



Browns Valley Regular City Council Meeting Approved Minutes March 10, 2025

The regular council meeting of the City of Browns Valley, MN, was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Michael Backer, Devan Dobbs, and Jan Biewer. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer.

Absent:

Others Present: Traverse County Sheriff's Deputy Andy Miller, Janessa Miller, and Dave Kuschel.

The meeting was called to order at 5:30 p.m. by Mayor Heck
The Pledge of Allegiance was recited by those in attendance.

Visitors: Traverse County Sheriff's Deputy Andy Miller & Administrative Assistant Janessa Miller were present to discuss the 2024 Annual Sheriff's report, which provided a detailed report on activities, programs, and accomplishments of the Traverse County Sheriff's Office and its ability to positively and efficiently serve the citizens of Traverse County.

Agenda:

- Upon a motion by Miller, with a second by Dobbs, the Council unanimously approved the agenda with the additions of:
 - Building Permit for re-roof and miscellaneous repair located at 737 West Broadway (Terry Biewer).

Consent Agenda:

- Upon a motion by Backer, with a second by Biewer, the Council unanimously approved the February 24, 2025, Regular Meeting Minutes.
- Upon a motion by Biewer, with a second by Dobbs, the Council unanimously approved the claims totaling \$47,742.07, including wages (March 1st = \$11,542.80) and claims (March 10th = \$36,199.27).
- Upon a motion by Miller, with a second by Biewer, the Council unanimously approved the February Treasurer's Report.
- Upon a motion by Dobbs, with a second by Backer, the Council unanimously approved the February Delinquency Report.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Supervisor Serocki reported on public works items completed and items concerning the city well, specifically issues with the control panel in the pump house and the main well rotting away. Serocki notified City Administrator Hook-Hansen of the wind damage to the Community Center roof, and an insurance claim has been filed. The Maintenance Department secured the roof with a tarp to prevent further damage.
- Code Enforcement Officer Biewer reported on actions taken to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office. Hook-Hansen filed insurance claim on the Community Center building and Chris Otto-Claims Adjuster recommended to get estimates to repair.

Unfinished Business:

The Council tabled the decision to replace the City's street lights, as we are waiting on another estimate. Hook-Hansen reached out to MNDOT for a review of the plans for the Highway 28 reconstruction project through Browns Valley. Mary Safgren from MNDOT will meet with us Monday March 24th at 9:00 a.m.

New Business:

Fire Chief Dave Kuschel reported on activities in the Fire Department. A grant was awarded for radios, and he asked the Council to approve the purchase of 22 radios from Brandon Communication in the amount of \$46,018.50. Kuschel also requested to purchase 22 pagers for the Fire Department and 6 pagers for the Ambulance. Kuschel further requested approval to hire Gabe Fischer as a Volunteer Firefighter.

- Upon a motion by Dobbs, with a second by Backer, the Council unanimously approved to purchase 22 radios from Brandon Communication in the amount of \$46,018.50 and for the City to pay the 5% match of \$2,300.93.

The Council Tabled the decision on the pagers until City Administrator Hook-Hansen applied for other grants for assistance in purchasing them.

- Upon a motion by Miller, with a second by Backer, the Council unanimously agreed to hire Gabe Fischer as a Volunteer Fire Fighter.
- The Council tabled the CD renewal decision to explore rates beyond First Independent Bank.
- Upon a motion by Dobbs, with a second by Biewer, the Council unanimously approved the Liquor License for the Browns Valley Liquor Store.

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- Upon a motion by Miller, with a second by Dobbs, the Council unanimously approved the Building Permit at 221 4th St S (William Langdeaux) and at 737 W Broadway (Terry Biewer)

Other Business:

Public Comment: None at this time

Dates:

March 17th EDA meeting 4:30 p.m.

March 23rd Sunday at the Movies sponsored by BV Historical Society 11:30-1:00

April 7th Board of Appeals 3:30 p.m.

April 7th Historical Society 6:00 p.m.

Next scheduled meeting Tuesday, March 25th, at 5:30 p.m.

Items for Council to consider for future: Joint Powers Committee for Water/Sewer District & EDA

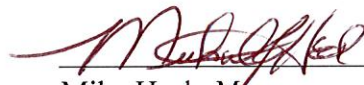
The meeting adjourned at 6:39 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor