



The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

**Absent:** City Maintenance Supervisor Tony Serocki

**Others Present:** Arlene Reinart, Ken Warren, and Edith Foren.

The meeting was called to order at 5:30 p.m. by Mayor Heck.  
The Pledge of Allegiance was recited by those in attendance.

**Agenda:**

Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the agenda with the addition of Resolution 23-32.

**Public Hearing:** A Hearing for Tax Assessments

- Upon a motion by Biewer with a second by Miller, the Council unanimously denied the written objection/request for deferment of the proposed \$500 special assessment received from Martin Nerison regarding PID 20-031600. Since Mr. Nerison does not own the property, he does not have standing for his request. (Resolution 23-33)
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved Resolution 22-30, a Resolution Certifying Unpaid Charges.

**Visitors:** Park Region – Scott Toso and Justin Bicket presented to the Council security cameras for installation.

**Consent Agenda:**

- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the November 27, 2023, Regular Meeting Minutes.
- Upon a motion by Dobbs with a second by Madison, the Council unanimously approved the claims for a grand total of \$56,981.83 including Wages (December 1<sup>st</sup>= \$23,554.49) and Claims (December 4<sup>th</sup> = \$33,427.34).
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the Treasurer's Report.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the Delinquency Report.

**Department Reports:**

- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

**Unfinished Business:**

- The Council had additional questions on the security cameras. The staff will inquire about another quote and what the total cost would be per month.
- The Council discussed the budget and requested staff to remove maintenance vehicle from budget. No formal actions were taken.

**New Business:**

- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of Resolution 23-32, a Resolution Accepting a donation to the City of Browns Valley in the amount of \$20.00 from Dianne and Jerry Johnson.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of a five-dog Kennel Permit for Beacom-114 1<sup>st</sup> Ave S.E.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of not waiving the monetary limits on municipal tort liability established by MN Stat 466.04.

**Mayor closed regular session for public meeting at 6:00 pm.**

**Public Meeting: Truth in Taxation Public Meeting**

Mayor opened the public meeting at 6:00 pm

Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

Others present: Ken Warren Edith Foren, and Arlene Reinart.

- Hook-Hansen presented the proposed 2024 budget summary including the tax levy of \$370,000.00
- Public Comment Period
  - Warren spoke about the increase of taxes due to property
  - At 6:32 p.m., Mayor Heck closed the Truth in taxation hearing meeting.
  - At 6:32 p.m., Mayor Heck re-opened the regular session.
- Resolution 23.31 approving the final 2024 operational budget for the City was tabled.
- Upon a motion by Heck with a second by Miller, the Council unanimously approved of the levy at \$370,000.00.

**Browns Valley Regular City Council Meeting Approved Minutes  
December 4, 2023**

- Upon a motion by Madison with a second by Miller, the Council on a 4 to 1 approved of the Sheriff's contract at \$60,000. \$60.00 per hour with contracting 1000 hours for the 1 year.
- Upon a motion by Biewer with a second by Madison, the Council unanimously approved to seek out website development with Creatively Ewe by Susan Belanger from Morris, MN.

**Public Comment:** None at this time

**Other Business:** None at this time

**Dates:**

December 25<sup>th</sup> & 26<sup>th</sup> Closed for Christmas

**Items for Council to consider for future:** Ordinance concerning the public use of Hemp and Cannabis Products

**Next scheduled meeting: Monday December 18<sup>th</sup> at 5:30 p.m.**

The meeting adjourned at 7:15 p.m.

Minutes submitted by:

Approved by:

  
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Jodi Hook-Hansen, City Administrator

  
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Mike Heck, Mayor