

# City of Browns Valley

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## City of Browns Valley INFORMATION DISCLOSURE REQUEST Minnesota Government Data Practices Act

### A. Completed by Requester

<b>REQUESTER NAME( Last, First, MI)</b>	<b>Date of Request:</b>
<b>STREET ADDRESS:</b>	<b>PHONE NUMBER:</b>
<b>COUNTY, STATE, ZIP CODE:</b>	<b>SIGNATURE:</b>
<b>DESCRIPTION OF THE INFORMATION REQUESTED: (attach additional sheets if necessary)</b>	

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B. Completed by Department

DEPARTMENT NAME:			HANDLED BY:
INFORMATION CLASSIFIED AS:			ACTION:
PUBLIC	NON-PUBLIC	APPROVED	
PRIVATE	CONFIDENTIAL	APPROVED IN PART (explain below)	
PROTECTED NON-PUBLIC			
REMARKS OR BASIS FOR DENIAL INCLUDING STATUTE SECTION:			
CHARGES:		IDENTITY VERIFIED FOR PRIVATE INFORMATION:	
		IDENTIFICATION: Driver's License, State, ID, etc.	
PHOTOCOPY:		Comparison with Signature on File	
Special Rate: (attach explanation)		Personal Knowledge	
Other: (attach explanation)		Other:	
AUTHORIZED SIGNATURE:			DATE:

For security reasons, data requests sent as email attachments will not be opened or responded to.  
Instead, completed data request forms should be sent by FAX or postal mail to:

**City of Browns Valley**  
19 3rd Street South, P.O. Box 334  
Browns Valley, MN 56219

320.695.2110 - PHONE  
320.695.2127 - FAX