



Browns Valley Regular City Council Meeting Approved Minutes March 25, 2025

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Michael Backer, Devan Dobbs, and Jan Biewer. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer and City Attorney Matt Franzese.

Absent:

Others Present: Shannon Sweeney from David Drown and Associates, Bryan Bye from Widseth, and Kayla Holtz Beardsley Mayor.

The meeting was called to order at 5:30 p.m. by Mayor Heck
The Pledge of Allegiance was recited by those in attendance.

Visitors: Shannon Sweeney from David Drown and Associates was present to review the Resolution 25-04 a Resolution Authorizing the Issuance, Sale and Delivery of a \$860,000 Temporary General Obligation Water Revenue Note, Series 2025A

Agenda:

- Upon a motion by Miller, with a second by Biewer, the Council unanimously approved the agenda with the additions of:
 - Resolution 25-06 a Resolution that the City of Browns Valley is applying to the Minnesota Public Facilities Authority for a loan from the Drinking Revolving Fund for Improvements and
 - Pre-Post-Issuance Compliance Policy and Procedures.
 - Approving American Engineering Testing proposal for soil test.

Consent Agenda:

- Upon a motion by Backer, with a second by Biewer, the Council unanimously approved the March 10, 2025, Regular Meeting Minutes.
- Upon a motion by Dobbs, with a second by Backer, the Council unanimously approved the claims totaling \$24,109.66, including wages (March 16th = \$7,303.37) and claims (March 24th = \$16,806.29).
- Upon a motion by Dobbs, with a second by Miller, the Council unanimously approved Resolution 25-05 a Resolution Accepting Donation to the City in the amount totaling \$850.00 from Township of Windsor and Foster

Department Reports:

- Library Director Piechowski reported on activities at the library.

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- Upon a motion by Miller, with a second by Dobbs, the Council unanimously approved Serocki to have Pivot Central remove and install new nozzles in the amount of \$6,500.00.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

Unfinished Business:

- Upon a motion by Miller, with a second by Dobbs, the Council unanimously approved Haukos's estimate to replace the City's street lights in the amount of \$16,639.70.

New Business:

- Upon a motion by Dobbs, with a second by Miller, the Council unanimously approved Resolution 25-04 a Resolution Authorizing the Issuance, Sale and Delivery of a \$860,000 Temporary General Obligation Water Revenue Note, Series 2025A.
- Upon a motion by Backer, with a second by Biewer, the Council unanimously gave approval to Heck and Hook-Hansen to sign the PFA Credit Enhancement Program Agreement Form.
- Upon a motion by Backer, with a second by Biewer, the Council unanimously approved the Pre- and Post- Issuance Compliance policy and Procedures.
- Upon a motion by Dobbs, with a second by Biewer, the Council unanimously approved Resolution 25-06 a Resolution applying to the Minnesota Public Facilities Authority for a loan from the Drinking Revolving Fund for Improvements to its Municipal drinking water system.
- Upon a motion by Miller, with a second by Backer, the Council unanimously approved the proposal from American Engineering Testing for soil test.
- Upon a motion by Miller, with a second by Dobbs, the Council unanimously approved the proposal from Building Restoration for Carnegie Library restoration project.
- Upon a motion by Miller, with a second by Backer, the Council unanimously approved the Club Liquor License for the American Legion.
- Matt reviewed Ordinance 91.02 (B) (2) with council no actions were taken.
- Upon a motion by Miller, with a second by Dobbs, the Council unanimously approved the following Building Permits at,
 - 18 Jackson St. (Charles Chan) Re-Roof
 - 111 1st Ave NE (Keith Lewandowski) Re-Roof
 - 321 Oak St SE (Philip Dale) Deck

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Other Business:

Public Comment: None at this time

Dates:

March 17th EDA meeting 4:30 p.m.

March 23rd Sunday at the Movies sponsored by BV Historical Society 11:30-1:00

April 7th Board of Appeals 3:30 p.m.

April 7th Historical Society 6:00 p.m.

Next scheduled meeting Monday April 14th, at 5:30 p.m.

Items for Council to consider for future: Joint Powers Committee for Water/Sewer District & EDA

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor