



**BROWNS VALLEY CITY COUNCIL MEETING
BROWNS VALLEY PUBLIC LIBRARY MEETING ROOM**

Monday June 12, 2023 - 5:30 P.M.

AGENDA

Call to order

Pledge of Allegiance

Roll Call: Mike Heck Tony Miller Neil Madison Jan Biewer Devan Dobbs

Others in attendance: Jodi Hook-Hansen, Tony Serocki, Bernice Piechowski, Terry Biewer

Absent:

Approval of Agenda:

Consent Agenda

➤ May 22, 2023 Regular Meeting Minutes

➤ For a grand total of \$48,332.63

Wages: June 1st = \$12,335.83

Claims: June 12th = 24,032.71+11,964.09=\$35,996.80

➤ Treasurer's Report

➤ Delinquency Report

Communications: EDA

Unfinished Business:

New Business:

➤ **Moving/Building Permit 422 East Broadway-Johnson**

➤ **Building Permit 422 Logan St. N-Peltier**

➤ **First Lease LLC on shop building**

Other Business:

Public Comment:

- Larry Hall

Dates:

Items for council to consider for future:

Next scheduled meeting Monday June 12th - 5:30 PM

Adjournment: Time _____

NOTE: The agenda is produced in advance of the council meeting. The actual meeting may consist of additional items, as may come before the council after the agenda is posted, or during the meeting itself.



Browns Valley Regular City Council Meeting Approved Minutes May 22, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Devan Dobbs, and Jan Biewer. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, City Maintenance Tony Serocki, and City Attorney Matt Franzese.

Absent: Neil Madison

Others Present: Lori Goodhart and Andy Miller

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the agenda with the addition of revision of Meyen/Ritter contract revised.

Consent Agenda:

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the May 8, 2023, Regular Meeting Minutes with corrections of Tony Serocki not present.
- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the claims for a grand total of \$24,214.15, including Wages (May 16th = \$7,005.81) and the Claims (May 22nd = \$17,208.34)

Department Reports:

- Deputy Miller presented the Council with a monthly patrolling report and answered questions the council had.
- City Administrator Hook-Hansen reported on administrative items completed in the office. Hook-Hansen also informed the Council of parcel ID's 20-0379001 and 20-0399000 that are behind taxes and the owners reside out of state, are not taking care of the property, and recommended a property tax redemption acceleration action be initiated.
 - Upon a motion by Miller with a second by Biewer, the Council on 4 to 1 approved for Franzese to move forward with the legal proceeding. Nay Dobbs.
- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Maintenance Serocki gave a verbal report on public works items completed.

Unfinished Business: None at this time.

New Business:

- Upon a motion by Miller with a second by Biewer, the Council unanimously approved Darrell Dobbs request to go parttime 30-33 hours.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of hiring Zach Serocki for the Ambulance Department.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved of the ambulance to purchase a radio for \$5738.36 and to apply for a grant with West Central that will provide \$1,000.00 towards that cost.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of the Fence Permit at 21 6th St N (Ryg).
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Chicken Permit and Building Permit at 126 1st Ave NE (Adair).
- The Council discussed the current abatement on 319 4th St N (Greseth) and instructed Biewer to contact Greseth for an updated status.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to change two CDs from 2% rate to 4.5% rate for 11 months at First Independent Bank.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to change five CDs from 2% rate to 4.5% rate for 11 months at First Independent Bank.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Ordinance Section 92.26 an Ordinance dealing with abatement procedures for public nuisances.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Summary of Ordinance Section 92.26 for publication.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved as modified the Ordinance Section 90.01 an Ordinance dealing with the disposition of abandoned property.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Summary of Ordinance Section 90.01 for publication.
- Upon a motion by Biewer with a second by Miller, the Council 4 to 1 approved Ordinance Section 90.18 (C) an Ordinance dealing with the abatement procedures for junk vehicles. Nay Dobbs
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Summary of Ordinance Section 90.18 (C) for publication.

Browns Valley Regular City Council Meeting Approved Minutes
May 22, 2023

- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved of the Transient Merchant (food truck) application and fees of \$15.00 per day or \$300.00 per year.

Public Comment: None at this time.

Other Business:

- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved of revising the Meyen/Ritter Contract to say renovate or remove the structures located on the land being purchased so that it is no longer a substandard building as determined by the City's Building Inspector, within nine (9) months of the date of the agreement herein.

Dates:

- Closed May 29th
- Closed June 19th

Next scheduled meeting: Monday June 12 at 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor

BROWNS VALLEY, MN

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***Check Summary Register©**

Batch: EOM May2023 checks

| | Name | Check Date | Check Amt | |
|--------------|--------------------------|------------|--------------------|---|
| 10100 | PRAIRIE SUN BANK | | | |
| 13200e | VERIZON WIRELESS | 5/31/2023 | \$99.51 | Ambulance cell |
| 19832 | WEGWORTH, LAURA | 5/23/2023 | \$110.44 | May 7-21st 7.75 hrs |
| 19833 | WEST CENTRAL COMMUNICATI | 5/24/2023 | \$2,556.10 | APX 900 Portable 2100 mah battery |
| 19834 | SEROCKI EXCAVATING, INC. | 5/24/2023 | \$2,200.75 | Dig up sewer by Valley Soft Water |
| 19836 | MICROMARKETING LLC | 5/24/2023 | \$26.99 | Library |
| 19837 | WATERTOWN PUBLIC OPINION | 5/24/2023 | \$192.40 | Newspaper renewal |
| 19838 | ALEX POWER EQUIPMENT | 5/31/2023 | \$110.54 | mower parts |
| 19839 | CENEX FLEET FUELING | 5/31/2023 | \$383.73 | #6 Fire Department |
| 19840 | CS DIESEL, INC. | 5/31/2023 | \$573.42 | 2003 Sterling dump truck repairs |
| 19841 | DAKOTA WASTE SOLUTIONS | 5/31/2023 | \$1,578.40 | spring city wide clean up |
| 19842 | FTS TREE SERVICE | 5/31/2023 | \$100.00 | cut off and grind stump in park |
| 19843 | HENRY SCHEIN, INC | 5/31/2023 | \$205.00 | ambulance supplies |
| 19844 | MINNESOTA DEPT OF HEALTH | 5/31/2023 | \$493.00 | Community Water Supply Service Connection |
| 19845 | TEAM LABORATORY CHEMICAL | 5/31/2023 | \$2,914.50 | Terminator Weed Killer |
| 19846 | VISA | 5/31/2023 | \$419.31 | Wix website fee |
| | Total Checks | | \$11,964.09 | |

FILTER: (([Act Year]='2023' and [period] in (5))) and (Source in ('EOM May2023 checks'))

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Payments

Current Period: May 2023

| Payment Batch EOM May2023 checks | | \$11,964.09 | |
|----------------------------------|---|------------------------|-------------------------|
| Refer | 850 WEGWORTH, LAURA | Ck# 019832 | 5/23/2023 |
| Cash Payment | E 101-41000-300 Professional Srvs (GENE May 7-21st 7.75 hrs | | \$110.44 |
| Invoice | | | |
| Transaction Date | 5/23/2023 | PRAIRIE SUN BANK 10100 | Total \$110.44 |
| Refer | 851 WEST CENTRAL COMMUNICATIO | Ck# 019833 | 5/24/2023 |
| Cash Payment | E 101-42153-210 Operating Supplies (GEN APX 900 Portable 2100 mah battery | | \$2,556.10 |
| Invoice | | | |
| Transaction Date | 5/24/2023 | PRAIRIE SUN BANK 10100 | Total \$2,556.10 |
| Refer | 852 SEROCKI EXCAVATING, INC. | Ck# 019834 | 5/24/2023 |
| Cash Payment | E 602-49450-300 Professional Srvs (GENE Dig up sewer by Valley Soft Water | | \$2,200.75 |
| Invoice 14788 5/15/2023 | | | |
| Transaction Date | 5/24/2023 | PRAIRIE SUN BANK 10100 | Total \$2,200.75 |
| Refer | 853 MICROMARKETING LLC | Ck# 019836 | 5/24/2023 |
| Cash Payment | E 211-45500-437 Tapes/CD s/Movies | Library | \$19.99 |
| Invoice 923093 5/19/2023 | | | |
| Cash Payment | E 211-45500-333 Freight and Express | Shipping | \$7.00 |
| Invoice 923093 5/19/2023 | | | |
| Transaction Date | 5/24/2023 | PRAIRIE SUN BANK 10100 | Total \$26.99 |
| Refer | 854 WATERTOWN PUBLIC OPINION | Ck# 019837 | 5/24/2023 |
| Cash Payment | E 211-45500-433 Dues and Subscriptions | Newspaper renewal | \$192.40 |
| Invoice 360955488 5/15/2023 | | | |
| Transaction Date | 5/24/2023 | PRAIRIE SUN BANK 10100 | Total \$192.40 |
| Refer | 855 FTS TREE SERVICE | Ck# 019842 | 5/31/2023 |
| Cash Payment | E 101-45000-300 Professional Srvs (GENE cut off and grind stump in park | | \$100.00 |
| Invoice | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK 10100 | Total \$100.00 |
| Refer | 856 CS DIESEL | Ck# 019840 | 5/31/2023 |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE 2003 Sterling dump truck repairs | | \$344.05 |
| Invoice WI008761 5/23/2023 | | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE 2003 Sterling dump truck repairs | | \$172.03 |
| Invoice WI008761 5/23/2023 | | | |
| Cash Payment | E 603-49500-220 Repair/Maint Supply (GE 2003 Sterling dump truck repairs | | \$57.34 |
| Invoice WI008761 5/23/2023 | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK 10100 | Total \$573.42 |
| Refer | 857 CENEX FLEET CARD | Ck# 019839 | 5/31/2023 |
| Cash Payment | E 101-42260-212 Motor Fuels | #6 Fire Department | \$61.09 |
| Invoice | | | |
| Cash Payment | E 101-43000-212 Motor Fuels | #4 Maintenance | \$137.77 |
| Invoice | | | |
| Cash Payment | E 601-49400-212 Motor Fuels | #4 Maintenance | \$68.87 |
| Invoice | | | |
| Cash Payment | E 602-49450-212 Motor Fuels | #4 Maintenance | \$68.88 |
| Invoice | | | |
| Cash Payment | E 101-43000-212 Motor Fuels | #4 Maintenance sweeper | \$36.07 |
| Invoice | | | |

Payments

Current Period: May 2023

| | | | | |
|---------------------------|---|------------------------------|-------|-------------------------|
| Cash Payment | E 101-45000-212 Motor Fuels | #4 Maintenance | | \$11.05 |
| Invoice | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK | 10100 | Total \$383.73 |
| Refer | 858 VISA | <u>Ck# 019846 5/31/2023</u> | | |
| Cash Payment | E 101-41000-309 Software & Design | Wix website fee | | \$4.99 |
| Invoice | | | | |
| Cash Payment | E 101-41000-322 Postage | postage | | \$216.60 |
| Invoice | | | | |
| Cash Payment | E 101-43000-210 Operating Supplies (GEN | | | \$98.86 |
| Invoice | | | | |
| Cash Payment | E 601-49400-210 Operating Supplies (GEN | | | \$49.43 |
| Invoice | | | | |
| Cash Payment | E 602-49450-210 Operating Supplies (GEN | | | \$49.43 |
| Invoice | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK | 10100 | Total \$419.31 |
| Refer | 859 HENRY SCHEIN, INC | <u>Ck# 019843 5/31/2023</u> | | |
| Cash Payment | E 101-42153-210 Operating Supplies (GEN | ambulance supplies | | \$4.67 |
| Invoice 37808959 5/9/2023 | | | | |
| Cash Payment | E 101-42153-210 Operating Supplies (GEN | ambulance supplies | | \$200.33 |
| Invoice 37291171 5/1/2023 | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK | 10100 | Total \$205.00 |
| Refer | 860 VERIZON WIRELESS | <u>Ck# 013200E 5/31/2023</u> | | |
| Cash Payment | E 101-42153-321 Telephone | Ambulance cell | | \$52.75 |
| Invoice | | | | |
| Cash Payment | E 101-42260-321 Telephone | Fire cell | | \$46.76 |
| Invoice | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK | 10100 | Total \$99.51 |
| Refer | 861 TEAM LABORATORY CHEMICAL,LL | <u>Ck# 019845 5/31/2023</u> | | |
| Cash Payment | E 101-45000-216 Chemicals and Chem Pr | Terminator Weed Killer | | \$97.50 |
| Invoice 35771 5/26/2023 | | | | |
| Cash Payment | E 101-43000-216 Chemicals and Chem Pr | Terminator Weed Killer | | \$97.50 |
| Invoice 35771 5/26/2023 | | | | |
| Cash Payment | E 602-49450-216 Chemicals and Chem Pr | Bug Ban Plus | | \$13.95 |
| Invoice 35829 5/26/2023 | | | | |
| Cash Payment | E 601-49400-216 Chemicals and Chem Pr | Bug Ban Plus | | \$20.92 |
| Invoice 35829 5/26/2023 | | | | |
| Cash Payment | E 602-49450-216 Chemicals and Chem Pr | Mega Bugs Supreme | | \$2,580.00 |
| Invoice 35770 5/26/2023 | | | | |
| Cash Payment | E 101-45000-216 Chemicals and Chem Pr | Bug Ban Plus | | \$34.88 |
| Invoice 35829 5/26/2023 | | | | |
| Cash Payment | E 101-43000-216 Chemicals and Chem Pr | Bug Ban Plus | | \$69.75 |
| Invoice 35829 5/26/2023 | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK | 10100 | Total \$2,914.50 |
| Refer | 862 ALEX POWER EQUIPMENT | <u>Ck# 019838 5/31/2023</u> | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE | mower parts | | \$55.27 |
| Invoice P15591 5/25/2023 | | | | |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | mower parts | | \$55.27 |
| Invoice P15591 5/25/2023 | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK | 10100 | Total \$110.54 |

Payments

Current Period: May 2023

| | | | | |
|------------------|--|---------------------------|--------------|------------|
| Refer | 863 DAKOTA WASTE SOLUTIONS | Ck# 019841 5/31/2023 | | |
| Cash Payment | E 603-49500-384 Refuse/Garbage Disposa | spring city wide clean up | | \$1,578.40 |
| Invoice | 122736 | 5/23/2023 | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK 10100 | Total | \$1,578.40 |

| | | | | |
|------------------|--|---|--------------|----------|
| Refer | 864 MINNESOTA DEPT OF HEALTH | Ck# 019844 5/31/2023 | | |
| Cash Payment | E 601-49400-438 Regulated permits/fees | Community Water Supply Service Connection Fee | | \$493.00 |
| Invoice | | | | |
| Transaction Date | 5/31/2023 | PRAIRIE SUN BANK 10100 | Total | \$493.00 |

Fund Summary

| | | |
|---------------------------|------------------------|--------------------|
| | 10100 PRAIRIE SUN BANK | |
| 101 GENERAL FUND | | \$4,563.73 |
| 211 LIBRARY | | \$219.39 |
| 601 WATER FUND | | \$632.22 |
| 602 SEWER FUND | | \$4,913.01 |
| 603 REFUSE (GARBAGE) FUND | | \$1,635.74 |
| | | <u>\$11,964.09</u> |

| | |
|--|--------------------|
| Pre-Written Checks | \$11,964.09 |
| Checks to be Generated by the Computer | \$0.00 |
| Total | <u>\$11,964.09</u> |

BROWNS VALLEY, MN

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***Check Summary Register©**

Batch: Claims061223

| Name | Check Date | Check Amt | |
|-------------------------------|------------------------------|-----------|--|
| 10100 PRAIRIE SUN BANK | | | |
| 13201e | TRAVERSE ELECTRIC COOP, IN | 6/6/2023 | \$149.25 monthly statement (water) |
| 13202e | AFLAC | 6/7/2023 | \$521.93 |
| 13203e | IRS | 6/7/2023 | \$3,179.38 Federal |
| 13204e | MN DEPT OF REVENUE | 6/7/2023 | \$561.90 |
| 13205e | PUBLIC EMPLOYEES RETIREME | 6/7/2023 | \$1,376.58 |
| 13206e | MN DEPT OF REVENUE | 6/7/2023 | \$735.00 Comm Water |
| 13207e | MN PEIP - C/O MMB FISCAL SVC | 6/8/2023 | \$3,454.62 July Payment |
| 13208e | BLUE CROSS BLUE SHIELD OF | 6/8/2023 | \$12.82 May |
| 19866 | AMBULANCE CLAIMS PROCESSI | 6/12/2023 | \$161.00 May |
| 19867 | BAKER & TAYLOR | 6/12/2023 | \$196.94 books |
| 19868 | BROWNS VALLEY HARDWAREH | 6/12/2023 | \$707.30 streets supplies |
| 19869 | BUSINESS CARD | 6/12/2023 | \$277.57 library supplies |
| 19870 | BV LIBRARY PETTY CASH | 6/12/2023 | \$46.90 library supplies |
| 19871 | CARQUEST OF ORTONVILLE | 6/12/2023 | \$232.13 plow truck lube |
| 19872 | CENTER POINT LARGE PRINT | 6/12/2023 | \$113.28 large print books |
| 19873 | CHS Inc. | 6/12/2023 | \$1,084.24 Superlube |
| 19874 | CS DIESEL, INC. | 6/12/2023 | \$391.25 2000 Sterling plow truck |
| 19875 | DOBBS, DARRELL | 6/12/2023 | \$178.50 85% reimbursement for boots |
| 19876 | FRANZESE LAW FIRM | 6/12/2023 | \$617.22 Regenerative filing fee |
| 19877 | Gazette Publishing Company | 6/12/2023 | \$621.00 Notice: Moratorium on hemp |
| 19878 | GOPHER STATE ONE-CALL | 6/12/2023 | \$13.50 May billing |
| 19879 | MAYNARDS FOOD CENTER | 6/12/2023 | \$31.92 library supplies |
| 19880 | MIDWEST TAPE LLC | 6/12/2023 | \$67.65 digital books |
| 19881 | MILBANK WINWATER WORKS | 6/12/2023 | \$1,229.66 irrigator repair |
| 19882 | MN ASSOCIATION OF SMALL CIT | 6/12/2023 | \$367.95 2023-2024 membership dues |
| 19883 | PELZEL, HEIDI | 6/12/2023 | \$40.00 CPR cards |
| 19884 | PIECHOWSKI, BERNICE | 6/12/2023 | \$18.88 DVD |
| 19885 | PUBLIC EMPLOYEES RETIREME | 6/12/2023 | \$4,272.90 Omitted Deduction bill |
| 19886 | SEROCKI EXCAVATING, INC. | 6/12/2023 | \$2,847.90 temp fix storm sewer on Main St after flood |
| 19887 | SISSETON COURIER | 6/12/2023 | \$248.25 envelopes |
| 19888 | TRI STATE WATER, INC. | 6/12/2023 | \$46.05 Acct #1029106 |
| 19889 | VALLEY VETERINARY CLINIC | 6/12/2023 | \$229.24 2 stray dogs |
| Total Checks | | | \$24,032.71 |

FILTER: ((([Act Year]='2023' and [period] in (6))) and (Source in ('Claims061223')))

BROWNS VALLEY, MN

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Payments

Current Period: June 2023

| Payment Batch Claims061223 | | \$24,032.71 | |
|----------------------------|---|--------------------------------|-----------------------|
| Refer | 865 TRVERSE ELECTRIC COOP, INC | Ck# 013201E | 6/6/2023 |
| Cash Payment | E 601-49400-381 Electric Utilities | monthly statement (water) | \$40.97 |
| Invoice | | | |
| Cash Payment | E 602-49450-381 Electric Utilities | monthly statement (wastewater) | \$108.28 |
| Invoice | | | |
| Transaction Date | 6/6/2023 | PRAIRIE SUN BANK 10100 | Total \$149.25 |
| Refer | 866 CS DIESEL | Ck# 019874 | 6/12/2023 |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | 2000 Sterling plow truck | \$391.25 |
| Invoice | WI008782 | 5/31/2023 | |
| Transaction Date | 6/6/2023 | PRAIRIE SUN BANK 10100 | Total \$391.25 |
| Refer | 867 FRANZESE LAW FIRM | Ck# 019876 | 6/12/2023 |
| Cash Payment | E 101-41600-810 Refunds & Reimburseme | Regenerative filing fee | \$300.00 |
| Invoice | | | |
| Cash Payment | E 101-41600-810 Refunds & Reimburseme | Eric Wanna filing fee | \$300.00 |
| Invoice | | | |
| Cash Payment | E 101-41600-810 Refunds & Reimburseme | certified mail expense | \$17.22 |
| Invoice | | | |
| Transaction Date | 6/6/2023 | PRAIRIE SUN BANK 10100 | Total \$617.22 |
| Refer | 868 AMBULANCE CLAIMS PROCESSIN | Ck# 019866 | 6/12/2023 |
| Cash Payment | E 101-42153-300 Professional Srvs (GENE | May | \$161.00 |
| Invoice | 17846 | 5/30/2023 | |
| Transaction Date | 6/6/2023 | PRAIRIE SUN BANK 10100 | Total \$161.00 |
| Refer | 869 BROWNS VALLEY HARDWARE HA | Ck# 019868 | 6/12/2023 |
| Cash Payment | E 101-43000-210 Operating Supplies (GEN | streets supplies | \$31.87 |
| Invoice | | | |
| Cash Payment | E 602-49450-220 Repair/Maint Supply (GE | sewer repairs | \$387.28 |
| Invoice | | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE | parks repairs | \$95.26 |
| Invoice | | | |
| Cash Payment | E 101-45000-210 Operating Supplies (GEN | parks supplies | \$35.98 |
| Invoice | | | |
| Cash Payment | E 601-49400-220 Repair/Maint Supply (GE | water repairs | \$3.19 |
| Invoice | | | |
| Cash Payment | E 101-41000-220 Repair/Maint Supply (GE | City Hall repairs | \$12.57 |
| Invoice | | | |
| Cash Payment | E 101-42153-210 Operating Supplies (GEN | ambulance supplies | \$5.69 |
| Invoice | | | |
| Cash Payment | E 101-43000-210 Operating Supplies (GEN | shop supplies | \$33.75 |
| Invoice | | | |
| Cash Payment | E 101-45000-210 Operating Supplies (GEN | shop supplies | \$16.88 |
| Invoice | | | |
| Cash Payment | E 601-49400-210 Operating Supplies (GEN | shop supplies | \$10.12 |
| Invoice | | | |
| Cash Payment | E 602-49450-210 Operating Supplies (GEN | shop supplies | \$6.75 |
| Invoice | | | |
| Cash Payment | E 101-42260-210 Operating Supplies (GEN | fire dept supplies | \$67.96 |
| Invoice | | | |

Payments

Current Period: June 2023

| | | | | |
|------------------|--|-----------------------------|--------------|----------|
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$707.30 |
| Refer | 870 SISSETON COURIER | <u>Ck# 019887 6/12/2023</u> | | |
| Cash Payment | E 101-41000-200 Office Supplies (GENER envelopes | | | \$125.75 |
| Invoice | 19647 5/10/2023 | | | |
| Cash Payment | E 101-41000-200 Office Supplies (GENER envelopes | | | \$122.50 |
| Invoice | 19648 5/10/2023 | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$248.25 |
| Refer | 871 PIECHOWSKI, BERNICE | <u>Ck# 019884 6/12/2023</u> | | |
| Cash Payment | E 211-45500-437 Tapes/CD s/Movies DVD | | | \$18.88 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$18.88 |
| Refer | 872 BUSINESS CARD | <u>Ck# 019869 6/12/2023</u> | | |
| Cash Payment | E 211-45500-210 Operating Supplies (GEN library supplies | | | \$10.92 |
| Invoice | | | | |
| Cash Payment | E 211-45500-437 Tapes/CD s/Movies DVD's | | | \$64.87 |
| Invoice | | | | |
| Cash Payment | E 211-45500-429 Misc Grant Items for Rei library supplies | | | \$201.78 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$277.57 |
| Refer | 873 CENTER POINT LARGE PRINT | <u>Ck# 019872 6/12/2023</u> | | |
| Cash Payment | E 211-45500-429 Misc Grant Items for Rei large print books | | | \$113.28 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$113.28 |
| Refer | 874 MAYNARDS FOOD CENTER | <u>Ck# 019879 6/12/2023</u> | | |
| Cash Payment | E 211-45500-210 Operating Supplies (GEN library supplies | | | \$31.92 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$31.92 |
| Refer | 875 MIDWEST TAPE LLC | <u>Ck# 019880 6/12/2023</u> | | |
| Cash Payment | E 211-45500-435 Books and Pamphlets digital books | | | \$52.53 |
| Invoice | | | | |
| Cash Payment | E 211-45500-437 Tapes/CD s/Movies digital videos | | | \$15.12 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$67.65 |
| Refer | 876 BV LIBRARY PETTY CASH | <u>Ck# 019870 6/12/2023</u> | | |
| Cash Payment | E 211-45500-210 Operating Supplies (GEN library supplies | | | \$42.82 |
| Invoice | | | | |
| Cash Payment | E 211-45500-322 Postage library postage | | | \$4.08 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$46.90 |
| Refer | 877 AFLAC | <u>Ck# 013202E 6/7/2023</u> | | |
| Cash Payment | G 101-21708 AFLAC | | | \$521.93 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$521.93 |
| Refer | 878 IRS | <u>Ck# 013203E 6/7/2023</u> | | |
| Cash Payment | G 101-21701 Federal Withholding Federal | | | \$758.54 |
| Invoice | | | | |

Payments

Current Period: June 2023

| | | | | |
|------------------------|--|---|--------------|------------|
| Cash Payment | G 101-21703 FICA Tax Withholding | SS & Medicare | | \$2,420.84 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$3,179.38 |
| Refer | 879 MN DEPT OF REVENUE SW | Ck# 013204E 6/7/2023 | | |
| Cash Payment | G 101-21702 State Withholding | | | \$561.90 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$561.90 |
| Refer | 880 PUBLIC EMPLOYEES RETIREMEN | Ck# 013205E 6/7/2023 | | |
| Cash Payment | G 101-21704 PERA | | | \$1,376.58 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$1,376.58 |
| Refer | 881 VALLEY VETERINARY CLINIC | Ck# 019889 6/12/2023 | | |
| Cash Payment | E 101-42700-210 Operating Supplies (GEN 2 stray dogs | | | \$229.24 |
| Invoice 84119 6/1/2023 | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$229.24 |
| Refer | 882 GAZETTE PUBLISHING COMPANY | Ck# 019877 6/12/2023 | | |
| Cash Payment | E 101-41000-340 Advertising | Notice: Moratorium on hemp | | \$101.75 |
| Invoice | | | | |
| Cash Payment | E 101-41000-340 Advertising | Notice: amendment to ordinance sec 92.01 | | \$99.00 |
| Invoice | | | | |
| Cash Payment | E 101-41000-340 Advertising | Notice: summary of amendment to ordinance section 92.21 | | \$115.00 |
| Invoice | | | | |
| Cash Payment | E 101-41000-340 Advertising | Notice: 92.26 nuisances | | \$99.00 |
| Invoice | | | | |
| Cash Payment | E 101-41000-340 Advertising | Notice: 90.01 abandoned property | | \$90.75 |
| Invoice | | | | |
| Cash Payment | E 101-41000-340 Advertising | Notice: 90.18 junk vehicles | | \$115.50 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$621.00 |
| Refer | 883 TRI STATE WATER, INC. | Ck# 019888 6/12/2023 | | |
| Cash Payment | E 101-41000-200 Office Supplies (GENER | Acct #1029106 | | \$46.05 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$46.05 |
| Refer | 884 CHS INC. | Ck# 019873 6/12/2023 | | |
| Cash Payment | E 101-43000-212 Motor Fuels | Superlube | | \$279.32 |
| Invoice | | | | |
| Cash Payment | E 101-45000-212 Motor Fuels | Superlube | | \$139.66 |
| Invoice | | | | |
| Cash Payment | E 603-49500-212 Motor Fuels | Superlube | | \$46.55 |
| Invoice | | | | |
| Cash Payment | E 101-45000-216 Chemicals and Chem Pr | LO-VOL 6 | | \$309.35 |
| Invoice | | | | |
| Cash Payment | E 101-43000-216 Chemicals and Chem Pr | LO-VOL 6 | | \$309.36 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK 10100 | Total | \$1,084.24 |
| Refer | 885 CARQUEST OF ORTONVILLE | Ck# 019871 6/12/2023 | | |

Payments

Current Period: June 2023

| | | | | |
|------------------|--|-----------------------------|------------------|-----------------------|
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | plow truck lube | | \$26.34 |
| Invoice | 8923-188462 | 5/11/2023 | | |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | skid loader lube | | \$12.13 |
| Invoice | 8923-188462 | 5/11/2023 | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE | skid loader lube | | \$2.21 |
| Invoice | 8923-188462 | 5/11/2023 | | |
| Cash Payment | E 603-49500-220 Repair/Maint Supply (GE | skid loader lube | | \$5.52 |
| Invoice | 8923-188462 | 5/11/2023 | | |
| Cash Payment | E 602-49450-220 Repair/Maint Supply (GE | skid loader lube | | \$1.10 |
| Invoice | 8923-188462 | 5/11/2023 | | |
| Cash Payment | E 601-49400-220 Repair/Maint Supply (GE | skid loader lube | | \$1.10 |
| Invoice | 8923-188462 | 5/11/2023 | | |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | 95 Chevy battery | | \$59.16 |
| Invoice | 8923-187968 | 5/1/2023 | | |
| Cash Payment | E 601-49400-220 Repair/Maint Supply (GE | 95 Chevy battery | | \$29.58 |
| Invoice | 8923-187968 | 5/1/2023 | | |
| Cash Payment | E 602-49450-220 Repair/Maint Supply (GE | 95 Chevy battery | | \$29.58 |
| Invoice | 8923-187968 | 5/1/2023 | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE | 95 Chevy battery | | \$29.57 |
| Invoice | 8923-187968 | 5/1/2023 | | |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | dump truck oil filters | | \$12.06 |
| Invoice | 8923-188409 | 5/10/2023 | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE | dump truck oil filters | | \$6.03 |
| Invoice | 8923-188409 | 5/10/2023 | | |
| Cash Payment | E 603-49500-220 Repair/Maint Supply (GE | dump truck oil filters | | \$2.01 |
| Invoice | 8923-188409 | 5/10/2023 | | |
| Cash Payment | E 101-43000-220 Repair/Maint Supply (GE | shop lube | | \$7.87 |
| Invoice | 8923-188312 | 5/8/2023 | | |
| Cash Payment | E 101-45000-220 Repair/Maint Supply (GE | shop lube | | \$3.94 |
| Invoice | 8923-188312 | 5/8/2023 | | |
| Cash Payment | E 601-49400-220 Repair/Maint Supply (GE | shop lube | | \$2.36 |
| Invoice | 8923-188312 | 5/8/2023 | | |
| Cash Payment | E 602-49450-220 Repair/Maint Supply (GE | shop lube | | \$1.57 |
| Invoice | 8923-188312 | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK | 10100 | Total \$232.13 |
| Refer | 886 <u>BAKER & TAYLOR</u> | <u>Ck# 019867</u> | <u>6/12/2023</u> | |
| Cash Payment | E 211-45500-435 Books and Pamphlets | books | | \$194.99 |
| Invoice | 2037568279 | 6/1/2023 | | |
| Cash Payment | E 211-45500-333 Freight and Express | books | | \$1.95 |
| Invoice | 2037568279 | 6/1/2023 | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK | 10100 | Total \$196.94 |
| Refer | 887 <u>PELZEL, HEIDI</u> | <u>Ck# 019883</u> | <u>6/12/2023</u> | |
| Cash Payment | E 101-42153-208 Training and Instruction | CPR cards | | \$40.00 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK | 10100 | Total \$40.00 |
| Refer | 888 <u>DOBBS, DARRELL</u> | <u>Ck# 019875</u> | <u>6/12/2023</u> | |
| Cash Payment | E 101-43000-210 Operating Supplies (GEN | 85% reimbursement for boots | | \$178.50 |
| Invoice | | | | |
| Transaction Date | 6/7/2023 | PRAIRIE SUN BANK | 10100 | Total \$178.50 |
| Refer | 889 <u>MILBANK WINWATER WORKS</u> | <u>Ck# 019881</u> | <u>6/12/2023</u> | |

BROWNS VALLEY, MN

06/09/23 10:35 AM

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***Check Summary Register©**

Batch: EOM May2023 checks,Claims061223

| Name | Check Date | Check Amt | |
|-------------------------------|------------------------------|-----------|--|
| 10100 PRAIRIE SUN BANK | | | |
| 13200e | VERIZON WIRELESS | 5/31/2023 | \$99.51 Ambulance cell |
| 13201e | TRAVERSE ELECTRIC COOP, IN | 6/6/2023 | \$149.25 monthly statement (water) |
| 13202e | AFLAC | 6/7/2023 | \$521.93 |
| 13203e | IRS | 6/7/2023 | \$3,179.38 Federal |
| 13204e | MN DEPT OF REVENUE | 6/7/2023 | \$561.90 |
| 13205e | PUBLIC EMPLOYEES RETIREME | 6/7/2023 | \$1,376.58 |
| 13206e | MN DEPT OF REVENUE | 6/7/2023 | \$735.00 Comm Water |
| 13207e | MN PEIP - C/O MMB FISCAL SVC | 6/8/2023 | \$3,454.62 July Payment |
| 13208e | BLUE CROSS BLUE SHIELD OF | 6/8/2023 | \$12.82 May |
| 19832 | WEGWORTH, LAURA | 5/23/2023 | \$110.44 May 7-21st 7.75 hrs |
| 19833 | WEST CENTRAL COMMUNICATI | 5/24/2023 | \$2,556.10 APX 900 Portable 2100 mah battery |
| 19834 | SEROCKI EXCAVATING, INC. | 5/24/2023 | \$2,200.75 Dig up sewer by Valley Soft Water |
| 19836 | MICROMARKETING LLC | 5/24/2023 | \$26.99 Library |
| 19837 | WATERTOWN PUBLIC OPINION | 5/24/2023 | \$192.40 Newspaper renewal |
| 19838 | ALEX POWER EQUIPMENT | 5/31/2023 | \$110.54 mower parts |
| 19839 | CENEX FLEET FUELING | 5/31/2023 | \$383.73 #6 Fire Department |
| 19840 | CS DIESEL, INC. | 5/31/2023 | \$573.42 2003 Sterling dump truck repairs |
| 19841 | DAKOTA WASTE SOLUTIONS | 5/31/2023 | \$1,578.40 spring city wide clean up |
| 19842 | FTS TREE SERVICE | 5/31/2023 | \$100.00 cut off and grind stump in park |
| 19843 | HENRY SCHEIN, INC | 5/31/2023 | \$205.00 ambulance supplies |
| 19844 | MINNESOTA DEPT OF HEALTH | 5/31/2023 | \$493.00 Community Water Supply Service Connection |
| 19845 | TEAM LABORATORY CHEMICAL | 5/31/2023 | \$2,914.50 TerminatorWeed Killer |
| 19846 | VISA | 5/31/2023 | \$419.31 Wix website fee |
| 19866 | AMBULANCE CLAIMS PROCESSI | 6/12/2023 | \$161.00 May |
| 19867 | BAKER & TAYLOR | 6/12/2023 | \$196.94 books |
| 19868 | BROWNS VALLEY HARDWAREH | 6/12/2023 | \$707.30 streets supplies |
| 19869 | BUSINESS CARD | 6/12/2023 | \$277.57 library supplies |
| 19870 | BV LIBRARY PETTY CASH | 6/12/2023 | \$46.90 library supplies |
| 19871 | CARQUEST OF ORTONVILLE | 6/12/2023 | \$232.13 plow truck lube |
| 19872 | CENTER POINT LARGE PRINT | 6/12/2023 | \$113.28 large print books |
| 19873 | CHS Inc. | 6/12/2023 | \$1,084.24 Superlube |
| 19874 | CS DIESEL, INC. | 6/12/2023 | \$391.25 2000 Sterling plow truck |
| 19875 | DOBBS, DARRELL | 6/12/2023 | \$178.50 85% reimbursement for boots |
| 19876 | FRANZESE LAW FIRM | 6/12/2023 | \$617.22 Regenerative filing fee |
| 19877 | Gazette Publishing Company | 6/12/2023 | \$621.00 Notice: Moratorium on hemp |
| 19878 | GOPHER STATE ONE-CALL | 6/12/2023 | \$13.50 May billing |
| 19879 | MAYNARDS FOOD CENTER | 6/12/2023 | \$31.92 library supplies |
| 19880 | MIDWEST TAPE LLC | 6/12/2023 | \$67.65 digital books |
| 19881 | MILBANK WINWATER WORKS | 6/12/2023 | \$1,229.66 irrigator repair |
| 19882 | MN ASSOCIATION OF SMALL CIT | 6/12/2023 | \$367.95 2023-2024 membership dues |
| 19883 | PELZEL, HEIDI | 6/12/2023 | \$40.00 CPR cards |
| 19884 | PIECHOWSKI, BERNICE | 6/12/2023 | \$18.88 DVD |
| 19885 | PUBLIC EMPLOYEES RETIREME | 6/12/2023 | \$4,272.90 Omitted Deduction bill |
| 19886 | SEROCKI EXCAVATING, INC. | 6/12/2023 | \$2,847.90 temp fix storm sewer on Main St after flood |
| 19887 | SISSETON COURIER | 6/12/2023 | \$248.25 envelopes |
| 19888 | TRI STATE WATER, INC. | 6/12/2023 | \$46.05 Acct #1029106 |
| 19889 | VALLEY VETERINARY CLINIC | 6/12/2023 | \$229.24 2 stray dogs |
| Total Checks | | | \$35,996.80 |

FILTER: (([Act Year]='2023' and [period] in (5,6))) and (Source in ('EOM May2023 checks','Claims061223'))