



Browns Valley Regular City Council Meeting Approved Minutes July 24, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, Devan Dobbs, and Jan Biewer. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, City Maintenance Tony Serocki, and City Attorney Matt Franzese.

Absent: None

Others Present: Deputy Brody Farmer of Traverse County Sheriff Office, Edith Foren, and Tina Bartz.

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Madison with a second by Biewer, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the July 10, 2023, Regular Meeting Minutes.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the claims for a grand total of \$24,246.97, including Wages (July 16th = \$6,816.78) and the Claims (July 24th = \$17,430.19).

Department Reports:

- Deputy Farmer reported on recent law enforcement activity within the City.
- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Maintenance Serocki gave a verbal report on public works items completed.
- City Administrator Hook-Hansen reported on administrative items completed in the office.
- City Attorney Franzese, gave a verbal report on the deeds that he has performed for the City of Browns Valley.

Unfinished Business: The Council discussed line items of the budget and the increase of insurance rates with the new city shop added, and the increased appraisal rates for replacement cost on specific property. Biewer and Dobbs, as members of the budget committee will meet with City Administrator Hook-Hansen to review budget items.

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New Business:

- The Council discussed the change order of the mezzanine and decided to wait for the credit to be applied before approving.
- Upon a motion by Heck with a second by Miller, the Council unanimously approved to repair the sidewalk on the north side of the new city shop.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved the Building Permit at 521 W Broadway- Cenex.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved Resolution 23-16, a Resolution Approving Minnesota Historical and Heritage Grant Application by the City of Browns Valley to the Minnesota Historical Society.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved to apply for the FEMA grant for the following Fire Department items: new truck-siren-jaws of life-extra batteries- Polaris ranger-radios for ambulance/fire department-wildland fire gear.
- Madison and Heck are on the Sheriff negotiations committee and will contact county commissioners about re-negotiating the law enforcement contract.

Public Comment: None at this time.

Other Business:

Dates:

August 1st 1:30 p.m.-2:30 p.m. - Wheaton-Traverse County Opioid Settlement Initiative
August 3rd 11:00 a.m.-12:00 p.m. - Introduction to Paid Family and Medical Leave Law and Earned Sick and Safe Time
August 14th 5:30 p.m. - Public Hearing to determine whether public nuisance exists
August 15th 4 p.m. - EDA meeting

Items for Council to consider for future: Ordinance concerning the public use of Hemp and Cannabis Products.

Next scheduled meeting: Monday August 14 at 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor

Resolution approving Minnesota Historical and Heritage Grant application by the City of Browns Valley to the Minnesota Historical Society.

1. WHEREAS, the City of Browns Valley is the owner of the Browns Valley Carnegie Library, which is an historic building originally built in 1916, located in the city of Browns Valley and was entered onto the National Registry of Historic Places in 1985.

2. WHEREAS, the City of Browns Valley, in coordination with Browns Valley Historical Society, have identified preservation and restoration work needed at the Carnegie Library that staff believe would be appropriate for the Legacy Grant program.

3. WHEREAS the Minnesota Historical and Cultural Heritage Grants program also known as Legacy Grants – is a competitive process created to provide financial support for projects focused on preserving Minnesota's history and culture through historic preservation and other means.

4. WHEREAS the City of Browns Valley received Minnesota Historical and Heritage Grant grants in 2020, and 2022 to assess the condition of and develop plans for the preservation and restoration of the Carnegie Library.

5. WHEREAS, the City of Browns Valley has a right and authority to act as Legal Sponsor for the State Grant Application (the “Application”) and will work with the Minnesota Historical Society in developing a Grant Agreement relating to the funding which may be awarded to the City of Browns Valley.


6. NOW THEREFORE BE IT RESOLVED that the City Council authorizes submission of an Arts and Cultural Heritage grant application to the Minnesota Historical Society for the purpose of assisting with the costs associated with preservation and restoration of the Browns Valley Carnegie Library

7. BE IT FURTHER RESOLVED that if the City of Browns Valley is awarded a grant, the City is authorized to accept the grant award and may enter into a grant contract with the Minnesota Historical Society for the above referenced project(s), which will require the City's compliance with all applicable laws, environmental regulations, historic preservation guidelines, and other requirements as stated in the grant agreement.

IN WITNESS WHEREOF, the foregoing executed as of July 24, 2023.

APPLICANT

City of Browns Valley

By: 
Print Name: Michael J Heck
Its: Authorized Representative

