



Browns Valley Regular City Council Meeting Approved Minutes July 28, 2025

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jan Biewer, Tony Miller, and Michael Backer. Also in attendance were Library Director Bernice Piechowski, City Administrator Jodi Hook-Hansen, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

The meeting was called to order at 5:30 p.m. by Mayor Mike Heck.
The Pledge of Allegiance was recited by those in attendance.

Others Present: Edith Foren, Bryan Bye, and Dasani Miller

Absent: Council member Devan Dobbs and City Maintenance Supervisor Tony Serocki.

Visitors: Bryan Bye, engineer from Widseth, provided an update on the Well Project.

Agenda:

Upon a motion by Miller, seconded by Biewer, the Council unanimously approved the agenda with the following additions:

- Building Permit 809 2nd Avenue NW (Robert and Lori Goodhart)

Consent Agenda:

- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved the July 14, 2025, Regular Meeting Minutes.
- Upon a motion Backer, seconded by Biewer, the Council unanimously approved the claims totaling \$129,865.77, including wages (July 16th = \$8,501.47) and claims (July 28th = \$121,364.30).

Department Reports:

- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

New Business:

- Upon a motion by Biewer, seconded by Backer, the Council unanimously voted to decline the purchase of a vacuum trailer from Jeff Haanen.
- Upon a motion by Miller, seconded by Backer, the Council unanimously approved of Building Permit for re-roof at 339 Renville St. (Mike Raw).
- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved of Building Permit for interior drain tile 101 1st Ave N (Tim Michlitsch).

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- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved of Building Permit for re-roof at 809 2nd Ave NW (Robert and Lori Goodhart).
- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved of Resolution 25-11, a Resolution Accepting a Grant to the City in the amount totaling \$9,800.00 from the Traverse County Opioid Task Force.
- Upon a motion by Miller, seconded by Backer, the Council unanimously approved of Resolution 25-12, a Resolution Accepting a Grant to the City in the amount totaling \$95,000.00 from the Traverse County.
- Upon a motion by Backer, seconded by Biewer, the Council unanimously approved to move forward in enforcing Ordinance 92.21, making it a public health nuisance if a residence does not have running water and/or electricity for longer than seven days, against five residences For any resident who fails to abide by the Ordinance, the City Attorney is authorized to commence proceedings in district court to have the residents evicted from the residences until water and/or electricity is re-established.

Items for council to consider for future: Budgeting and Future Projects

Dates:

July 29th EDA Committee at 5:00

August 4th Historical Society Meeting- Fire Department Meeting

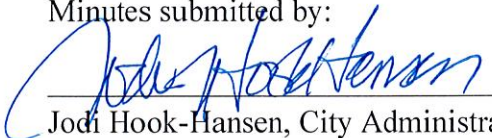
August 11th Labor Committee at 4:30

August 18 EDA Committee at 5:00

Next scheduled meeting Monday August 11th at 5:30 PM & Monday August 25th at 5:30 PM

The meeting adjourned at 6:25 p.m.

Minutes submitted by:


Jodi Hook-Hansen, City Administrator

Approved by:


Mike Heck, Mayor