



Browns Valley Regular City Council Meeting Approved Minutes July 10, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Neil Madison, and Jan Biewer. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, and City Maintenance Tony Serocki.

Absent: Devan Dobbs

Others Present: Edith Foren, and Tina Bartz.

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Miller with a second by Biewer, the Council unanimously approved the agenda with the addition of Resolution 23-15 a Resolution Selling Real Property.

Consent Agenda:

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the June 26, 2023, Regular Meeting Minutes.
- Upon a motion by Madison with a second by Biewer, the Council unanimously approved the claims for a grand total of \$173,803.47, including Wages (July 1st = \$12,396.23) and the Claims (July 10th = \$161,407.24).
- Upon a motion by Miller with a second Madison, the Council unanimously approved Resolution 23-14 a Resolution accepting a Grant to the City of Browns Valley from West Central Initiative of \$500.00
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved the Treasurer's Report.
- Upon a motion by Biewer with a second by Madison, the Council unanimously approved the Delinquency Report.

Department Reports:

- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Maintenance Serocki gave a verbal report on public works items completed.
- City Administrator Hook-Hansen reported on administrative items completed in the office.

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New Business:

- Upon a motion by Biewer with a second Miller, the Council unanimously approved to table to sell the Tax Forfeited property (Ewalds).
- The council reviewed the Budget and had discussion on the lease purchase agreement with the first payment due on December 1st of 2023.
- Upon a motion by Biewer with a second Miller, the Council unanimously approved to apply for the Grant for Safe Walks to School.
- Upon a motion by Miller with a second Biewer, the Council unanimously approved Resolution 23-15 a Resolution Selling Real Property Parcel No.: 20-0222000 for the sum of \$750.00

Public Comment: None at this time.

Other Business:

Dates:

- Aug 15th - EDA meeting at 4:00 pm

Next scheduled meeting: Monday July 24 at 5:30 p.m.


The meeting adjourned at 6:30 p.m.

Minutes submitted by:

Approved by:



Jodi Hook-Hansen, City Administrator



Mike Heck, Mayor

RESOLUTION NO. 23-14

A RESOLUTION ACCEPTING A GRANT TO THE CITY OF BROWNS VALLEY

WHEREAS, pursuant to M.S.A. §465.03, the City of Browns Valley is generally authorized to accept donations of real and personal property for the benefit of its citizens, and is specifically authorized to accept gifts;

WHEREAS, the following persons and entities have offered to contribute the cash amount(s) set forth below to the city:

<u>Donated by</u>	<u>Purpose</u>	<u>Amount Granted</u>
West Central Initiative (Welcoming Grant)	General Operating	\$500.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation(s) offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY, MINNESOTA AS FOLLOWS:


1. The gift of \$500.00 from West Central Initiative (Welcoming Grant) is hereby accepted.
2. The gift shall be used to establish the activity summary stated in the grant agreement.
3. The city clerk is directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Browns Valley, Minnesota this 10th day of July, 2023.



Mayor / Acting Mayor

Attested:



City Administrator

**CITY OF BROWNS VALLEY RESOLUTION
NO. 23-15**

RESOLUTION SELLING REAL PROPERTY

WHEREAS, the City of Browns Valley owns certain real property, legally described as follows:

Lot Fifteen (15), Block Thirty-two (32), Plateau Addition to the City of Browns Valley

Parcel No.: 20-0222000

WHEREAS, the City of Browns Valley received said real property through a Conveyance of Forfeited Land from Traverse County;

WHEREAS, it is desirable to sell said real property;

WHEREAS, on February 27, 2023, the City of Browns Valley agreed to sell the property to Lasuh Properties, LLC, for the sum of \$750;

WHEREAS, a purchase agreement was entered into between the parties requiring Lasuh Properties, LLC, to renovate the shed located on the land being purchased so that it is no longer a substandard building before the property would be transferred to it; and

WHEREAS, the City of Browns Valley has determined that Lasuh Properties, LLC, has sufficiently renovated the shed located on the property so that it is no longer a substandard building.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Browns Valley, Minnesota, that the Mayor and City Administrator are authorized to execute the necessary documents to complete the sale of said real property.


Adopted by the City Council of the City of Browns Valley on July 10, 2023.

BROWNS VALLEY CITY COUNCIL



Mike Heck, Mayor

ATTEST:



Jodi Hook-Hansen, City Administrator