



Browns Valley Regular City Council Meeting Approved Minutes September 11, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Attorney Matt Franzese.

Absent: City Maintenance Tony Serocki

Others Present: Tina Bartz, Edith Foren, and Arlene Reinart

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Madison with a second by Miller, the Council unanimously approved the August 28, 2023, Regular Meeting Minutes.
- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the claims for a grand total of \$59,388.87, including Wages (September 1st = \$11,558.28) and the Claims (September 11th = \$47,830.59).
- Upon a motion by Dobbs with a second by Madison, the Council unanimously approved the Treasurer's Report.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the Delinquency Report.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- City Maintenance Serocki gave a verbal report on public works items completed. Serocki informed the Council that paving will still need to be completed. The Council had discussion about last year's paving. Serocki stated that he had quotes from Rileys and Serocki; Bituminous Paving did not submit a quote. Serocki was the lowest bid by \$10,000.00. The Council informed Serocki to have Serocki complete paving on east side of the shop.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese gave a verbal report on actions performed for the City of Browns Valley.

Unfinished Business:

None at this time.

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New Business:

- Upon a motion by Miller with a second by Biewer, the Council unanimously approved to finalize the sale for purchase at 414 West Broadway in order to allow funding to abate the nuisance per Resolution 23-20, a Resolution Selling Real Property.
- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the building permits at 315 Avenue West (Ward), 111 2nd Street North (Lebeau), and 421 3rd Street North (Miller). The vote was 4-0 with Miller abstaining.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to sell parcel 20-0125000 to the general public at \$200.00 each plus legal fees.
- Approval for preliminary levy Resolution 23-21 was tabled for further review.
- Upon a motion by Dobbs with a second by Miller, the Council on a 4 to 1 vote approved to rent out space in Community Center to the general public for \$200.00 per month plus internet fees. Heck dissented until the contract was provided.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the Labor Union agreement, excepting for the language of the sick time until further review.

Public Comment: None at this time.

Other Business:

- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the estimate of \$14,040.00 from Dakota Pump & Control for repair on the Hydromatic S4MXP1000 Pump.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved to add \$100.00 no show fee and/or missed appointment for rental inspection.
- The staff informed the Council about the City's landfill and that it has been closed due to an unknown trespasser or trespassers starting it on fire. The Council advised staff to keep it closed until further notice and to do by appointment only during the hours of 8:00 AM to 4:00 PM

Dates:

December 4th & 18th Council Meetings / Truth in Taxation hearings 6:00 P.M.

Items for Council to consider for future: Ordinance concerning the public use of Hemp and Cannabis Products


Items for Staff:

Next scheduled meeting: Monday September 25 at 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor