



Browns Valley Regular City Council Meeting Approved Minutes September 08, 2025

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jan Biewer, Tony Miller, and Devan Dobbs. Also in attendance were City Maintenance Supervisor Tony Serocki, Library Director Bernice Piechowski, City Administrator Jodi Hook-Hansen, and Code Enforcement Officer Terry Biewer.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck.
The Pledge of Allegiance was recited by those in attendance.

Others Present: Bryan Bye Widseth (Engineer), Arlene Reinart, and Edith Foren.

Agenda:

Upon a motion by Miller, seconded by Biewer, the Council unanimously approved the agenda with the addition of Resolution 25-15, a Resolution Accepting Resignation of Council Member and Declaring a Vacancy.

Visitor: Bryan Bye, engineer from Widseth, provided a verbal update on the Well Project and submitted a written update for the Council packet.

Consent Agenda:

- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved the August 25, 2025, Regular Meeting Minutes.
- Upon a motion by Dobbs, seconded by Biewer, the Council unanimously approved the claims totaling \$105,889.15, including wages (September 02 = \$13,676.93) and claims (September 08, =\$92,212.22).
- Upon a motion by Biewer, seconded by Dobbs, the Council unanimously approved August's Treasurer's Report.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved August's Delinquency Report.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Supervisor Serocki reported on completed and ongoing public works projects.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.

New Business:

**Browns Valley Regular City Council Meeting Approved Minutes
September 08, 2025**

- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved the estimate from Joe Riley in the amount of \$12,580.00 for asphalt patching of four areas related to water repairs.
- Upon a motion by Dobbs, seconded by Biewer, the Council unanimously approved Resolution 25-15, a Resolution Accepting the Resignation of Council Member Michael Backer, effective immediately, due to a change in residency, and declaring a vacancy on the City Council in accordance with state statute and city policy.
- Upon a motion by Miller, seconded by Dobbs, the Council unanimously approved a building permit for siding at 17 Washington Street (Mark Goehring).
- Upon a motion by Miller, seconded by Dobbs, the Council unanimously approved a fence permit at 124 Walnut Street South (Terrence Bennett).
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved the sale of vacant property at 318 4th Street North (Joe Foren).
- Upon a motion by Biewer, seconded by Dobbs, the Council unanimously approved a contribution of \$500.00 to the WCI annual fund.
- The Council tabled approval of Resolution 25-13, a Resolution Ratifying the Adoption of the Fiscal Year 2026 Preliminary Budget.
- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved Resolution 25-14, a Resolution Accepting Donations to the City of Browns Valley, including \$400 from Family Strong, LLC and \$100 from Joshua Fischer.
- The Council tabled a review of 2026 Schedule fee rates, including building permit fees.
- The Council tabled review of Resolution 25-16, a Resolution Setting the monthly Water, Sewer, Garbage, and Late Fee Rates for 2026.
- The Council tabled review of Ordinance 91.11(A)(6)(a), Updating the Fine and Fee Schedule of the Browns Valley City Code.
- The Council approved the dates for the Public Hearing for the Truth and Taxation Meeting (public input meeting) on December 8th and December 29th.
 - Discussion was held regarding 313 West Broadway. Hansen has not complied with the terms of the purchase agreement, including abating nuisances as agreed. The Council has granted multiple extensions, but the work remains incomplete.
- Upon a motion by Heck, seconded by Biewer, the Council voted 3-1 to declare the sale null and void due to noncompliance with the purchase agreement. Dobbs dissented.

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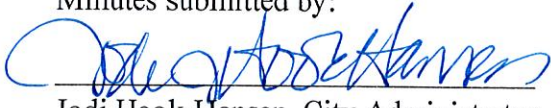
Items for council to consider for future: Budgeting and Future Projects- Sheriff's Contract

Dates:

Next scheduled meeting Monday September 22nd at 5:30 p.m.

The meeting adjourned at 6:35 p.m.

Minutes submitted by:


Jodi Hook-Hansen, City Administrator

Approved by:


Mike Heck, Mayor