



Browns Valley Regular City Council Meeting Approved Minutes July 14, 2025

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Jan Biewer, Tony Miller, Michael Backer, and Devan Dobbs. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, and Code Enforcement Officer Terry Biewer.

The meeting was called to order at 5:30 p.m. by Mayor Heck.

The Pledge of Allegiance was recited by those in attendance.

Others Present: Edith Foren, Will Fish, and Matt Zinniel

Absent: Library Director Bernice Piechowski.

Visitors:

Agenda:

- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved the June 23, 2025, Regular Meeting Minutes.
- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved the June 16, 2025, Special Meeting Minutes.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved the July 7, 2025, Special Meeting Minutes.
- Upon a motion by Dobbs, seconded by Biewer, the Council unanimously approved the claims totaling \$72,419.14, including wages (July 1st = \$12,306.30) and claims (July 14th = \$60,112.84).
- Upon a motion by Miller, seconded by Backer, the Council unanimously approved June's Treasurer's Report.
- Upon a motion by Biewer, seconded by Miller, the Council unanimously approved the June Delinquency Report and directed staff to enforce the ordinance effective immediately: No payment arrangements or extensions for unpaid utilities will be accepted after the 20th of the month due date. This means that if an account is not brought current by this deadline:
 - Water service will be disconnected without further notice.
 - No further payment arrangements or extensions will be accepted.
 - Reconnection will only occur after the full balance and applicable reconnection fees have been paid.

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Department Reports:

- City Maintenance Supervisor Serocki reported on completed and ongoing public works projects.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.

New Business:

- Upon a motion by Biewer, seconded by Backer, the Council approved the sale. The vote was 4 – 1, with Dobbs opposing the sale of the following properties to Matthew and Cynthia Zinniel in the amount of \$200.00 each for a total of \$600.00:
 - 434 E Broadway (20-0290000) 70x250
 - No Address (20-0449000) Lot 200x125
 - 24 4th Street South (20-0064000)
- The Council reviewed the RFP for garbage services and requested that all references to recycling be removed, as the City does not offer recycling services. Additionally, the Council directed the removal of Paragraph D regarding fuel price surcharges, which proposed additional monthly payments to the contractor based on increases in diesel fuel prices.
- The Council discussed the status of the repair work at the Community Center, specifically addressing the progress in the room that sustained damage due to a roof leak.

Items for council to consider for future: Budgeting and Future Projects

Dates:

Union Negotiations: Aug 11th at 4:30

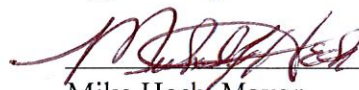
Next scheduled meeting Monday July 25 at 5:30 PM

The meeting adjourned at 6:15 p.m.

Minutes submitted by:


Jodi Hook-Hansen, City Administrator

Approved by:


Mike Heck, Mayor