



Browns Valley Regular City Council Meeting Approved Minutes April 22, 2024

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Supervisor Tony Serocki, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer and City Attorney Matt Franzese.

Absent:

Others Present: Rebecca Petersen, Mallory Jarvi, and Shelly Stabler from West Central Initiative; Chad Metz; and Tina Bartz.

The meeting was called to order at 5:30 p.m. by Mayor Heck.

The Pledge of Allegiance was recited by those in attendance.

Visitors:

Rebecca Petersen - West Central Initiative. Ms. Petersen thanked the City Council for its continued support of, and involvement in, WCI. She provided some information on WCI community involvement initiatives and discussed upcoming opportunities. Mallory Jarvi informed the Council of the most recent grant approved through MN DOT for the Safe Walks to School, and will be granted \$15,000 to do an overall assessment of Browns Valley. We will then apply for another grant to be completed the recommended work. Shelly Stabler introduced herself and announced that she is on the WCI EDA board and would assist in any projects we need help with.

Agenda:

Upon a motion by Dobbs with a second by Madison, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the April 8, 2024, Regular Meeting Minutes.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved the April 8, 2024, Board of Appeal and Equalization Meeting Minutes.
- Upon a motion by Biewer with a second by Madison, the Council unanimously approved the April 8, 2024, Special Meeting Minutes.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the claims for a grand total of \$50,770.28, including Wages (April 16th = \$6,319.70) and Claims (April 22nd = \$44,450.58).

Department Reports:

- Library Director Piechowski reported on activities at the library.

- City Maintenance Supervisor Serocki gave a report on public works items completed.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City.
- Deputy Borgheinck reported on recent law enforcement activity within the City.
- City Administrator Hook-Hansen reported on administrative items completed in the office.

Unfinished Business:

- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved an Interim Ordinance Extending the Moratorium on the sale of Hemp Derived Tetrahydrocannabinols (THC) Food and Beverages within the City of Browns Valley.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the Summary of an Interim Ordinance Extending the Moratorium on the sale of Hemp Derived Tetrahydrocannabinols (THC) Food and Beverages within the City of Browns Valley. This will be published in the Traverse County Gazette.

New Business:

- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved Resolution 24-11, a Resolution Accepting Donation to the City from Larry Hall in the amount of \$100.00.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Building Permit to Garrick Stahl at 320 Church Street.
- Upon a motion by Heck with a second by Biewer, the Council unanimously approved to pursue legal action against Ryan Mahoney for failure to pay his bill in the amount of \$573 for a fire call.
- Upon a motion by Dobbs with a second by Miller, the Council gave unanimous approval to the Ambulance to purchase and install a Stryker Power load cot in the amount of \$32,711.00 and to reimburse the city from the 410 account Ambulance fundraising fund.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the issuance of a license to the American Legion at 518 West Broadway for the sale of intoxicating liquor.
- Upon a motion by Miller with a second by Biewer, the Council on a 4 to 1 vote to approved the issuance of a license to the Browns Valley Liquor Store at 324 West Broadway for the sale of intoxicating liquor. Madison dissented.

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Public Comment: None at this time

Dates: May 27th Closed- Holiday Reschedule meeting to Tuesday May 28th.

Items for Council to consider for future:

Next scheduled meeting: Monday May 13th at 5:30 p.m.

The meeting adjourned at 6:22 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor