



The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

Absent: Jan Biewer Entered at 5:50

Others Present: Edith Foren

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the agenda, with the additional Building Permit at 422 East Broadway (Jerry Johnson).

Visitors: David and Candy Duffield came to the council meeting in regards to have water and sewer plumbed in at new location. City Attorney Matt Franzese will ask the Commissioners about the property tax in city limits going to Folsom Township.

Consent Agenda:

- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the October 23, 2023, Regular Meeting Minutes.
- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the claims for a grand total of \$168,965.71, including Wages (November 1st= \$11,742.74) and Claims (November 13th = \$157,222.97).
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the Treasurer's Report.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the Delinquency Report.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Serocki gave a verbal report on public works items completed

**Browns Valley Regular City Council Meeting Approved Minutes
November 13, 2023**

- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

Unfinished Business:

- Upon a motion by Miller with a second by Madison, the Council unanimously approved Resolution 23-26, a Resolution Setting the Monthly Water and Sewer Rates for 2024. Water usage will be \$4.00 per thousand gallons, with a monthly base rate of \$21.25 for residents and \$30.00 for non-residents. Sewer usage will be \$3.50 per thousand gallons, with a monthly base rate of \$35.00.

New Business:

- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of Building Permit at 422 East Broadway (Jerry Johnson).
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of Resolution 23-27, a Resolution accepting a donation to the City of Browns Valley in the amount of \$40.00 from Jerry and Diane Johnson.
- Upon a motion by Biewer with a second by Miller, the Council approved 4 to 1 Resolution 23-28, a Resolution Authorizing the City of Browns Valley To Acquire by Tax Forfeiture Land PID 20-0399000. Dobbs dissented.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved of the quote from Dakota Pump and Control in the amount of \$5,600.00 to replace Soft Start, \$5,060.00 to repair the hydromatic pump, for a total of \$10,660.00
- Upon a motion by Miller with a second by Madison, at 5:55 p.m. the Council unanimously agreed to close the meeting pursuant to Minn. Stat. 13D.05, Subd. 3(c)(3): to determine the asking price for real or personal property to be sold by the government entity. The real property to be discussed is the City's property located at 106 4th Street - the Browns Valley Community Center.
- At 6:18 p.m., upon a motion by Miller with a second by Biewer, the Council unanimously agreed to re-open the meeting.
- As a result of the closed meeting, upon a motion by Madison with a second by Miller, the Council unanimously approved selling the 106 4th Street the Browns Valley Community Center to the Food Shelf for \$170,000.000 contingent upon receiving the Food Shelf receiving a grant.

Public Comment: None at this time

Other Business: None at this time

Dates:

Dates: November 20th Sheriff Meeting 9:00 AM- EDA Meeting 4:00 PM
December 4th Notice of Hearing on Proposed Assessments 5:30 PM
December 4th Truth and Taxation Hearing 6:00 PM
December 18th Final Tax Levy to County Auditor


Items for Council to consider for future: Ordinance concerning the public use of Hemp and Cannabis Products

Next scheduled meeting: Monday November 27th at 5:30 p.m.

The meeting adjourned at 7:26 p.m.

Minutes submitted by:

Approved by:


Jodi Hook-Hansen, City Administrator


Mike Heck, Mayor