



Browns Valley Regular City Council Meeting Approved Minutes November 27, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

Absent: None

Others Present: Deputy Andy Miller of Traverse County Sheriff Office, Amber Metz Ambulance Manager, and Arlene Reinart.

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the November 13, 2023, Regular Meeting Minutes.
- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the claims for a grand total of \$66,910.37 including Wages (November 16th = \$7,150.99) and Claims (November 23rd = \$59,759.38).
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of Resolution 23-29 a Resolution Accepting a donation to the City of Browns Valley in the amount of \$300.00 from Brenda Reed.

Department Reports:

- Deputy Miller reported on recent law enforcement activity within the City.
- Library Director Piechowski reported on activities at the library.
- City Maintenance Serocki gave a verbal report on public works items completed
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.

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- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley. City Attorney Matt Franzese asked the Commissioners about the property tax in city limits going to Folsom Township and he requested a sub-committee to meet to further discuss. Biewer and Madison will meet to continue to resolve the topic.

- Amber Metz Ambulance Manager, spoke to the council about additional support for the Ambulance staff. Avel is telemedicine in motion designed to provide staff with doctors and nurses while in transit in the back of the ambulance. Metz received a quote for both ambulances and will inform the Council on quote for one ambulance to approve.
Metz also informed the council of new equipment needed to assist the staff with heaving lifting. It is called a power-load powered cot fastener that improves operator and patient safety by supporting the cot throughout the loading and unloading process. Quote received was \$28,000.00. Metz asked to approve the purchase and will use donation money to reimburse the city.
- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved Metz to purchase the Power-Load Cot from Stryker for the quote of \$28,000.00 and to be reimbursed from Ambulance donation money received.

Unfinished Business:

- Upon a motion by Biewer with a second by Madison, the Council unanimously approved to seek out website development with Creatively ewe by Susan Belanger from Morris, MN

New Business:

Discussion of Security Cameras: Park Region representatives Scott Toso and Justin Bickett will be present at next council meeting.

Discussion of Budget: Council discussed ways to decrease budget and to increase Ambulance and Fire Contracts.

City Attorney Franzese informed the council he will be meeting with a subcommittee to come up with a permanent THC ordinance.

Public Comment: None at this time

Other Business: None at this time

Dates:

Dates: November 20th Sheriff Meeting 9:00 AM- EDA Meeting 4:00 PM

December 4th Notice of Hearing on Proposed Assessments 5:30 PM

December 4th Truth and Taxation Hearing 6:00 PM

December 18th Final Tax Levy to County Auditor

Items for Council to consider for future: Ordinance concerning the public use of Hemp and Cannabis Products

Next scheduled meeting: Monday December 4th at 5:30 p.m.

The meeting adjourned at 6:50 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor