & Acct Services	audit of financial services year end 2025		\$2,000.00
Invoice	1484		4/3/2026		
Transaction Date	4/8/2026		PRAIRIE SUN BANK	10100	Total \$2,000.00
Refer	3232	VALLEY TELEPHONE		Ck# 013764E	4/15/2026
Cash Payment	E 602-49450-321	Telephone	2871,2872,2243,lift stations		\$173.32
Invoice					
Cash Payment	E 101-41000-321	Telephone	2127, Fax Village Hall		\$38.27
Invoice					
Cash Payment	E 101-41000-321	Telephone	2110, Phone, Village Hall		\$449.53
Invoice					
Cash Payment	E 211-45500-321	Telephone	2318, 2125, Library		\$57.12
Invoice					

Payments

Current Period: April 2026

Cash Payment Invoice	E 101-43000-321 Telephone	2846, Maintenance Dept.		\$76.36
Cash Payment Invoice	E 101-41000-321 Telephone	wifi Community Center		\$80.90
Transaction Date	4/8/2026	PRAIRIE SUN BANK	10100	Total \$875.50
Refer	3233 ROBERTS COUNTY LANDFILL	Ck# 022665	4/13/2026	
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Disposa	abatement notice Sheila Greseth		\$11.66
Cash Payment Invoice	E 603-49500-384 Refuse/Garbage Disposa	abatement notice Jayden Fryer		\$55.98
Transaction Date	4/8/2026	PRAIRIE SUN BANK	10100	Total \$67.64
Refer	3234 WILMOT LUMBER YARD INC	Ck# 022669	4/13/2026	
Cash Payment Invoice	E 101-41000-220 Repair/Maint Supply (GE	Comm Center repairs		\$26.48
Transaction Date	4/8/2026	PRAIRIE SUN BANK	10100	Total \$26.48
Refer	3235 SD DEPT OF HEALTH	Ck# 022643	4/8/2026	
Cash Payment Invoice	E 101-42153-438 Regulated permits/fees	SD DOH license renewal		\$12.00
Transaction Date	4/8/2026	PRAIRIE SUN BANK	10100	Total \$12.00
Refer	3236 MN POLLUTION CONTROL AGENC	Ck# 022663	4/13/2026	
Cash Payment Invoice	E 602-49450-208 Training and Instruction	2026 spray irrigation training		\$195.00
Transaction Date	4/9/2026	PRAIRIE SUN BANK	10100	Total \$195.00
Refer	3238 PEIP	Ck# 013765E	4/10/2026	
Cash Payment Invoice	G 101-21706 Health Insurance	Jodi, Jon		\$2,407.96
Cash Payment Invoice	G 101-21711 BC Life Insurance	employee supplemental		\$32.04
Cash Payment Invoice	E 101-41000-130 Employer Paid Ins (GEN	benefit life ins		\$86.85
Transaction Date	4/10/2026	PRAIRIE SUN BANK	10100	Total \$2,526.85

Fund Summary

	10100 PRAIRIE SUN BANK
101 GENERAL FUND	\$18,297.31
211 LIBRARY	\$692.12
410 AMBULANCE CAPITAL FUND	\$911.40
414 BVB WATER PROJECT	\$101,519.55
601 WATER FUND	\$291.14
602 SEWER FUND	\$1,429.63
603 REFUSE (GARBAGE) FUND	\$1,805.95
	\$124,947.10

Pre-Written Checks	\$124,947.10
Checks to be Generated by the Computer	\$0.00
Total	\$124,947.10

RESOLUTION NO. 26-12

A RESOLUTION ESTABLISHING A FIRE ESCROW ACCOUNT PURSUANT TO MINN. STAT. 65A.50

WHEREAS, Minn. Stat. 65A.50 (“the statute”) authorizes a city to establish a trust or escrow account to receive a portion of insurance settlement proceeds from a claim on real property located in the city that is damaged by fire or explosion.

WHEREAS, the proceeds received by the city are used as security to ensure that the damaged property is repaired, replaced, removed, or demolished and brought into compliance with city ordinances.

WHEREAS, the city finds that damaged structures may violate existing health or safety standards which endanger the public health, safety, and welfare if the damaged structures are not repaired, replaced, or removed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY, MINNESOTA AS FOLLOWS:

1. That pursuant to Minn. Stat. 65A.50, the City Council of the City of Browns Valley does hereby establish an escrow account to receive a portion of insured real property fire or explosion settlement proceeds as prescribed by the statute.
2. That the City of Browns Valley intends to uniformly apply Minn. Stat. 65A.50 with respect to all property located within the city.
3. That the city clerk be authorized to proceed to establish the escrow account as provided for in the statute.
4. That the city clerk will give the required written notification to the commissioner of Commerce of the city’s intention to apply Minn. Stat. 65A.50 and the establishment of the escrow account.
5. That the city clerk is authorized to execute affidavits certifying violations of health and safety standards as required by Minn. Stat. 65A.50, subd. 3.
6. That the city clerk is authorized to receive reasonable proof that damaged or destroyed portions of an insured structure are repaired, replaced, or removed or that an insured has entered into a contract for repair, replacement, or removal of the damaged portions as required by Minn. Stat. 65A.50, subd. 8.

Passed by the City Council of the City of Browns Valley, Minnesota this 13th day of April, 2026.

Mayor

Attested:

City Clerk