



Browns Valley Regular City Council Meeting Approved Minutes May 22, 2023

The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Tony Miller, Devan Dobbs, and Jan Biewer. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, City Maintenance Tony Serocki, and City Attorney Matt Franzese.

Absent: Neil Madison

Others Present: Lori Goodhart and Andy Miller

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda:

Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved the agenda with the addition of revision of Meyen/Ritter contract revised.

Consent Agenda:

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the May 8, 2023, Regular Meeting Minutes with corrections of Tony Serocki not present.
- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the claims for a grand total of \$24,214.15, including Wages (May 16th = \$7,005.81) and the Claims (May 22nd = \$17,208.34)

Department Reports:

- Deputy Miller presented the Council with a monthly patrolling report and answered questions the council had.
- City Administrator Hook-Hansen reported on administrative items completed in the office. Hook-Hansen also informed the Council of parcel ID's 20-0379001 and 20-0399000 that are behind taxes and the owners reside out of state, are not taking care of the property, and recommended a property tax redemption acceleration action be initiated.
 - Upon a motion by Miller with a second by Biewer, the Council on 4 to 1 approved for Franzese to move forward with the legal proceeding. Nay Dobbs.
- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Maintenance Serocki gave a verbal report on public works items completed.

Unfinished Business: None at this time.

New Business:

- Upon a motion by Miller with a second by Biewer, the Council unanimously approved Darrell Dobbs request to go parttime 30-33 hours.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of hiring Zach Serocki for the Ambulance Department.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved of the ambulance to purchase a radio for \$5738.36 and to apply for a grant with West Central that will provide \$1,000.00 towards that cost.
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved of the Fence Permit at 21 6th St N (Ryg).
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Chicken Permit and Building Permit at 126 1st Ave NE (Adair).
- The Council discussed the current abatement on 319 4th St N (Greseth) and instructed Biewer to contact Greseth for an updated status.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to change two CDs from 2% rate to 4.5% rate for 11 months at First Independent Bank.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved to change five CDs from 2% rate to 4.5% rate for 11 months at First Independent Bank.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Ordinance Section 92.26 an Ordinance dealing with abatement procedures for public nuisances.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Summary of Ordinance Section 92.26 for publication.
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved as modified the Ordinance Section 90.01 an Ordinance dealing with the disposition of abandoned property.
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Summary of Ordinance Section 90.01 for publication.
- Upon a motion by Biewer with a second by Miller, the Council 4 to 1 approved Ordinance Section 90.18 (C) an Ordinance dealing with the abatement procedures for junk vehicles. Nay Dobbs
- Upon a motion by Miller with a second by Biewer, the Council unanimously approved of the Summary of Ordinance Section 90.18 (C) for publication.

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- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved of the Transient Merchant (food truck) application and fees of \$15.00 per day or \$300.00 per year.

Public Comment: None at this time.

Other Business:

- Upon a motion by Biewer with a second by Dobbs, the Council unanimously approved of revising the Meyen/Ritter Contract to say renovate or remove the structures located on the land being purchased so that it is no longer a substandard building as determined by the City's Building Inspector, within nine (9) months of the date of the agreement herein.

Dates:

- Closed May 29th
- Closed June 19th

Next scheduled meeting: Monday June 12 at 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor