



The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jan Biewer, Tony Miller, Jerry Johnson, and Devan Dobbs. Also in attendance were Library Director Bernice Piechowski, City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

Absent:

Others Present: John Toelle, Ryan Toelle, Jerry Metz, Darin Gibson, Shayrae Robertson and Tina Bartz.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck
The Pledge of Allegiance was recited by those in attendance.

Agenda:

- Upon a motion by Johnson, seconded by Biewer, the Council unanimously approved the agenda.

Visitors:

- William Langdeaux's fencing permit for 221 4th Street South was approved on March 09, 2026 contingent upon compliance with all applicable city ordinances, including requirements related to potentially dangerous dogs. Shayrae Robertson, present on behalf of the household, was informed by the City Attorney and Code Enforcement of the applicable regulations and expectations. An extension of 30 days was granted to complete replacement of the fencing.

Consent Agenda:

- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved the March 9, 2026, Regular Meeting Minutes.
- Upon a motion by Biewer, seconded by Dobbs, the Council unanimously approved the claims totaling \$31,216.64, including wages (March 16th = \$8,519.48; claims March 23rd = \$22,697.16).

Department Reports:

- City Administrator Hook-Hansen reported on administrative activities.
- Library Director Piechowski reported on library activities.
- City Maintenance Supervisor Serocki reported on public works projects.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

New Business:

Mayor Heck reported that three sealed bids were received for the lease of approximately 21 acres of City farmland for a two-year term. The sealed bids were as follows:

- Darin Gibson – \$150.00 per acre
- Ryan and John Toelle – \$200.00 per acre
- Chad Metz – \$225.00 per acre

Mayor Heck informed the bidders that they would have the opportunity to increase their bids in \$5.00 increments until the highest responsible bid was determined. Ryan and John Toelle and Chad Metz increased their bids several times, with the final and highest bid of \$240.00 per acre submitted by Ryan and John Toelle.

- Upon a motion by Dobbs, seconded by Miller, the Council awarded the farmland lease to Ryan Toelle and John Toelle at a rate of \$240.00 per acre for a two-year term.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved the Fire Contract with Sisseton-Wahpeton Oyate.
- Upon a motion by Miller, seconded by Dobbs, the Council unanimously approved the Resolution 26-10 a Resolution accepting a donation to the City total donations of \$1,076.00.
- Upon a motion by Dobbs, seconded by Biewer, the Council unanimously approved the Resolution 26-11 a Resolution accepting a Grant to the City of \$10,000.
- Water Bill Adjustment Request – Excessive Usage Due to Leak (Resident Account Review) The Council reviewed the account and determined that the excessive water usage resulting from the leak shall remain the responsibility of the property owner.
- City Wide Clean Up was tabled for more information on charges for the landfill.
- Review of inspection conducted on March 10, 2026, at 108 Jefferson Street South, Browns Valley, MN. The Council reviewed the inspection conducted on March 10, 2026, at 108 Jefferson Street South to assess the condition of the structure. The Council directed Code Enforcement Officer Biewer to contact the property owner to determine a timeline for bringing the property into compliance.
- Upon a motion by Dobbs, seconded by Johnson, the Council unanimously approved the purchase and installation of an alternate Hydromatic pump for Main Lift Station Pump #3, due to equipment failure and lack of available replacement parts, and to select the Hydromatic option as presented in the attached estimates in the amount of \$55,250.00 from Dakota Pump and Control.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved authorizing Dakota Pump and Control to repair the grinder lift station pump in the amount of \$3,400.00. The Council did not approve the purchase of a replacement pump to be kept as a spare for ensuring uninterrupted service.

Browns Valley Regular City Council Meeting Approved Minutes
March 23, 2026

Dates:

April 6th - Board of Equalization at 3:30 PM


April 30th Deed compliance to visit in office on Redevelopment Grant

Items for council to consider for future: Sales Tax / Tier Pricing / Strategic Planning

Next scheduled meeting Monday April 13th- 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:



Jodi Hook-Hansen, City Administrator

Approved by:



Mike Heck, Mayor