



**BROWNS VALLEY CITY COUNCIL MEETING
BROWNS VALLEY PUBLIC LIBRARY MEETING ROOM**

Monday June 10, 2024 - 5:30 P.M.

AGENDA

Call to order

Pledge of Allegiance

Roll Call: Mike Heck Tony Miller Neil Madison Jan Biewer Devan Dobbs

Others in attendance: Jodi Hook-Hansen, Tony Serocki, Bernice Piechowski, Terry Biewer, Matt Franzese

Absent:

Visitors:

Additions or Corrections to the Meeting Agenda:

Consent Agenda

- May 27, 2024 Regular Meeting Minutes
- For a grand total of \$176,550.93 Revenue/Deposits \$241,852.63
Wages: June 1st = \$13,334.17
Claims: June 10th = \$8,177.50 + \$155,039.26 = \$163,216.76
- Treasurer report
- Delinquency report
- Resolution 24-12 a Resolution Accepting Donation to the City in Memory of Jim Madison in the amount of \$210.00.

Department Reports: Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

Unfinished Business:

New Business:

- Jayshaun Renville-Potentially Dangerous Dog
- Lease Agreement with Brian Hanson parcel id 20-0409000
- Resolution 24-13 a Resolution for Detachment of Certain Land pursuant to Minnesota Statutes 414.06
- Acceptance of 2023 Population estimate of 526 and household estimate of 217.
- Sewer-discuss options.

Other Business:

Public Comment: (Consideration of Items not on Agenda)

Dates: June 19th Closed

Items for council to consider for future:

City Personnel Policy-Budget meeting

Next scheduled meeting Monday June 24- 5:30 PM

Adjournment: Time _____

NOTE: The agenda is produced in advance of the council meeting. The actual meeting may consist of additional items, as may come before the council after the agenda is posted, or during the meeting itself.



The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Supervisor Tony Serocki, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer.

Absent: None

Others Present: Traverse County Sheriff's Deputy Tammy Borgheiinck, Brian Hanson, Edith Foren, David and Candice Duffield, and Folsom Township members.

The meeting was called to order at 5:30 p.m. by Mayor Heck.

The Pledge of Allegiance was recited by those in attendance.

Visitors: Michael Roger was on the agenda to address lawn mowing issues but did not appear. The City Council took no action.

The Duffields and Folsom Township members were present to discuss the issue of whether the Duffields' property lies within the City's boundary. The Duffields would like to stay in Folsom Township. City Council accepted their decision. Folsom Township and Duffield's will start the detachment process from the City.

Agenda:

Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the agenda, with the additions of 203 4th Street South Building Permit (Alpha Nybo), City Insurance Options, and Electrical Quotes.

Consent Agenda:

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the May 13, 2024, Regular Meeting Minutes.
- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the claims for a grand total of \$66,415.40, including Wages (May 16th = \$7,533.96) and Claims (May 13th = \$58,881.44).

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Supervisor Serocki gave a report on public works items completed.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office. Biewer informed the Council of areas of nuisances at various properties. Biewer asked the Council if he should move forward with the abatements.

- Upon a motion by Biewer with a second by Miller, the Council on a 4 to 1 voted to approve Biewer to move forward with the abatement process at the following properties: 319 4th Street North.; 116 1st Avenue South West; 301 Church Street South; 201 Oak Street South and corner of Jefferson and Walnut Street. Dobbs Dissented.
- Upon a motion by Heck with a second by Miller, the Council unanimously approved to reconsider the motion to abate the following properties: 319 4th Street North.; 116 1st Avenue South West; 301 Church Street South; 201 Oak Street South and corner of Jefferson and Walnut Street. The Sheriff Department will follow up with the abatements.
- Deputy Borgheiinck reported on recent law enforcement activity within the City.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City.

Unfinished Business:

New Business:

- Upon a motion by Heck with a second by Biewer, the Council unanimously approved the issuance of a Temporary On-Sale Liquor License for Browns Valley Fire Relief on June 28th and 29th.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved a Special Permit for the Browns Valley Liquor Store Saturday June 29th at the Backus Field for the Tractor Pull.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to apply for the Statewide Public Safety Radio Communication System ARMER Equipment Grant.
- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved of asphalt quote from Joe Riley Construction option 2 in the total amount of \$58,690.00.
- The Council tabled the quote from Pivot Central of the irrigation to replace the sprinklers in the total amount of \$6,500.00.

Other Business:

- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the building permit at 203 4th Street South (Alpha Nybo).
- Upon a motion by Dobbs with a second by Heck, the Council unanimously approved to move the City's Insurance policy with the League of Minnesota's deductible from \$250.00 to \$1,000.00 to save \$1,800.00.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to hire Haukos Electrical Services to wire in generator power systems at the lift station and to wire the new siren and moving overhead signal wire to the new shop, in the total amount of \$21,761.39.

Public Comment: None at this time

Dates: June 19th **CLOSED**

Items for Council to consider for future:

Next scheduled meeting: Monday June 10th at 5:30 p.m.

The meeting adjourned at 7:03 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor

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*Check Summary Register©

Batch: Claims061024,Payroll liab060324

Name	Check Date	Check Amt	
10100 PRAIRIE SUN BANK			
13378e VISA	6/12/2024	\$628.69	storage bins and cabinet
13379e VISA	6/12/2024	\$796.50	05 pickup gas
13380e VERIZON WIRELESS	6/16/2024	\$70.48	ambulance cell
13382e AFLAC	6/3/2024	\$591.01	May billing
13383e MN DEPT OF REVENUE	6/3/2024	\$602.92	060324 payroll
13384e IRS	6/3/2024	\$4,532.40	Federal
13385e PUBLIC EMPLOYEES RETIREME	6/3/2024	\$1,709.17	060324 payroll
13386e MN DEPT OF REVENUE	6/3/2024	\$742.00	Comm Water
13387e MN PEIP - C/O MMB FISCAL SVC	6/7/2024	\$3,390.06	Arlene, Jodi, Jon
13388e TRAVERSE ELECTRIC COOP, IN	6/15/2024	\$251.98	monthly statement (water)
20883 # 2 Welding & Repair	5/10/2024	\$154.28	stainless steel for repairs at ponds
20884 AMBULANCE CLAIMS PROCESSI	5/10/2024	\$276.00	May
20885 BAKER & TAYLOR	5/10/2024	\$187.13	books
20886 BENS SERVICE	5/10/2024	\$77.00	fill gas cans
20887 BROWNS VALLEY HARDWAREH	5/10/2024	\$752.50	shop supplies
20888 BUSINESS CARD	5/10/2024	\$504.09	
20889 CARQUEST OF ORTONVILLE	5/10/2024	\$401.79	2005 pickup repairs
20890 CENEX FLEET FUELING	5/10/2024	\$593.32	#3 Ambulance
20891 CHS Inc.	5/10/2024	\$630.43	weed killers
20892 DINGES FIRE COMPANY	5/10/2024	\$115.35	Lion total care repair pant
20893 DSI Inc.	5/10/2024	\$62.50	Econ Dev Services May .5 hr
20894 FERGUSON WATERWORKS #25	5/10/2024	\$1,200.00	360 AMR MIN SUBSCRIPTION
20895 FIRST CALL AUTO PARTS INC	5/10/2024	\$51.99	grass rig repair
20896 Gazette Publishing Company	5/10/2024	\$364.25	Ordinance Notice
20897 GOODHART, MATT	5/10/2024	\$100.00	replace/repair downspouts on fire hall
20898 GOPHER STATE ONE-CALL	5/10/2024	\$12.15	May billing
20899 MATHESON TRI-GAS INC	5/10/2024	\$49.09	oxygen medical
20900 MIDWEST TAPE LLC	5/10/2024	\$65.16	digital books
20901 MIKE JACOBSON	5/10/2024	\$400.00	June
20902 MN VALLEY TESTING LABS, INC	5/10/2024	\$27.75	water testing
20903 PREMIER SPECIALTY VEHICLES	5/10/2024	\$32,711.00	Stryker Power Load System
20904 QUARNSTROM & DOERING PA A	5/10/2024	\$82.50	general operations
20905 REMUND CONSTRUCTION INC	5/10/2024	\$4,595.92	new shop wall frame and materials
20906 SEROCKI EXCAVATING, INC.	5/10/2024	\$33,600.00	pump and haul sewage to ponds for sewer mai
20907 SMART APPLE MEDIA	5/10/2024	\$51.94	books
20908 THEIN WELL	5/10/2024	\$72,084.00	test well project \$20,000 grant received
20909 TRI STATE WATER, INC.	5/10/2024	\$29.35	Acct # 1029106
20910 VALLEY TELEPHONE CO	5/10/2024	\$670.06	2871,2872,2243,lift stations
20911 VIKING LIBRARY SYSTEM	5/10/2024	\$52.00	patron ID cards
Total Checks		\$163,216.76	

Deposits 241,852.63

FILTER: (([Act Year]=2024' and [period] in (6))) and (Source in ('Claims061024','Payroll liab060324'))

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***Check Summary Register©**

Batch: Payroll liab060324

	Name	Check Date	Check Amt	
10100	PRAIRIE SUN BANK			
13382e	AFLAC	6/3/2024	\$591.01	May billing
13383e	MN DEPT OF REVENUE	6/3/2024	\$602.92	060324 payroll
13384e	IRS	6/3/2024	\$4,532.40	Federal
13385e	PUBLIC EMPLOYEES RETIREME	6/3/2024	\$1,709.17	060324 payroll
13386e	MN DEPT OF REVENUE	6/3/2024	\$742.00	Comm Water
		Total Checks	\$8,177.50	

FILTER: (([Act Year]='2024' and [period] in (6))) and (Source in ('Payroll liab060324'))

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Payments

Current Period: June 2024

Payment Batch Payroll liab060324		\$8,177.50	
Refer	1708 AFLAC	Ck# 013382E 6/3/2024	
Cash Payment	G 101-21708 AFLAC	May billing	\$591.01
Invoice 205822			
Transaction Date	6/3/2024	PRAIRIE SUN BANK 10100	Total \$591.01
Refer	1710 MN DEPT OF REVENUE SW	Ck# 013383E 6/3/2024	
Cash Payment	G 101-21702 State Withholding	060324 payroll	\$602.92
Invoice			
Transaction Date	6/3/2024	PRAIRIE SUN BANK 10100	Total \$602.92
Refer	1711 IRS	Ck# 013384E 6/3/2024	
Cash Payment	G 101-21701 Federal Withholding	Federal	\$1,743.44
Invoice			
Cash Payment	G 101-21703 FICA Tax Withholding	SS & Medicare	\$2,788.96
Invoice			
Transaction Date	6/3/2024	PRAIRIE SUN BANK 10100	Total \$4,532.40
Refer	1712 PUBLIC EMPLOYEES RETIREMEN	Ck# 013385E 6/3/2024	
Cash Payment	G 101-21704 PERA	060324 payroll	\$1,709.17
Invoice			
Transaction Date	6/3/2024	PRAIRIE SUN BANK 10100	Total \$1,709.17
Refer	1713 MN DEPT OF REVENUE ST	Ck# 013386E 6/3/2024	
Cash Payment	E 601-49400-441 Sales tax	Comm Water	\$59.00
Invoice			
Cash Payment	E 603-49500-441 Sales tax	Comm Garbage	\$303.00
Invoice			
Cash Payment	E 603-49500-441 Sales tax	Res Garbage	\$380.00
Invoice			
Transaction Date	6/3/2024	PRAIRIE SUN BANK 10100	Total \$742.00

Fund Summary

	10100 PRAIRIE SUN BANK
101 GENERAL FUND	\$7,435.50
601 WATER FUND	\$59.00
603 REFUSE (GARBAGE) FUND	\$683.00
	\$8,177.50

Pre-Written Checks	\$8,177.50
Checks to be Generated by the Computer	\$0.00
Total	\$8,177.50

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Payments

Current Period: June 2024

Payment Batch Claims061024		\$155,039.26	
Refer	1703 VISA	Ck# 013378E 6/12/2024	
Cash Payment Invoice	E 101-42153-200 Office Supplies (GENER	storage bins and cabinet	\$427.36
Cash Payment Invoice	E 101-42153-210 Operating Supplies (GE	ambulance supplies	\$201.33
Transaction Date	5/31/2024	PRAIRIE SUN BANK 10100	Total \$628.69
Refer	1704 VISA	Ck# 013379E 6/12/2024	
Cash Payment Invoice	E 101-43000-212 Motor Fuels	05 pickup gas	\$38.00
Cash Payment Invoice	E 601-49400-212 Motor Fuels	05 pickup gas	\$19.00
Cash Payment Invoice	E 602-49450-212 Motor Fuels	05 pickup gas	\$19.00
Cash Payment Invoice	E 101-41000-322 Postage	postage	\$7.48
Cash Payment Invoice	E 101-43000-220 Repair/Maint Supply (GE	Bobcat antifreeze	\$35.60
Cash Payment Invoice	E 101-45000-220 Repair/Maint Supply (GE	Bobcat antifreeze	\$7.91
Cash Payment Invoice	E 601-49400-220 Repair/Maint Supply (GE	Bobcat antifreeze	\$15.82
Cash Payment Invoice	E 602-49450-220 Repair/Maint Supply (GE	Bobcat antifreeze	\$15.82
Cash Payment Invoice	E 603-49500-220 Repair/Maint Supply (GE	Bobcat antifreeze	\$3.96
Cash Payment Invoice	E 101-45000-220 Repair/Maint Supply (GE	lawn mower parts	\$50.75
Cash Payment Invoice	E 101-43000-220 Repair/Maint Supply (GE	lawn mower parts	\$50.76
Cash Payment Invoice	E 101-45000-220 Repair/Maint Supply (GE	urinal repair	\$249.23
Cash Payment Invoice	E 101-41000-433 Dues and Subscriptions	shop computer security subscription	\$48.08
Cash Payment Invoice	E 603-49500-240 Small Tools and Minor E	landfill cameras	\$235.09
Transaction Date	5/31/2024	PRAIRIE SUN BANK 10100	Total \$796.50
Refer	1705 VERIZON WIRELESS	Ck# 013380E 6/16/2024	
Cash Payment Invoice	E 101-42153-321 Telephone	ambulance cell	\$70.48
Transaction Date	5/31/2024	PRAIRIE SUN BANK 10100	Total \$70.48
Refer	1706 MATHESON TRI-GAS INC	Ck# 020899 5/10/2024	
Cash Payment Invoice	E 101-42153-210 Operating Supplies (GE	oxygen medical	\$49.09
Invoice	29761776	5/24/2024	
Transaction Date	5/31/2024	PRAIRIE SUN BANK 10100	Total \$49.09
Refer	1707 CENEX FLEET CARD	Ck# 020890 5/10/2024	
Cash Payment Invoice	E 101-42153-212 Motor Fuels	#3 Ambulance	\$121.57

Payments

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Cash Payment Invoice	E 101-43000-212 Motor Fuels	#4 Maintenance	\$228.68
Cash Payment Invoice	E 601-49400-212 Motor Fuels	#4 Maintenance	\$114.34
Cash Payment Invoice	E 602-49450-212 Motor Fuels	#4 Maintenance	\$114.34
Cash Payment Invoice	E 101-45000-212 Motor Fuels	#4 Maintenance	\$14.39
Transaction Date	5/31/2024	PRAIRIE SUN BANK 10100	Total \$593.32
Refer	1714 <u>FIRST CALL AUTO PARTS INC</u>	<u>Ck# 020895 5/10/2024</u>	
Cash Payment Invoice	E 101-42260-220 Repair/Maint Supply (GE 930202	grass rig repair	\$51.99
	5/9/2024		
Transaction Date	6/4/2024	PRAIRIE SUN BANK 10100	Total \$51.99
Refer	1715 <u>DINGES FIRE COMPANY</u>	<u>Ck# 020892 5/10/2024</u>	
Cash Payment Invoice	E 101-42260-220 Repair/Maint Supply (GE 54071	Lion total care repair pant	\$115.35
	5/31/2024		
Transaction Date	6/4/2024	PRAIRIE SUN BANK 10100	Total \$115.35
Refer	1716 <u>AMBULANCE CLAIMS PROCESSIN</u>	<u>Ck# 020884 5/10/2024</u>	
Cash Payment Invoice	E 101-42153-300 Professional Svcs (GENE 18110	May	\$276.00
	5/30/2024		
Transaction Date	6/4/2024	PRAIRIE SUN BANK 10100	Total \$276.00
Refer	1717 <u>VALLEY TELEPHONE</u>	<u>Ck# 020910 5/10/2024</u>	
Cash Payment Invoice	E 602-49450-321 Telephone	2871,2872,2243, lift stations	\$111.48
Cash Payment Invoice	E 101-41000-321 Telephone	2127, Fax Village Hall	\$39.93
Cash Payment Invoice	E 101-41000-321 Telephone	2110, Phone, Village Hall	\$305.23
Cash Payment Invoice	E 211-45500-321 Telephone	2318, 2125, Library	\$43.77
Cash Payment Invoice	E 101-43000-321 Telephone	2846, Maintenance Dept.	\$88.75
Cash Payment Invoice	E 101-41000-321 Telephone	wifi Community Center	\$80.90
Transaction Date	6/4/2024	PRAIRIE SUN BANK 10100	Total \$670.06
Refer	1718 <u>GAZETTE PUBLISHING COMPANY</u>	<u>Ck# 020896 5/10/2024</u>	
Cash Payment Invoice	E 101-41000-340 Advertising	Ordinance Notice	\$118.25
	5/30/2024		
Cash Payment Invoice	E 101-41000-340 Advertising	Filing Notice	\$114.00
	5/30/2024		
Cash Payment Invoice	E 101-41000-340 Advertising	Legal Notice 92.42	\$132.00
	5/30/2024		
Transaction Date	6/4/2024	PRAIRIE SUN BANK 10100	Total \$364.25
Refer	1719 <u>BENS SERVICE</u>	<u>Ck# 020886 5/10/2024</u>	
Cash Payment Invoice	E 101-43000-212 Motor Fuels	fill gas cans	\$77.00
Transaction Date	6/4/2024	PRAIRIE SUN BANK 10100	Total \$77.00
Refer	1720 <u>GOODHART, MATT</u>	<u>Ck# 020897 5/10/2024</u>	

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Payments

Current Period: June 2024

Cash Payment Invoice	E 101-42260-220	Repair/Maint Supply (GE	replace/repair downspouts on fire hall		\$100.00
		6/3/2024			
Transaction Date	6/4/2024		PRAIRIE SUN BANK 10100	Total	\$100.00
Refer	1721	<u>BROWNS VALLEY HARDWARE HA</u>	<u>Ck# 020887 5/10/2024</u>		
Cash Payment Invoice	E 101-43000-210	Operating Supplies (GE	shop supplies		\$29.08
Cash Payment Invoice	E 101-45000-210	Operating Supplies (GE	shop supplies		\$7.20
Cash Payment Invoice	E 601-49400-210	Operating Supplies (GE	shop supplies		\$17.98
Cash Payment Invoice	E 602-49450-210	Operating Supplies (GE	shop supplies		\$17.99
Cash Payment Invoice	E 101-45000-210	Operating Supplies (GE	park supplies		\$100.41
Cash Payment Invoice	E 602-49450-210	Operating Supplies (GE	sewer supplies		\$21.96
Cash Payment Invoice	E 602-49450-220	Repair/Maint Supply (GE	sewer leak expense		\$345.20
Cash Payment Invoice	E 101-42153-210	Operating Supplies (GE	ambulance supplies		\$0.33
Cash Payment Invoice	E 601-49400-210	Operating Supplies (GE	water supplies		\$9.75
Cash Payment Invoice	E 101-42260-210	Operating Supplies (GE	fire dept supplies		\$190.61
Cash Payment Invoice	E 101-43000-220	Repair/Maint Supply (GE	fogger oil filter		\$11.99
Transaction Date	6/4/2024		PRAIRIE SUN BANK 10100	Total	\$752.50
Refer	1722	<u>MIKE JACOBSON</u>	<u>Ck# 020901 5/10/2024</u>		
Cash Payment Invoice	E 101-42400-300	Professional Srvs (GENE	June		\$400.00
Transaction Date	6/4/2024		PRAIRIE SUN BANK 10100	Total	\$400.00
Refer	1723	<u>PREMIER SPECIALTY VEHICLES</u>	<u>Ck# 020903 5/10/2024</u>		
Cash Payment Invoice	E 101-42153-500	Capital Outlay (GENERA	Stryker Power Load System		\$32,711.00
Transaction Date	6/5/2024		PRAIRIE SUN BANK 10100	Total	\$32,711.00
Refer	1724	<u>REMUND CONSTRUCTION INC</u>	<u>Ck# 020905 5/10/2024</u>		
Cash Payment Invoice 528	E 101-43000-223	Building Repair Supplies	new shop wall frame and materials		\$4,595.92
		6/4/2024			
Transaction Date	6/5/2024		PRAIRIE SUN BANK 10100	Total	\$4,595.92
Refer	1725	<u>VIKING LIBRARY SYSTEM</u>	<u>Ck# 020911 5/10/2024</u>		
Cash Payment Invoice 1720	E 211-45500-210	Operating Supplies (GE	patron ID cards		\$52.00
		5/24/2024			
Transaction Date	6/6/2024		PRAIRIE SUN BANK 10100	Total	\$52.00
Refer	1726	<u>BAKER & TAYLOR</u>	<u>Ck# 020885 5/10/2024</u>		
Cash Payment Invoice 2038320438	E 211-45500-435	Books and Pamphlets	books		\$185.28
		5/23/2024			
Cash Payment Invoice 2038320438	E 211-45500-333	Freight and Express	books		\$1.85
		5/23/2024			

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Payments

Current Period: June 2024

Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$187.13
Refer	1727 SMART APPLE MEDIA	Ck# 020907 5/10/2024		
Cash Payment	E 211-45500-435 Books and Pamphlets	books		\$41.94
Invoice	ARU0372629 5/29/2024			
Cash Payment	E 211-45500-333 Freight and Express	books		\$10.00
Invoice	ARU0372629 5/29/2024			
Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$51.94
Refer	1728 MIDWEST TAPE LLC	Ck# 020900 5/10/2024		
Cash Payment	E 211-45500-429 Misc Grant Items for Rei	digital books		\$65.16
Invoice	505560326 5/31/2024			
Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$65.16
Refer	1729 SEROCKI EXCAVATING, INC.	Ck# 020906 5/10/2024		
Cash Payment	E 602-49450-300 Professional Srvs (GENE	pump and haul sewage to ponds for sewer main break		\$33,600.00
Invoice	15491 6/5/2024			
Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$33,600.00
Refer	1730 PEIP	Ck# 013387E 6/7/2024		
Cash Payment	G 101-21706 Health Insurance	Arlene, Jodi, Jon		\$3,390.06
Invoice				
Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$3,390.06
Refer	1731 CARQUEST OF ORTONVILLE	Ck# 020889 5/10/2024		
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE	2005 pickup repairs		\$153.56
Invoice	8923-203776 5/20/2024			
Cash Payment	E 601-49400-220 Repair/Maint Supply (GE	2005 pickup repairs		\$76.78
Invoice	8923-203776 5/20/2024			
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE	2005 pickup repairs		\$76.77
Invoice	8923-203776 5/20/2024			
Cash Payment	E 101-43000-210 Operating Supplies (GE	shop supplies		\$37.87
Invoice	8923-203502 5/14/2024			
Cash Payment	E 101-45000-210 Operating Supplies (GE	shop supplies		\$9.47
Invoice	8923-203502 5/14/2024			
Cash Payment	E 601-49400-210 Operating Supplies (GE	shop supplies		\$23.67
Invoice	8923-203502 5/14/2024			
Cash Payment	E 602-49450-210 Operating Supplies (GE	shop supplies		\$23.67
Invoice	8923-203502 5/14/2024			
Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$401.79
Refer	1732 BUSINESS CARD	Ck# 020888 5/10/2024		
Cash Payment	E 211-45500-433 Dues and Subscriptions			\$232.40
Invoice				
Cash Payment	E 211-45500-437 Tapes/CD s/Movies			\$82.34
Invoice				
Cash Payment	E 211-45500-429 Misc Grant Items for Rei			\$100.00
Invoice				
Cash Payment	E 211-45500-333 Freight and Express			\$13.85
Invoice				
Cash Payment	E 211-45500-435 Books and Pamphlets			\$75.50
Invoice				
Transaction Date	6/6/2024	PRAIRIE SUN BANK 10100	Total	\$504.09

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Payments

Current Period: June 2024

Refer	1733	#2 WELDING & REPAIR	Ck# 020883	5/10/2024		
Cash Payment	E 602-49450-220	Repair/Maint Supply (GE	stainless steel for repairs at ponds		\$154.28	
Invoice	12275	5/3/2024				
Transaction Date	6/6/2024	PRAIRIE SUN BANK	10100	Total	\$154.28	
Refer	1734	CHS INC.	Ck# 020891	5/10/2024		
Cash Payment	E 101-43000-216	Chemicals and Chem Pr	weed killers		\$210.14	
Invoice	2896					
Cash Payment	E 101-45000-216	Chemicals and Chem Pr	weed killers		\$210.14	
Invoice	2896					
Cash Payment	E 602-49450-216	Chemicals and Chem Pr	weed killers		\$210.15	
Invoice	2896					
Transaction Date	6/6/2024	PRAIRIE SUN BANK	10100	Total	\$630.43	
Refer	1735	FERGUSON WATERWORKS #2516	Ck# 020894	5/10/2024		
Cash Payment	E 601-49400-309	Software & Design	360 AMR MIN SUBSCRIPTION		\$1,200.00	
Invoice	0486021	6/6/2024				
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$1,200.00	
Refer	1736	QUARNSTROM & DOERING PA AT	Ck# 020904	5/10/2024		
Cash Payment	E 101-41610-304	Legal Fees	general operations		\$82.50	
Invoice	87130	5/31/2024				
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$82.50	
Refer	1737	DSI	Ck# 020893	5/10/2024		
Cash Payment	E 101-46500-300	Professional Srvs (GENE	Econ Dev Services May .5 hr		\$62.50	
Invoice	14195	6/4/2024				
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$62.50	
Refer	1738	TRAVERSE ELECTRIC COOP, INC	Ck# 013388E	6/15/2024		
Cash Payment	E 601-49400-381	Electric Utilities	monthly statement (water)		\$50.97	
Invoice						
Cash Payment	E 602-49450-381	Electric Utilities	monthly statement (wastewater)		\$201.01	
Invoice						
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$251.98	
Refer	1739	TRI STATE WATER, INC.	Ck# 020909	5/10/2024		
Cash Payment	E 101-41000-200	Office Supplies (GENER	Acct # 1029106		\$29.35	
Invoice		6/3/2024				
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$29.35	
Refer	1740	GOPHER STATE ONE-CALL	Ck# 020898	5/10/2024		
Cash Payment	E 601-49400-300	Professional Srvs (GENE	May billing		\$6.07	
Invoice	4050254	5/31/2024				
Cash Payment	E 602-49450-300	Professional Srvs (GENE	May billing		\$6.08	
Invoice	4050254	5/31/2024				
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$12.15	
Refer	1741	THEIN WELL	Ck# 020908	5/10/2024		
Cash Payment	E 601-49400-300	Professional Srvs (GENE	test well project \$20,000 grant received		\$72,084.00	
Invoice						
Transaction Date	6/7/2024	PRAIRIE SUN BANK	10100	Total	\$72,084.00	
Refer	1742	MVTL	Ck# 020902	5/10/2024		
Cash Payment	E 601-49400-306	Testing	water testing		\$27.75	
Invoice	1255894	6/7/2024				

Payments

Current Period: June 2024

Transaction Date	6/7/2024	PRAIRIE SUN BANK 10100	Total	\$27.75
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Fund Summary

	10100 PRAIRIE SUN BANK	
101 GENERAL FUND		\$45,332.24
211 LIBRARY		\$904.09
601 WATER FUND		\$73,646.13
602 SEWER FUND		\$34,917.75
603 REFUSE (GARBAGE) FUND		\$239.05
		<u>\$155,039.26</u>

Pre-Written Checks	\$155,039.26
Checks to be Generated by the Computer	\$0.00
Total	<u>\$155,039.26</u>

RESOLUTION NO. 24-12

A RESOLUTION ACCEPTING A DONATION TO THE CITY OF BROWNS VALLEY

WHEREAS, the City of Browns Valley is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amount(s) set forth below to the city:

Donated by	Purpose	Amount donated
Kaus, Gerry & Arlyne	Fire Department Operating	\$20.00
Spotts, Patrick	Fire Department Operating	\$25.00
DeSpiegler, Gordon & Kathleen	Ambulance Operating	\$20.00
Serocki, Richard & Helen	Ambulance Operating	\$25.00
Rolstad, Shirley	Ambulance Operating	\$20.00
Peickert, Kevin	Ambulance Operating	\$100.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation(s) offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Browns Valley, Minnesota this 10th day of June, 2024.

Mayor / Acting Mayor

Attested:

City Administrator



Parcel Number: 20-0409000

General Information

Township/City: BROWNS VALLEY

Taxpayer Name: BROWNS VALLEY/CITY OF

Taxpayer Address: PO BOX 334
BROWNS VALLEY MN 56219-0334

Property Address:

Township: 0

Range: 0

Section: 0

Plat: AUDITOR'S PLAT NO. 3

Acres: 0.6

School District: 801 - BROWNS VALLEY

Tax Description:

*Lease Agreement
Brian Hanson*



Parcel Report

Parcel ID: 20-0409000
Address: No address assigned
City / Township Name: BROWNS VALLEY

Taxpayer Information
 BROWNS VALLEY/CITY OF
 PO BOX 334
 BROWNS VALLEY MN 56219-0334

Owner Information
 Deeded Acres: 0.60

Section Township Range

RESOLUTION OF THE CITY OF BROWNS VALLEY
FOR DETACHMENT OF CERTAIN LAND
PURSUANT TO MINNESOTA STATUTES § 414.06

TO: Office of Administrative Hearings
Municipal Boundary Adjustment Unit
P. O. Box 64620
St. Paul, MN 55164-0620

Pursuant to the 2012 amendment to Minn. Stat. § 414.06, the petitioner(s) shall also provide a copy of this petition to:

- 1) the city from which the land may be detached;*
- 2) all property owners who have not signed this petition;*
- 3) the clerk of the town to which the property may be attached if granted;*
- 4) the clerk of any other abutting town or city; and*
- 5) the county recorder in the county in which the land is located.*

The City of Browns Valley hereby requests by resolution the Office of Administrative Hearings-Municipal Boundary Adjustment Unit to detach certain properties described herein from the City of Browns Valley and make a part of the Township of Folsom.

1. The property is situated within the City of Browns Valley, abuts the municipal boundary, and is located in the County of Traverse.
The petitioned area abuts on the city's N S E W (circle one) boundary(ies).
2. The property proposed for detachment is rural in character and not developed for urban residential, commercial, or industrial purposes.
3. The reason detachment is requested is _____

4. Summarize what efforts were taken prior to filing this petition to resolve the issues: _____

5. The number of acres in the property proposed for detachment is _____
and is described as follows:

***INSERT THE COMPLETE AND ACCURATE PROPERTY DESCRIPTION.
DO NOT USE DESCRIPTIONS FROM PROPERTY TAX STATEMENTS.***

6. The number and character of buildings on said property is _____

7. The number of residents in the area proposed for detachment is _____
(The number of residents is not necessarily the same as number of owners.)

8. Public improvements on said property are _____

Date: _____

Mayor

City Clerk

Municipal Boundary Adjustment Unit Contact
Star Holman star.holman@state.mn.us 651-361-7909
(July 2019)