



## Browns Valley Regular City Council Meeting Approved Minutes October 23, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also in attendance were City Maintenance Supervisor Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

### **Absent:**

**Others Present:** Edith Foren, Tina Bartz, and Arlene Reinart. Bidders-Jim Krueger, Beau Cunningham, Dick Serocki, and Jerry Johnson.

The meeting was called to order at 5:30 p.m. by Mayor Heck.  
The Pledge of Allegiance was recited by those in attendance.

### **Agenda:**

Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the agenda.

### **Consent Agenda:**

- Upon a motion by Madison with a second by Miller, the Council unanimously approved the October 9<sup>th</sup>, 2023, Regular Meeting Minutes.
- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the claims for a grand total of \$55,470.10 including Wages (October 16<sup>th</sup>= \$6,710.05) and Claims (October 9<sup>th</sup>= \$48,760.05).

### **Department Reports:**

- Library Director Piechowski reported on activities at the library.
- City Maintenance Serocki gave a verbal report on public works items completed
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

### **Unfinished Business:**

None at this time.

**New Business:**

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved of new Ambulance members Ally Lindahl and Kelly Larson.
- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the establishment of Ordinance Section 130.06 an Ordinance Dealing with Prohibiting Loitering.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved the summary of Ordinance Section 130.06 for publication.
- The Council tabled Resolution 23-26, a Resolution Authorizing the City of Browns Valley To Acquire by Tax Forfeiture Land PID 20-0399000 (714 W Broadway).
- The Council tabled Resolution 23-27, a Resolution Setting the Monthly Water and Sewer Rates for 2024.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of the quote for cement sidewalk/flatwork and curb for \$4,180.00 from Logan Iverson.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved to leave the office hours as Tuesday 8:30-5:00 Wednesday 8:30-5:00 Thursday 8:30-5:00, with the office closed on Monday and Friday.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved of the \$40.00 bid to purchase the Lund boat from Jim Krueger.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved of the \$75.00 bid to purchase the granary from Jerry Johnson.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the \$600.00 bid for the Kawaski Mule from Dick Serocki.

**Public Comment:** None at this time

**Other Business:**

- Upon a motion by Miller with a second by Madison, the Council unanimously approved of City Maintenance Supervisor Tony Serocki to contact with Aquastore for the maintenance Tank Inspection Proposal.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the Engineer Widseth quote from Thein Well for the drilling costs to search for a new water source for the City by installing, developing, and conducting a pump test of 6-inch diameter test well.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of a meter pit at 4989 State Hwy #28 out of city limits.

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- Mayor Heck and Council member Madison will have further discussion with Traverse County Commissioners on the Sheriff's Contract for the City of Browns Valley.

**Dates:**

Closed on November 10<sup>th</sup>, 23<sup>rd</sup> and 24<sup>th</sup>.

December 4<sup>th</sup> & 18<sup>th</sup> Council Meetings / Truth in Taxation hearings 6:00 P.M.

**Items for Council to consider for future:** Ordinance concerning the public use of Hemp and Cannabis Products

**Items for Staff:**

**Next scheduled meeting: Monday November 13<sup>th</sup> at 5:30 p.m.**

The meeting adjourned at 6:26 p.m.

Minutes submitted by:

Approved by:

  
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Jodi Hook-Hansen, City Administrator

  
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Mike Heck, Mayor