



Browns Valley Regular City Council Meeting Approved Minutes March 11, 2024

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Administrator Jodi Hook-Hansen, City Maintenance Supervisor Tony Serocki, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer.

Absent: None

Others Present: None

The meeting was called to order at 5:30 p.m. by Mayor Heck.

The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Miller with a second by Dobbs, the Council unanimously approved the agenda with addition of building permit at 506 West Broadway (Aksamit Transportation).

Consent Agenda:

- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the February 26, 2024, Regular Meeting Minutes.
- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the claims for a grand total of \$42,153.14, including Wages (March 1st = \$11,666.48) and Claims (March 11th = \$30,486.66).
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the Treasurer's Report.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the Delinquency Report.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Supervisor Serocki gave a report on public works items completed.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.

Unfinished Business: None at this time

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New Business:

- Upon a motion by Heck with a second by Dobbs, the Council unanimously denied the building Permit for 515 2nd Street North submitted by Richard Albright until the abatement that was sent to him is completed.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved Resolution 24-08, a Resolution of the Canvass the Presidential Nomination Primary.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the Fire Department Temporary Liquor License for Saturday April 20th Annual Fish Fry.
- Fire Dept Gambling License Permit-Removed from Agenda.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the credit card policy for the City. The vote was 3 to 2, with Dobbs and Heck dissenting.
- The Council reviewed the employment applications that were submitted and instructed staff to contact candidates for interviewing.

Public Comment: None at this time

Other Business:

- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the building permit at 506 West Broadway (Aksamit Transportation).

Dates:

- April 4th, Thursday at 5:30 p.m. at the American Legion- Upper Minnesota River Watershed District Board of Managers will hold a public informational meeting.
- April 8th, Monday at 2:30 p.m. at the Browns Valley Public Meeting Room- Board of Appeals and Equalization Meeting.


Items for Council to consider for future: Ordinance concerning the public use of Hemp and Cannabis Products


Next scheduled meeting: Monday March 25th at 5:30 p.m.

The meeting adjourned at 6:57 p.m.

Minutes submitted by:

Approved by:


Jodi Hook-Hansen, City Administrator


Mike Heck, Mayor