



Browns Valley Regular City Council Meeting Approved Minutes April 28, 2025

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Michael Backer, Devan Dobbs, and Jan Biewer. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer and City Attorney Matt Franzese

The meeting was called to order at 5:30 p.m. by Mayor Heck
The Pledge of Allegiance was recited by those in attendance.

Agenda:

- Upon a motion by Biewer, seconded by Backer, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Backer, seconded by Biewer, the Council unanimously approved the April 14, 2025, Regular Meeting Minutes.
- Upon a motion by Biewer, seconded by Backer, the Council unanimously approved the claims totaling \$57,752.02, including wages (April 16th = \$7428.59) and claims (April 28 = \$50,323.43).
- Upon a motion by Dobbs, seconded by Backer, the Council unanimously approved Resolution 25-08, a resolution accepting a \$400.00 donation to the City from the Township of Browns Valley. The Council expressed their appreciation for the donation.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Supervisor Serocki reported on completed and ongoing public works projects. He informed the council about trees in the ditch that require removal and received authorization to proceed with hiring Goodhart Excavating for the cleanup. Serocki also informed the Council that the plow truck wiring is not working and asked to take it to Bert's Truck Equipment in Moorehead, Minnesota.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

Unfinished Business:

- Upon a motion by Miller, seconded by Backer, the Council unanimously approved hiring Lapp Roof Restoration to repair half of the Community Center roof using spray fiberglass, at a total cost of

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\$22,752.14. The project will be funded with an insurance replacement check in the amount of \$21,752.14, with the remaining \$1,000.00 to be covered by the City's insurance deductible.

New Business:

Request for Approval of Maintenance and Upgrades

- A request was presented for approval of the following work to be completed by Great Plains Structures: Interior Resealing – Re-seal the interior structure with an estimated cost of \$62,130.00.
- Cathodic Protection – Install magnesium anodes for cathodic protection to help prevent corrosion, with an estimated cost of \$2,800.00.
- GS-9 Mixer Installation – Install a GS-9 Mixer to mitigate ice formation and protect the newly applied sealer from damage, with an estimated cost of \$15,600.00.

Total estimated cost: \$80,530.00.

- Upon a motion by Dobbs, seconded by Biewer, the Council unanimously approved proceeding with the installation of magnesium anodes for cathodic protection at an estimated cost of \$2,800.00, and to include the remaining upgrades in future budget planning to preserve the water tower.
- Upon a motion by Dobbs, seconded by Miller, the Council unanimously approved Building Permit for 714 W Broadway, submitted by Aaron Hickman.
- Upon a motion by Miller, seconded by Biewer, the Council unanimously approved entering into a new Land Lease Agreement with Aaron Hickman, effective July 1, 2025, and renewing the existing Land Lease Agreement with Brian Hanson, also effective July 1, 2025. Both agreements are for a one-year term, ending July 1, 2026.
- Council Members Tony Miller and Devan Dobbs will represent the City by joining a joint building committee with Traverse County and the City of Wheaton. The committee will address joint cost-sharing efforts related to the demolition of properties.

Public Comment: None at this time

Dates:

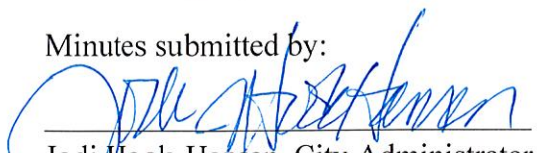
- **Monday & Tuesday May 5th -6th Hydrant Flushing**
- **Monday & Tuesday May 12th - 13th City Wide Clean-up Days**
- **Monday May 26th Closed-Memorial Day**
- **Tuesday May 27th Council Meeting**

Next scheduled meeting Monday May 12th, at 5:30 p.m.

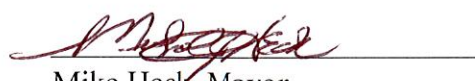
Items for Council to consider for future:

The meeting adjourned at 6:28 p.m.

Minutes submitted by:


Jodi Hook-Hansen, City Administrator

Approved by:


Mike Heck, Mayor