



**BROWNS VALLEY CITY COUNCIL MEETING
BROWNS VALLEY PUBLIC LIBRARY MEETING ROOM**

Monday May 8, 2023 - 5:30 P.M.

AGENDA

Call to order

Pledge of Allegiance

Roll Call: Mike Heck Tony Miller Neil Madison Jan Biewer Devan Dobbs

Others in attendance: Jodi Hook-Hansen, Tony Serocki, Bernice Piechowski, Terry Biewer

Absent:

Public Hearing: None

Visitor: West Central Presentation Greg Wagner & Rebecca Lynn Peterson

Approval of Agenda:

Consent Agenda

➤ April 24, 2023 Regular Meeting Minutes

➤ For a grand total of \$30,490.40

Wages: May 1st= \$7,575.53

Claims: May 8th = \$22,914.87

➤ Treasurers report

➤ Delinquency report

Department Reports: Sheriff's Dept-Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

Communications:

Unfinished Business:

New Business:

➤ Building permit for 414 Broadway Meyen/Ritter

➤ Building permit for 314 2nd St N Tchida

➤ Amendment to Ordinance Section 92.01 (B)(1) Dealing with regulation of snow, ice, dirt and rubbish on public streets.

➤ Amendment to Ordinance No 92.21 Dealing with public nuisances

Other Business:

➤ Discussion of

○ Water Accountability, Inactive Accounts and Rate Study.

○ Starting a sales tax

○ Streets to repair

○ Vacating Jackson St going North between Heck and Odom.

○ Selling additional lot.

Public Comment:

Dates:

- May 15-16 City Wide Clean up days Located at Traverse County Recycling Center 215 Park St.

Items for council to consider for future: Forming committees to review our Personnel Handbook, Fire Dept policy, Ordinance Book, and setting up an EDA Committee.

Next scheduled meeting Monday May22 - 5:30 PM

Adjournment: Time _____

NOTE: The agenda is produced in advance of the council meeting. The actual meeting may consist of additional items, as may come before the council after the agenda is posted, or during the meeting itself.



The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Neil Madison, Tony Miller, Devan Dobbs, and Jan Biewer. Also, in attendance were City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, Code Enforcement Officer Terry Biewer, City Maintenance Tony Serocki, and City Attorney Matt Franzese.

Absent:

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Public Hearing:

City of Browns Valley will conduct a public hearing to obtain public comment on two issues: (1) to discuss potential funding sources for the Browns Valley Fire Department to purchase equipment, including from USDA Rural Development; and (2) a Moratorium on Sale of THC/ CBD Products in the City of Browns Valley.

The purpose of the public hearing is to determine what source of funding the City should utilize in order to obtain funding for fire equipment for the Browns Valley Fire Department.

- Upon a motion by Devan with a second by Jan, the Council unanimously approved to apply for Grant funding from USDA to fund the purchase of Fire Equipment for the Browns Valley Fire Department.

The purpose of the public hearing is to determine whether to enact a moratorium, for up to a period of one year, in order to allow the Browns Valley City Council to conduct a study on whether to allow the sale of THC/CBD products in the City of Browns Valley.

- Upon a motion by Madison with a second by Dobbs, the Council unanimously approved to regulate sale of THC/ CBD Products in the City of Browns Valley.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved the summary of an Interim ordinance placing a Moratorium on the sale of hemp derived tetrahydrocannabinols (THC) food and beverages within the City of Browns Valley.

Agenda:

Upon a motion by Miller with a second by Dobbs, the Council unanimously approved the agenda.

Consent Agenda:

- Upon a motion by Madison with a second by Biewer, the Council unanimously approved the April 10, 2023 Board of Appeal and Equalization Meeting Minutes.
- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved the April 10, 2023, Regular Meeting Minutes.

- Upon a motion by Dobbs with a second by Biewer, the Council unanimously approved the claims for a grand total of \$142,695.79, including Wages (April 16th = \$7,575.53) and the Claims (April 24th = \$135,120.26)
- Upon a motion by Miller with a second by Dobbs, the Council unanimously approved the Resolution 23-10 a Resolution accepting a donation to the City of Browns Valley from Greg and Cari Haanen in the amount of \$600.00.

Department Reports:

- City Administrator Hook-Hansen gave reported on administrative items completed in the office.
- Library Director Piechowski reported on activities at the library.
- Code Enforcement Officer Biewer reported on actions done to enforce City ordinances and items completed in the office.
- City Maintenance Serocki gave a verbal report on public works items completed

Communications:

Mayor Heck informed the Council the Senator Klobuchar visited the City on Saturday April 22nd. Including in the visit was Ben Lien, Josh Ortiz, Amber Doschadis, Lynn Siegel, Lisa Villcheck, Chad Metz, Jodi Hook-Hansen and Mayor Heck. Amber Doschadis talked about the Little Minnesota River Flood Diversion, Toelle Coulee project (Phase 1-West Branch) and future project Toelle Coulee (Phase 2-Final). The Toelle Coulee project, if fully completed, would reduce flooding on the north and east side of town, as well as reduce the risk of washout at CSAH 2.

Additional public safety improvements and flood damage reductions result from the project due to reduction of the risk of catastrophic failure to CSAH 2. The culvert crossing at CSAH 2 is significantly undersized. Water backs up approximately 23 feet against the roadway embankment before breaking out to the west. This makes the roadway susceptible to a catastrophic failure. If this failure were to occur, a flood-wave would continue downstream putting additional homes and TH28 in jeopardy of flooding and washout. This poses a risk to human life in addition to private and public infrastructure. The extent of the likely impact resulting from such a failure have not yet been quantified.

Unfinished Business:

Don Carlson from Easter Township, South Dakota requested the Council reduce its fire services contract price from \$1,500 to \$1,250.

- Upon a motion by Biewer with a second by Heck, the Council unanimously approved the increase contract at \$1,500 for Easter Township which is the same rate that is charged to all townships.

New Business:

- Upon a motion by Miller with a second by Madison, the Council unanimously approved of the Emergency Declaration that covers the County as whole and has been approved by the county board and has been submitted to the State.
- Tax forfeited property at 313 3rd St N was discussed with the Council to demolish the garage. Serocki said that they could pick it up with payloader and forklift and put in roll off dumpster.

Public Comment: None at this time.

Other Business:

- The discussion of Water Accountability, Inactive Accounts and Rate Study were tabled since Hook-Hansen has not received further information.

Dates:

- May 8th EDA Meeting at 4:00
- May 15-16 City Wide Clean up days Located at Traverse County Recycling Center 215 Park St.

Items for Council to consider for future: Forming committees to review our Personnel Handbook, Fire Department policy, Ordinance Book, and setting up an EDA Committee.

Next scheduled meeting: Monday May 8th at 5:30 p.m.

The meeting adjourned at 7:18 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor / Acting Mayor

Payments

Current Period: May 2023

Payment Batch Claims050823		\$22,914.87	
Refer	785 METZ, AMBER	Ck# 019751	4/26/2023
Cash Payment	E 101-43000-500 Capital Outlay (GENERA	maintenance building foundation coating	\$451.42
Invoice			
Transaction Date	4/26/2023	PRAIRIE SUN BANK 10100	Total \$451.42
Refer	786 DAKOTA PUMP & CONTROL	Ck# 019781	5/8/2023
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE	main lift float repairs	\$1,121.00
Invoice 28895	4/19/2023		
Transaction Date	4/27/2023	PRAIRIE SUN BANK 10100	Total \$1,121.00
Refer	787 EASTMAN INC	Ck# 019783	5/8/2023
Cash Payment	E 601-49400-500 Capital Outlay (GENERA	spray foam storage container for generator for wells	\$1,938.00
Invoice 3335	4/25/2023		
Transaction Date	4/28/2023	PRAIRIE SUN BANK 10100	Total \$1,938.00
Refer	788 VERIZON WIRELESS	Ck# 013188E	4/28/2023
Cash Payment	E 101-42153-321 Telephone	Ambulance cell	\$52.75
Invoice			
Cash Payment	E 101-42260-321 Telephone	Fire cell	\$46.76
Invoice			
Transaction Date	4/28/2023	PRAIRIE SUN BANK 10100	Total \$99.51
Refer	789 CENEX FLEET CARD	Ck# 019780	5/8/2023
Cash Payment	E 101-42153-212 Motor Fuels	#3 Ambulance	\$135.70
Invoice			
Cash Payment	E 101-43000-212 Motor Fuels	#4 Maintenance plow truck	\$251.94
Invoice			
Cash Payment	E 601-49400-212 Motor Fuels	#4 Maintenance	\$83.81
Invoice			
Cash Payment	E 602-49450-212 Motor Fuels	#4 Maintenance	\$83.83
Invoice			
Cash Payment	E 101-43000-212 Motor Fuels	#4 Maintenance dump trucks	\$398.67
Invoice			
Cash Payment	E 101-43000-212 Motor Fuels	#4 Maintenance	\$167.64
Invoice			
Cash Payment	E 101-45000-212 Motor Fuels	#4 Maintenance	\$47.24
Invoice			
Transaction Date	4/28/2023	PRAIRIE SUN BANK 10100	Total \$1,168.83
Refer	790 MILBANK WINWATER WORKS	Ck# 019791	5/8/2023
Cash Payment	E 602-49450-500 Capital Outlay (GENERA	new shop sewer supplies	\$1,582.60
Invoice 184346 01	4/25/2023		
Transaction Date	5/1/2023	PRAIRIE SUN BANK 10100	Total \$1,582.60
Refer	791 BRIAN D KOEHN, CPA, PLLC	Ck# 019776	5/8/2023
Cash Payment	E 101-41000-301 Audit & Acct Services	Final Billing audit of financial statements year end 2022	\$1,000.00
Invoice 1048	4/30/2023		
Transaction Date	5/1/2023	PRAIRIE SUN BANK 10100	Total \$1,000.00
Refer	792 OTTERTAIL POWER COMPANY	Ck# 019792	5/8/2023
Cash Payment	E 101-41000-381 Electric Utilities	14-060262 Comm Center	\$91.15
Invoice	4/25/2023		

Payments

Current Period: May 2023

Transaction Date	5/1/2023	PRAIRIE SUN BANK 10100	Total	\$91.15
Refer	793 AFSCME #65	Ck# 019773 5/2/2023		
Cash Payment	G 101-21707 Union Dues	Darrell Dobbs		\$47.46
Invoice				
Cash Payment	G 101-21707 Union Dues	Arlene Reinart		\$38.20
Invoice				
Transaction Date	5/2/2023	PRAIRIE SUN BANK 10100	Total	\$85.66
Refer	794 WEGWORTH, LAURA	Ck# 019798 5/8/2023		
Cash Payment	E 101-41000-300 Professional Srvs (GENE 11 hrs			\$156.75
Invoice				
Transaction Date	5/2/2023	PRAIRIE SUN BANK 10100	Total	\$156.75
Refer	795 BROWNS VALLEY HARDWARE HA	Ck# 019777 5/8/2023		
Cash Payment	E 101-45000-220 Repair/Maint Supply (GE Carnegie repairs			\$4.99
Invoice				
Cash Payment	E 101-41000-210 Operating Supplies (GEN City Hall supplies			\$67.94
Invoice				
Cash Payment	E 101-42153-210 Operating Supplies (GEN ambulance supplies			\$5.69
Invoice				
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE plow truck maint			\$16.98
Invoice				
Cash Payment	E 101-42260-210 Operating Supplies (GEN fire dept supplies			\$110.05
Invoice				
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE waste water repairs			\$50.96
Invoice				
Cash Payment	E 101-43000-210 Operating Supplies (GEN shop supplies			\$12.48
Invoice				
Cash Payment	E 101-41000-210 Operating Supplies (GEN Comm Center supplies			\$15.99
Invoice				
Cash Payment	E 101-43000-220 Repair/Maint Supply (GE payloader repair			\$149.46
Invoice				
Cash Payment	E 101-45000-220 Repair/Maint Supply (GE payloader repair			\$27.17
Invoice				
Cash Payment	E 603-49500-220 Repair/Maint Supply (GE payloader repair			\$67.94
Invoice				
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE payloader repair			\$13.59
Invoice				
Cash Payment	E 601-49400-220 Repair/Maint Supply (GE payloader repair			\$13.58
Invoice				
Cash Payment	E 601-49400-220 Repair/Maint Supply (GE water repairs			\$27.32
Invoice				
Cash Payment	E 601-49400-220 Repair/Maint Supply (GE shipping container for generator			\$32.37
Invoice				
Cash Payment	E 101-42850-220 Repair/Maint Supply (GE flooding at lift station 4/12/23			\$405.22
Invoice				
Cash Payment	E 101-42850-220 Repair/Maint Supply (GE concrete mix			\$132.81
Invoice				
Transaction Date	5/2/2023	PRAIRIE SUN BANK 10100	Total	\$1,154.54
Refer	796 VALLEY TELEPHONE	Ck# 019797 5/8/2023		
Cash Payment	E 602-49450-321 Telephone	2871,2872,2243, lift stations		\$110.67
Invoice				

Payments

Current Period: May 2023

Cash Payment Invoice	E 101-41000-321 Telephone	2127, Fax Village Hall		\$37.57
Cash Payment Invoice	E 211-45500-321 Telephone	2318, 2125, Library		\$57.86
Cash Payment Invoice	E 101-43000-321 Telephone	2846, Maintenance Dept.		\$44.65
Cash Payment Invoice	E 101-45000-321 Telephone	2846, Maintenance Dept.		\$22.33
Cash Payment Invoice	E 601-49400-321 Telephone	2846, Maintenance Dept.		\$13.40
Cash Payment Invoice	E 602-49450-321 Telephone	2846, Maintenance Dept.		\$8.93
Cash Payment Invoice	E 101-41000-321 Telephone	2110, Village Hall		\$307.49
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$602.90
Refer	797 <u>PIECHOWSKI, BERNICE</u>	<u>Ck# 019793 5/8/2023</u>		
Cash Payment Invoice	E 211-45500-210 Operating Supplies (GEN	library supplies		\$16.69
Cash Payment Invoice	E 211-45500-435 Books and Pamphlets	books		\$22.38
Cash Payment Invoice	E 211-45500-437 Tapes/CD s/Movies	DVD's		\$10.29
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$49.36
Refer	798 <u>MAYNARDS FOOD CENTER</u>	<u>Ck# 019787 5/8/2023</u>		
Cash Payment Invoice 7924	E 211-45500-210 Operating Supplies (GEN	Acct #42		\$5.99
	4/10/2023			
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$5.99
Refer	799 <u>BUSINESS CARD</u>	<u>Ck# 019778 5/8/2023</u>		
Cash Payment Invoice	E 211-45500-437 Tapes/CD s/Movies	DVD's		\$37.92
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$37.92
Refer	800 <u>MIDAMERICA BOOKS</u>	<u>Ck# 019788 5/8/2023</u>		
Cash Payment Invoice 563327	E 211-45500-429 Misc Grant Items for Rei	books		\$143.70
	4/18/2023			
Cash Payment Invoice 563327	E 211-45500-435 Books and Pamphlets	books		\$95.80
	4/18/2023			
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$239.50
Refer	801 <u>BAKER & TAYLOR</u>	<u>Ck# 019774 5/8/2023</u>		
Cash Payment Invoice 2037485080	E 211-45500-435 Books and Pamphlets	books		\$17.70
	4/24/2023			
Cash Payment Invoice 2037485080	E 211-45500-333 Freight and Express	books		\$0.18
	4/24/2023			
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$17.88
Refer	802 <u>QUILL CORPORATION</u>	<u>Ck# 019794 5/8/2023</u>		
Cash Payment Invoice 32139663	E 211-45500-210 Operating Supplies (GEN	library supplies		\$222.96
	4/24/2023			
Transaction Date	5/3/2023	PRAIRIE SUN BANK 10100	Total	\$222.96
Refer	803 <u>MIDWEST TAPE LLC</u>	<u>Ck# 019789 5/8/2023</u>		

Payments

Current Period: May 2023

Cash Payment	E 211-45500-435 Books and Pamphlets	digital books		\$49.53
Invoice				
Cash Payment	E 211-45500-437 Tapes/CD s/Movies	digital movies		\$14.01
Invoice				
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$63.54
Refer	804 BLUE CROSS BLUE SHIELD OF MN	Ck# 013189E	5/3/2023	
Cash Payment	G 101-21710 Other Deductions	Apr employee vision ins		\$12.82
Invoice	230501461920	5/1/2023		
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$12.82
Refer	805 MN DEPT OF REVENUE ST	Ck# 013190E	5/3/2023	
Cash Payment	E 601-49400-441 Sales tax	Comm Water		\$64.00
Invoice				
Cash Payment	E 603-49500-441 Sales tax	Comm Garbage		\$302.00
Invoice				
Cash Payment	E 603-49500-441 Sales tax	Res Garbage		\$369.00
Invoice				
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$735.00
Refer	806 AFLAC	Ck# 013191E	5/3/2023	
Cash Payment	G 101-21708 AFLAC			\$521.93
Invoice				
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$521.93
Refer	807 PUBLIC EMPLOYEES RETIREMEN	Ck# 013192E	5/3/2023	
Cash Payment	G 101-21704 PERA			\$1,096.63
Invoice				
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$1,096.63
Refer	808 IRS	Ck# 013193E	5/3/2023	
Cash Payment	G 101-21701 Federal Withholding	Federal		\$541.14
Invoice				
Cash Payment	G 101-21703 FICA Tax Withholding	SS & Medicare		\$2,084.42
Invoice				
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$2,625.56
Refer	809 TRAVERSE ELECTRIC COOP, INC	Ck# 013194E	5/3/2023	
Cash Payment	E 601-49400-381 Electric Utilities	monthly statement (water)		\$40.86
Invoice				
Cash Payment	E 602-49450-381 Electric Utilities	monthly statement (wastewater)		\$112.28
Invoice				
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$153.14
Refer	810 DAVID DROWN ASSOCIATES, INC	Ck# 019782	5/8/2023	
Cash Payment	E 101-41000-300 Professional Svcs (GENE	Pay Equity Reporting		\$750.00
Invoice	551	4/28/2023		
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$750.00
Refer	811 SEROCKI EXCAVATING, INC.	Ck# 019795	5/8/2023	
Cash Payment	E 101-43000-500 Capital Outlay (GENERA	new shop sewer, move water line		\$5,812.52
Invoice	14709	4/25/2023		
Transaction Date	5/3/2023	PRAIRIE SUN BANK	10100	Total \$5,812.52
Refer	812 BIEWER, TERRY	Ck# 019775	5/8/2023	

Payments

Current Period: May 2023

Cash Payment	E 101-41000-331	Travel Expenses	mileage to Wheaton x 2		\$65.50
Invoice					
Transaction Date	5/3/2023		PRAIRIE SUN BANK 10100	Total	\$65.50
Refer	813	VALLEY SOFT WATER, INC.	Ck# 019796	5/8/2023	
Cash Payment	E 101-42260-210	Operating Supplies (GEN	softener salt 4/3/23		\$18.00
Invoice 13217 4/10/2023					
Transaction Date	5/3/2023		PRAIRIE SUN BANK 10100	Total	\$18.00
Refer	814	GOPHER STATE ONE-CALL	Ck# 019785	5/8/2023	
Cash Payment	E 602-49450-300	Professional Srvs (GENE	April billing		\$2.70
Invoice 3040255 4/30/2023					
Transaction Date	5/3/2023		PRAIRIE SUN BANK 10100	Total	\$2.70
Refer	815	MIKE JACOBSON	Ck# 019790	5/8/2023	
Cash Payment	E 101-42400-300	Professional Srvs (GENE	May		\$400.00
Invoice					
Transaction Date	5/3/2023		PRAIRIE SUN BANK 10100	Total	\$400.00
Refer	816	HENRY SCHEIN, INC	Ck# 019786	5/8/2023	
Cash Payment	E 101-42153-210	Operating Supplies (GEN	ambulance supplies		\$164.36
Invoice 36632224 4/11/2023					
Cash Payment	E 101-42153-210	Operating Supplies (GEN	ambulance supplies		\$201.21
Invoice 36632226 4/12/2023					
Transaction Date	5/4/2023		PRAIRIE SUN BANK 10100	Total	\$365.57
Refer	817	CARQUEST OF ORTONVILLE	Ck# 019779	5/8/2023	
Cash Payment	E 101-43000-220	Repair/Maint Supply (GE	plow truck lube		\$15.74
Invoice 8923-187185 4/12/2023					
Transaction Date	5/4/2023		PRAIRIE SUN BANK 10100	Total	\$15.74
Refer	818	GAZETTE PUBLISHING COMPANY	Ck# 019784	5/8/2023	
Cash Payment	E 101-41000-340	Advertising	Summary of amendment to ordinances		\$134.75
Invoice					
Cash Payment	E 101-41000-340	Advertising	Notice: Consider Potential Fire Equipment		\$115.50
Invoice					
Transaction Date	5/4/2023		PRAIRIE SUN BANK 10100	Total	\$250.25

Fund Summary

	10100 PRAIRIE SUN BANK	
101 GENERAL FUND		\$16,181.02
211 LIBRARY		\$695.01
601 WATER FUND		\$2,213.34
602 SEWER FUND		\$3,086.56
603 REFUSE (GARBAGE) FUND		\$738.94
		<u>\$22,914.87</u>

Pre-Written Checks	\$22,914.87
Checks to be Generated by the Computer	\$0.00
Total	<u>\$22,914.87</u>

BROWNS VALLEY, MN
Delinquency Address only

Balance	Undist Rec	Cur Charges	1 Per Overdue	2 Per Overdue	3 Per Overdue	Full Property Address
\$179.96	\$0.00	\$77.80	\$101.94	\$0.22	\$0.00	18 2nd St N
\$356.51	\$0.00	\$132.02	\$149.60	\$74.89	\$0.00	523 4th St N
\$238.32	\$0.00	\$133.58	\$104.74	\$0.00	\$0.00	123 3rd St S
\$176.96	\$0.00	\$91.06	\$85.90	\$0.00	\$0.00	118 Washington St S
\$220.63	\$0.00	\$101.14	\$118.72	\$0.77	\$0.00	217 E Broadway
\$192.90	\$0.00	\$80.98	\$111.92	\$0.00	\$0.00	226 Church St S
\$324.56	\$0.00	\$117.72	\$136.84	\$70.00	\$0.00	512 Washington St S
\$105.12	\$0.00	\$80.12	\$25.00	\$0.00	\$0.00	204 Ash Ave SW
\$98.10	\$0.00	\$0.00	\$98.10	\$0.00	\$0.00	221 Church St S
\$174.24	\$0.00	\$74.42	\$99.82	\$0.00	\$0.00	426 3rd St N
\$251.65	\$0.00	\$117.80	\$133.85	\$0.00	\$0.00	116 4th St S
\$186.34	\$0.00	\$81.62	\$104.72	\$0.00	\$0.00	329 2nd St N
\$278.10	\$0.00	\$94.36	\$183.74	\$0.00	\$0.00	326 3rd St N
\$190.38	\$0.00	\$108.82	\$81.56	\$0.00	\$0.00	222 3rd Ave NW
\$631.33	\$0.00	\$73.10	\$123.85	\$112.59	\$321.79	123 1st Ave SE
\$232.30	\$0.00	\$103.86	\$128.44	\$0.00	\$0.00	312 4th St S
\$229.16	\$0.00	\$107.66	\$121.50	\$0.00	\$0.00	111 2nd St N
\$232.30	\$0.00	\$105.68	\$126.62	\$0.00	\$0.00	115 Jefferson St N
\$519.20	\$0.00	\$91.98	\$128.74	\$112.70	\$185.78	103 Jefferson St S
\$300.38	\$0.00	\$231.54	\$68.84	\$0.00	\$0.00	304 4th St N
\$213.66	\$0.00	\$100.96	\$112.70	\$0.00	\$0.00	324 1st St N
\$122.10	\$0.00	\$102.28	\$19.82	\$0.00	\$0.00	516 5th St N
\$349.09	\$0.00	\$174.46	\$174.63	\$0.00	\$0.00	421 5th St N
\$199.31	\$0.00	\$89.66	\$109.65	\$0.00	\$0.00	304 Jefferson St S
\$140.55	\$0.00	\$83.43	\$57.12	\$0.00	\$0.00	332 W Broadway
\$6,143.15	\$0.00	\$2,556.05	\$2,708.36	\$371.17	\$507.57	

((([Balance]<>0))) AND ([*Account].[1 Per Overdue] Not In (-382.4,-180.8,-108.17,-35,-27.24,-9.9,0,0.08,3.34,5.85))

**APPLICATION FOR BUILDING PERMIT
CITY OF BROWNS VALLEY
P.O. BOX 334, BROWNS VALLEY, MN 56219
320-695-2110 or cityadminbv@prtcl.com**

Box 1

For City Use Only

Box 2

Building Permit No. _____

Date Received/Paid _____

Date Council Approved _____

Residential (Based on Valuation – Compute on Reverse)

Maintenance – Residential

Box 3

___ House \$ _____

___ Mechanical

___ Remodel (Applicant Valuation) \$ 40,000

___ Re-roof (\$25.00)

___ Attached Garage \$ _____

___ Siding (\$25.00)

___ Deck/Porch \$ _____

___ Windows/Doors – Enlarged Size – (\$25.00)

___ Detached Garage/Shed \$ _____

___ Miscellaneous Repair

___ Modular/Manufactured Home \$ _____

Demolition (Asbestos inspection and lab fees not include)

Commercial (Based on state valuation)

___ Residential

___ Architect – Required \$ _____

___ Commercial

___ Non-Architect (includes Maint. Permits) \$ _____

Work being done: 414 West Broadway

Remember to call Gopher State One Call before you dig... 1-800-252-1166 Block 2
Lots 26, 27, 28 & West lin. of lot 29

Please print:

Parcel ID 20-0161000 Box 4

Job Site Address 414 Broadway BV MN

Owner's Name John and Lisa Meyer / Terri and Curt Ritter

Owner's Address PO Box 191 Rosholt, SD 57260

Owner's Telephone Number 605-659-3128

Contractor's Name Self License No. _____

Contractor's Address _____ Phone No. _____

This permit becomes null and void if work or construction authorized is not commenced within six (6) months. Applications for permit shall be accompanied by a description of work being done, site plan, and materials being used. Building permit card shall be posted conspicuously at job site during construction. No part of any building area authorized by this permit may be occupied until final inspection and issuance of a Certificate of Occupancy (if applicable) by the Building Official.

DO NOT BEGIN CONSTRUCTION UNTIL THIS PERMIT HAS BEEN VALIDATED AND BUILDING SETBACK LINES HAVE BEEN APPROVED BY THE BUILDING OFFICIAL.

Printed Name of Applicant: Lisa Meyer

Signature of Applicant: *Lisa Meyer*

CALCULATED VALUATION \$ _____ Box 5

BUILDING PERMIT CHARGES

CITY CHARGES

Permit Fee \$5.00 or by value \$ _____

Water Connect \$ _____

Comm. Plan Review + Surcharge \$ _____

Sewer Connect \$ _____

Surcharge \$ _____

(B) TOTAL CITY FEE \$ _____

(A) PERMIT FEE \$ _____

(C) TOTAL SUM OF CHARGES \$ _____

Approved for Issuance by: _____ Box 6

Signature of Building Official

Date

Building Official Notes/Special Conditions: _____

411

**APPLICATION FOR BUILDING PERMIT
CITY OF BROWNS VALLEY
P.O. BOX 334, BROWNS VALLEY, MN 56219
320-695-2110 or cityadminbv@prtcl.com**

Box 1

For City Use Only

Box 2

Building Permit No. _____

Date Received/Paid

5/4/23

Date Council Approved _____

Residential (Based on Valuation – Compute on Reverse)

Maintenance – Residential

Box 3

___ House \$ _____

___ Mechanical

___ Remodel (Applicant Valuation) \$ _____

Re-roof (\$25.00)

___ Attached Garage \$ _____

___ Siding (\$25.00)

___ Deck/Porch \$ _____

___ Windows/Doors – Enlarged Size – (\$25.00)

___ Detached Garage/Shed \$ _____

Miscellaneous Repair Steps

___ Modular/Manufactured Home \$ _____

Demolition (Asbestos inspection and lab fees not include)

Commercial (Based on state valuation)

___ Residential

___ Architect – Required \$ _____

___ Commercial

___ Non-Architect (includes Maint. Permits) \$ _____

Work being done: _____

Remember to call Gopher State One Call before you dig... 1-800-252-1166

Please print:

Parcel ID 20-0358000

Box 4

Job Site Address

314 2nd St N

Block 10, Smiths addition

Owner's Name

John Tchida

lots 11 & 12

Owner's Address

412 7th Ave E

Sisseton, SD 57262

Owner's Telephone Number

605-268-5830

Contractor's Name

Self

License No. _____

Contractor's Address

Phone No. _____

This permit becomes null and void if work or construction authorized is not commenced within six (6) months. Applications for permit shall be accompanied by a description of work being done, site plan, and materials being used. Building permit card shall be posted conspicuously at job site during construction. No part of any building area authorized by this permit may be occupied until final inspection and issuance of a Certificate of Occupancy (if applicable) by the Building Official.

DO NOT BEGIN CONSTRUCTION UNTIL THIS PERMIT HAS BEEN VALIDATED AND BUILDING SETBACK LINES HAVE BEEN APPROVED BY THE BUILDING OFFICIAL.

Printed Name of Applicant:

John Tchida

Signature of Applicant:

[Handwritten Signature]

CALCULATED VALUATION

\$ _____

Box 5

BUILDING PERMIT CHARGES

Permit Fee \$5.00 or by value \$ _____

Comm. Plan Review + Surcharge \$ _____

Surcharge \$ _____

(A) PERMIT FEE \$ _____

CITY CHARGES

Water Connect \$ _____

Sewer Connect \$ _____

(B) TOTAL CITY FEE \$ _____

(C) TOTAL SUM OF CHARGES \$ _____

Approved for Issuance by:

Signature of Building Official

Date

Box 6

Building Official Notes/Special Conditions: _____

AMENDMENT TO ORDINANCE SECTION 92.01(B)(1)

**AN ORDINANCE DEALING WITH THE REGULATION OF SNOW, ICE, DIRT,
AND RUBBISH ON PUBLIC STREETS WITHIN THE CITY OF BROWNS VALLEY**

Findings.

1. The Browns Valley City Council has a provision requiring the removal of snow, ice, dirt, and rubbish from any property adjacent to a public sidewalk in order to keep the sidewalk safe for pedestrians.
2. Not every street within the City of Browns Valley has a public sidewalk, and during the winter months it is difficult to identify where the sidewalks are in front of residences, and these sidewalks also sometimes receive a tremendous amount of snow from the City's snow plows.
3. The Browns Valley City Council believes it is in the best interests of the residents of the City of Browns Valley to modify its Ordinance eliminating the requirement of residences to maintain a clear sidewalk adjacent to their property in the City of Browns Valley, yet still require businesses to comply with the Ordinance.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY
ORDAINS AS FOLLOWS:**

1. That Browns Valley City Ordinance Section 92.01(B)(1) is hereby amended to read as follows:

“Duty of owners and occupants. The owner and the occupant of any business property adjacent to a public sidewalk shall use diligence to keep the walk safe for pedestrians. No owner or occupant shall allow snow, ice, dirt or rubbish to remain on the walk longer than 24 hours after its deposit thereon. Failure to comply with this section shall constitute a violation. The owner and occupant of any private property adjacent to a public sidewalk is still encouraged to have their sidewalk cleared, and is still subject to the provisions of Section (B)(2) below.”

PASSED AND ADOPTED this 8th day of May, 2023.

BROWNS VALLEY CITY COUNCIL

Mike Heck, Mayor

ATTEST:

Jodi Hook-Hansen, City Administrator

AMENDMENT TO ORDINANCE NO. 92.21

AN ORDINANCE DEALING WITH PUBLIC NUISANCES IN THE CITY OF BROWNS VALLEY

Findings.

1. The Browns Valley City Ordinance previously had a provision declaring residences without running water and/or working electricity constitutes a public health nuisance, as said condition leads to unsanitary conditions for anyone living in or visiting said residence.
2. The recent amendment to Ordinance 92.21 accidentally eliminated this provision from the Ordinance
3. The Browns Valley City Council believes that it is in the best interests of the residents of the City of Browns Valley to place this provision back into its Ordinance

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY ORDAINS AS FOLLOWS:

1. That Browns Valley City Ordinance 92.21 is hereby amended to add the following provision:

“(H) Any residential home that has had its water and/or electricity shut off for longer than seven (7) days is hereby declared to be a public health nuisance and deemed unliveable. Any and all residents must immediately move out until water and/or electricity has been re-established. If all residents have failed to move out after receiving written notice from the City, the City shall proceed in accordance with the procedures contained M.S.A. §§463.15 to 463.261 and seek a judicial order evicting the residents from said home.”

PASSED AND ADOPTED this 8th day of May, 2023.

BROWNS VALLEY CITY COUNCIL

Mike Heck, Mayor

ATTEST:

Jodi Hook-Hansen, City Administrator

To Vacate Jackson St to N and sell additional lot



319 Ash St S - Google Maps | Traverse County | Tax Parcel Viewer | X +

traversecountymn.maps.arcgis.com/apps/webappviewer/index.html?id=0a0c0d44f51442939168c0c652fe3186

LogIn/Out - Remote... Minnesota Building... Revenue Cycle Man... Home 2022 Fall Forums... Time Card Calculat... Home - MemberLin... Minnesota Secretar... Submit Birthdays a... Welcome To EFTPS...

Tax Parcel Viewer ... to lookup tax parcels and related assessment information