



**BROWNS VALLEY CITY COUNCIL MEETING
BROWNS VALLEY PUBLIC LIBRARY MEETING ROOM
Monday March 27, 2023 - 5:30 P.M.**

AGENDA

Call to order

Pledge of Allegiance

Roll Call: Mike Heck Tony Miller Neil Madison Jan Biewer Devan Dobbs
Others in attendance: Jodi Hook-Hansen, Tony Serocki, Bernice Piechowski, Terry Biewer, Matt Franzese
Absent:

Public Hearing: None

Visitors: Larry Hall-John & Lisa Meyen Curt & Terri Ritter
Don Carlson

Approval of Agenda:

Consent Agenda

- February 27, 2023 Regular Meeting Minutes
- For a grand total of \$59,754.23
 - Wages: March 16th = \$7,573.13
 - Claims: March 27th = \$52,181.10
- Approve Resolution 23-09 a Resolution Accepting a donation to the City of Browns Valley in the amount of \$400.00 from Windsor Township.

Department Reports: Sheriff's Dept-Ambulance-Fire Department-Public Works-Library-Admin/Code Officer

Communications:

Unfinished Business:

- Wireless Router, Security Cameras – Park Region

New Business:

- Special Event Permit American Legion
- Mosquito control spray
- City property for sale
 - 434 E Broadway
 - 24 4th St. S
 - Parcel ID 20-0449000

Other Business:

- Discussion of Water Accountability, Inactive Accounts and Rate Study.

Public Forum:

Dates: April 10th - Completed Audit
April 10th 2:30 - Board of Appeals and Equalization in Library Meeting Room

Items for council to consider for future: Forming committees to review our Personnel Handbook and Ordinance Book, and setting up an EDA Committee.

Next scheduled meeting Monday March 27 - 5:30 PM

Adjournment: Time _____



The regular council meeting of the City of Browns Valley, MN was held in the meeting room of the Public Library. Council members present were Mayor Mike Heck, Neil Madison, Tony Miller, Devan Dobbs, Jan Biewer. Also, in attendance were City Maintenance Tony Serocki, City Administrator Jodi Hook-Hansen, Library Director Bernice Piechowski, and Code Enforcement Officer Terry Biewer.

Absent: None

Others present: Edith Foren, and Richard Johnson

The meeting was called to order at 5:30 p.m. by Mayor Heck.
The Pledge of Allegiance was recited by those in attendance.

Agenda

Upon a motion by Madison with a second by Dobbs, the Council unanimously approved the agenda.

Public Hearing: None at this time.

Consent Agenda

- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the February 27, 2023, Regular Meeting Minutes.
- Upon a motion by Madison with a second by Biewer, the Council unanimously approved the claims for a grand total of \$39,985.55, including Wages (March 1st = \$10,827.83) and the Claims (March 13th = \$29,157.72).
- Upon a motion by Biewer with a second by Miller, the Council unanimously approved the Delinquency Report.
- Upon a motion by Miller with a second by Madison, the Council unanimously approved the Treasurer's Report.

Department Reports:

- City Administrator Hook-Hansen gave a verbal report on administrative items completed in the office.
- Library Director Piechowski gave a verbal report about activities at the library.
- Code Enforcement Officer Biewer gave a verbal report on actions done to enforce City ordinances and items completed in the office.
- City Maintenance Serocki gave a verbal report on public works items completed and informed the Council about the wing on the plow truck needs a wing post assembly. Serocki asked for Council approval to purchase replacement items, and informed the Council that he had received a quote from Northern Truck Equipment for \$8090.00.

**Browns Valley Regular City Council Meeting Approved Minutes
March 13, 2023**

- Upon a motion by Dobbs with a second by Miller, the Council unanimously approved allowing Serocki to purchase the items needed to fix the wing on the plow truck from Northern Truck Equipment in the amount of \$8,090.00.

Communications: None at this time.

Unfinished Business: None at this time.

New Business:

- Richard Johnson (Historical Society) informed the Council they will wait until later spring to install the furnace in the Carnegie Library.
- Hook-Hansen informed the Council about the cameras on Broadway and the back of the shop, and that Park Region gave us a quote for leasing the equipment to include a new router system, an internal hard drive, 2 cameras, and installation. The pricing is the amount of \$101.95 per month, along with miscellaneous materials in the amount of \$150.00 and \$660.00 for installation and training-programing. The Council tabled this issue until staff could see if grant monies were available for security needs.
- Upon a motion by Biewer with a second by Madison, the Council unanimously approved staff's request to purchase 7 Christmas decorations lights for the street poles.
- The Council continued the discussion of water accountability, inactive accounts, and rate study. The staff is continuing to consider bracket rates for usage consumptions, which will increase usage rates for more gallons used. The increased usage rates will mostly affect the nursing home, school, apartments, and some residents.

Other Business:

Public Forum: None at this time.

Dates: April 10th 2:30 - Board of Appeals and Equalization in Library Meeting Room

Items for Council to consider for future: Forming committees to review our Personnel Handbook and Ordinance Book, and setting up an EDA Committee.

Next scheduled meeting: Monday March 27th at 5:30 p.m.

The meeting adjourned at 7:00 p.m.

Minutes submitted by:

Approved by:

Jodi Hook-Hansen, City Administrator

Mike Heck, Mayor / Acting Mayor

BROWNS VALLEY, MN

03/24/23 10:46 AM

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***Check Summary Register©**

Batch: 031623PAY,Claims032723

	Name	Check Date	Check Amt	
10100	PRAIRIE SUN BANK			
13172e	PUBLIC EMPLOYEES RETIREME	3/16/2023	\$1,235.31	March 16
13173e	IRS	3/16/2023	\$2,106.62	Federal
13174e	MN DEPT OF REVENUE	3/16/2023	\$436.22	march 16
19644	AFSCME #65	3/17/2023	\$85.66	Darrell Dobbs
19645	WEGWORTH, LAURA	3/20/2023	\$153.19	10.75 hours
19646	BAKER & TAYLOR	3/27/2023	\$42.88	books
19647	BUSINESS CARD	3/27/2023	\$24.99	magazine
19648	CENGAGE LEARNING	3/27/2023	\$53.88	large print books
19649	DAKOTA PUMP & CONTROL INC	3/27/2023	\$3,235.00	elevator lift floats
19650	DAKOTA WASTE SOLUTIONS	3/27/2023	\$4,200.00	April garbage service
19651	DISPLAY SALES	3/27/2023	\$3,248.00	Christmas decorations
19652	FRANZESE, MATTHEW P.	3/27/2023	\$1,025.00	March services
19653	HAWKINS, INC.	3/27/2023	\$156.73	index plates for chemical pump
19654	Northern Safety Co., Inc.	3/27/2023	\$177.84	nitrile gloves
19655	NORTHERN TRUCK EQUIPMENT	3/27/2023	\$7,595.77	plow truck wing assy
19656	OTTERTAIL POWER COMPANY	3/27/2023	\$3,362.24	14-060262 Comm Ctr
19657	PEEPLER, JACQUELINE	3/27/2023	\$20.00	book
19658	SWANSTON EQUIPMENT	3/27/2023	\$21.77	spring, etc
19659	TRAVERSE COUNTY SHERIFF O	3/27/2023	\$25,000.00	1st quarter 2023
	Total Checks		\$52,181.10	

FILTER: ((([Act Year]='2023' and [period] in (3))) and (Source in ('031623PAY','Claims032723')))

BROWNS VALLEY, MN

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Payments

Current Period: February 2023

Payments Batch 031623PAY		\$3,863.81	
Refer	692 AFSCME #65	Ck# 019644	3/17/2023
Cash Payment	G 101-21707 Union Dues	Darrell Dobbs	\$47.46
Invoice			
Cash Payment	G 101-21707 Union Dues	Arlene Reinart	\$38.20
Invoice			
Transaction Date	3/16/2023	PRAIRIE SUN BANK 10100	Total \$85.66
Refer	693 PUBLIC EMPLOYEES RETIREMEN	Ck# 013172E	3/16/2023
Cash Payment	G 101-21704 PERA	March 16	\$1,235.31
Invoice	693309 3/16/2023		
Transaction Date	3/16/2023	PRAIRIE SUN BANK 10100	Total \$1,235.31
Refer	694 IRS	Ck# 013173E	3/16/2023
Cash Payment	G 101-21701 Federal Withholding	Federal	\$544.12
Invoice			
Cash Payment	G 101-21703 FICA Tax Withholding	SS & Medicare	\$1,562.50
Invoice			
Transaction Date	3/16/2023	PRAIRIE SUN BANK 10100	Total \$2,106.62
Refer	695 MN DEPT OF REVENUE SW	Ck# 013174E	3/16/2023
Cash Payment	G 101-21702 State Withholding	march 16	\$436.22
Invoice	1874409568 3/16/2023		
Transaction Date	3/16/2023	PRAIRIE SUN BANK 10100	Total \$436.22

Fund Summary

	10100 PRAIRIE SUN BANK	
101 GENERAL FUND		\$3,863.81
		\$3,863.81

Pre-Written Checks	\$3,863.81
Checks to be Generated by the Computer	\$0.00
Total	\$3,863.81

BROWNS VALLEY, MN

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Payments

Current Period: March 2023

Payment Batch Claims032723		\$48,317.29	
Refer	696 WEGWORTH, LAURA	Ck# 019645	3/20/2023
Cash Payment	E 101-41000-300 Professional Svcs (GENE 10.75 hours		\$153.19
Invoice			
Transaction Date	3/17/2023	PRAIRIE SUN BANK 10100	Total \$153.19
Refer	697 DAKOTA PUMP & CONTROL	Ck# 019649	3/27/2023
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE elevator lift floats		\$2,014.00
Invoice 28771 3/9/2023			
Cash Payment	E 602-49450-220 Repair/Maint Supply (GE elevator lift floats		\$1,221.00
Invoice 28814 3/21/2023			
Transaction Date	3/17/2023	PRAIRIE SUN BANK 10100	Total \$3,235.00
Refer	698 FRANZESE, MATTHEW P.	Ck# 019652	3/27/2023
Cash Payment	E 101-41610-304 Legal Fees	March services	\$1,025.00
Invoice			
Transaction Date	3/21/2023	PRAIRIE SUN BANK 10100	Total \$1,025.00
Refer	699 DAKOTA WASTE SOLUTIONS	Ck# 019650	3/27/2023
Cash Payment	E 603-49500-300 Professional Svcs (GENE April garbage service		\$4,000.00
Invoice 121101 3/15/2023			
Cash Payment	E 603-49500-300 Professional Svcs (GENE April fuel charge		\$200.00
Invoice 121101 3/15/2023			
Transaction Date	3/21/2023	PRAIRIE SUN BANK 10100	Total \$4,200.00
Refer	700 OTTERTAIL POWER COMPANY	Ck# 019656	3/27/2023
Cash Payment	E 101-41000-381 Electric Utilities	14-060262 Comm Ctr	\$67.28
Invoice			
Cash Payment	E 602-49450-381 Electric Utilities	14-065992 W Brdwy Grind	\$94.15
Invoice			
Cash Payment	E 101-43000-381 Electric Utilities	14-061130 Bulk Station	\$8.34
Invoice			
Cash Payment	E 101-45000-381 Electric Utilities	14-061130 Bulk Station	\$4.17
Invoice			
Cash Payment	E 601-49400-381 Electric Utilities	14-061130 Bulk Station	\$2.50
Invoice			
Cash Payment	E 602-49450-381 Electric Utilities	14-061130 Bulk Station	\$1.67
Invoice			
Cash Payment	E 101-43160-381 Electric Utilities	14-004837 Street lights	\$1,175.14
Invoice			
Cash Payment	E 601-49400-381 Electric Utilities	14-004838 Well #3	\$551.18
Invoice			
Cash Payment	E 602-49450-381 Electric Utilities	14-004839 Renville Disp Lift	\$123.21
Invoice			
Cash Payment	E 601-49400-381 Electric Utilities	14-004840 Well #1	\$213.52
Invoice			
Cash Payment	E 101-42260-381 Electric Utilities	14-004841 Fire Siren	\$7.53
Invoice			
Cash Payment	E 101-41000-381 Electric Utilities	14-004843 City/Fire Hall	\$86.92
Invoice			
Cash Payment	E 101-42153-381 Electric Utilities	14-004843 City/Fire Hall	\$18.63
Invoice			

BROWNS VALLEY, MN

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Payments

Current Period: March 2023

Cash Payment Invoice	E 101-42260-381 Electric Utilities	14-004843 City/Fire Hall	\$18.62
Cash Payment Invoice	E 602-49450-381 Electric Utilities	14-004844 321 Lift Sation	\$176.66
Cash Payment Invoice	E 101-45000-381 Electric Utilities	14-005010 Bdwy Museum	\$0.00
Cash Payment Invoice	E 101-43000-381 Electric Utilities	14-005159 Shop	\$145.66
Cash Payment Invoice	E 101-45000-381 Electric Utilities	14-005159 Shop	\$72.83
Cash Payment Invoice	E 601-49400-381 Electric Utilities	14-005159 Shop	\$43.70
Cash Payment Invoice	E 602-49450-381 Electric Utilities	14-005159 Shop	\$29.13
Cash Payment Invoice	E 101-45000-381 Electric Utilities	14-010558 796 W Bdwy SB Cabin	\$16.68
Cash Payment Invoice	E 101-42260-381 Electric Utilities	14-020839 Fire Hall	\$102.55
Cash Payment Invoice	E 211-45500-381 Electric Utilities	14-023343 Library	\$352.13
Cash Payment Invoice	E 101-45000-381 Electric Utilities	14-034884 Backus Field	\$16.68
Cash Payment Invoice	E 101-45000-381 Electric Utilities	14-036446 Backus Field	\$16.68
Cash Payment Invoice	E 101-45000-381 Electric Utilities	14-040532 Hwy 28 Shelter	\$16.68
Transaction Date	3/21/2023	PRAIRIE SUN BANK 10100	Total \$3,362.24
Refer	701 CENGAGE LEARNING	Ck# 019648 3/27/2023	
Cash Payment Invoice	E 211-45500-435 Books and Pamphlets 80891273	large print books	\$53.88
	3/15/2023		
Transaction Date	3/22/2023	PRAIRIE SUN BANK 10100	Total \$53.88
Refer	702 BAKER & TAYLOR	Ck# 019646 3/27/2023	
Cash Payment Invoice	E 211-45500-435 Books and Pamphlets 2037386832	books	\$42.46
	3/13/2023		
Cash Payment Invoice	E 211-45500-333 Freight and Express 2037386832	books	\$0.42
	3/13/2023		
Transaction Date	3/22/2023	PRAIRIE SUN BANK 10100	Total \$42.88
Refer	703 BUSINESS CARD	Ck# 019647 3/27/2023	
Cash Payment Invoice	E 211-45500-433 Dues and Subscriptions	magazine	\$24.00
Cash Payment Invoice	E 211-45500-333 Freight and Express	magazine	\$0.99
Transaction Date	3/22/2023	PRAIRIE SUN BANK 10100	Total \$24.99
Refer	704 SWANSTON EQUIPMENT	Ck# 019658 3/27/2023	
Cash Payment Invoice	E 101-43000-220 Repair/Maint Supply (GE P88972	spring, etc	\$21.77
	3/21/2023		
Transaction Date	3/22/2023	PRAIRIE SUN BANK 10100	Total \$21.77
Refer	705 NORTHERN TRUCK EQUIPMENT C	Ck# 019655 3/27/2023	

Payments

Current Period: March 2023

Cash Payment	E 101-43000-220 Repair/Maint Supply (GE	plow truck wing assy		\$7,595.77
Invoice	FG21803	3/17/2023		
Transaction Date	3/23/2023	PRAIRIE SUN BANK	10100	Total \$7,595.77
Refer	706	NORTHERN SAFETY CO., INC.	Ck# 019654	3/27/2023
Cash Payment	E 101-43000-210 Operating Supplies (GEN	nitrile gloves		\$177.84
Invoice	905344323	3/17/2023		
Transaction Date	3/23/2023	PRAIRIE SUN BANK	10100	Total \$177.84
Refer	707	TRAVERSE COUNTY SHERIFF OFF	Ck# 019659	3/27/2023
Cash Payment	E 101-42000-300 Professional Srvs (GENE	1st quarter 2023		\$25,000.00
Invoice	202202278	1/1/2023		
Transaction Date	3/23/2023	PRAIRIE SUN BANK	10100	Total \$25,000.00
Refer	708	PEEPLS, JACQUELINE	Ck# 019657	3/27/2023
Cash Payment	E 211-45500-435 Books and Pamphlets	book		\$20.00
Invoice	100	3/20/2023		
Transaction Date	3/23/2023	PRAIRIE SUN BANK	10100	Total \$20.00
Refer	709	DISPLAY SALES	Ck# 019651	3/27/2023
Cash Payment	E 101-41000-340 Advertising	Christmas decorations		\$3,248.00
Invoice	335811-1	3/21/2023		
Transaction Date	3/23/2023	PRAIRIE SUN BANK	10100	Total \$3,248.00
Refer	710	HAWKINS, INC.	Ck# 019653	3/27/2023
Cash Payment	E 601-49400-220 Repair/Maint Supply (GE	index plates for chemical pump		\$156.73
Invoice	6426926	3/17/2023		
Transaction Date	3/24/2023	PRAIRIE SUN BANK	10100	Total \$156.73

Fund Summary

	10100 PRAIRIE SUN BANK
101 GENERAL FUND	\$38,995.96
211 LIBRARY	\$493.88
601 WATER FUND	\$967.63
602 SEWER FUND	\$3,659.82
603 REFUSE (GARBAGE) FUND	\$4,200.00
	\$48,317.29

Pre-Written Checks	\$48,317.29
Checks to be Generated by the Computer	\$0.00
Total	\$48,317.29

RESOLUTION NO. 23-09

A RESOLUTION ACCEPTING A DONATION TO THE CITY OF BROWNS VALLEY

WHEREAS, the City of Browns Valley is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amount(s) set forth below to the city:

Donated by	Purpose	Amount donated
Windsor Township	Ambulance Operating	\$200.00
Windsor Township	Fire Dept. Operating	\$200.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation(s) offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNS VALLEY, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Browns Valley, Minnesota this 27th day of March, 2023.

Mayor / Acting Mayor

Attested:

City Administrator

The City of Browns Valley



For Office Use Only:
Date Received: 3/20/23

Special Event Permit Application

PO Box 334; Browns Valley, MN 56219
(320)695-2110 Phone (320)695-2127 Fax

Thank you for your interest in organizing a special event in Browns Valley. We look forward to working with you to help make your event a success.

Please read attached City Ordinance and information on applying for Special Event Permit before completing this application. Answer all questions (**please print**). Write N/A (Not Applicable) where appropriate.

A Special Event Permit is required if one or more of the following apply to your event:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Alcohol will be sold. | <input type="checkbox"/> Admission or rental fees will be charged or donations requested |
| <input checked="" type="checkbox"/> A large number of attendees will be present | <input type="checkbox"/> Special services will be required (road closure, traffic control, security, etc.) |

NOTE: Special Event Permit fees may be waived by the decision of the city council.

American Legion Post 58

Name of Applicant

320-695-2361

Phone Number

EckerTrans@outlook.com

Email Address

Dave Ecker 605-237-4736

Contact name & phone number to be used during the event

B V Fire Relief Association

Sponsoring Agency (If different than applicant)

19 3rd St. So. BV, MN

Address (Street, City, State, Zip)

Fax Number

For Profit/Nonprofit status (type)

Type of Event:

- | | | |
|--------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Run/Walk | <input type="checkbox"/> Dance | <input type="checkbox"/> Concert |
| <input type="checkbox"/> Celebration | <input type="checkbox"/> Ceremony | <input checked="" type="checkbox"/> Fundraiser |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Other _____ | |

Name or Title of Event: Bullhead - Smelt Feed

Location and Description of Event: B V Fire Hall

Date of Event April 22, 2023 Event Hours (setup to Breakdown) 11:00am to 7:00pm

List any **street(s)** requiring closing as a result of this event and include the **date** and **time** of closing and reopening of the street(s). For a run/walk or parade, please include a map of the route.



20-0267000

1st Ave NE

Jackson St N

Jackson St N
DEDICATED ROW

20-0232000

Set location

20-02371000

20-0230000

Searched Location X
434 E Broadway, Browns Valley, Minnesota,
56219
Zoom to ...

20-0230001

E Broadway

E Broadway

E Broadway

28

State Highway 28

DEDICATED ROW

Esri Community Maps Contributors, South Dakota Game Fish and Parks, © OpenStreetMap...



TRAVERSE COUNTY ASSESSOR
 P.O. BOX 813
 WHEATON MN 56296
 320-422-7735

VALUATION NOTICE	2024
2023 Values for Taxes Payable in	

Property ID Number: 20-0290000
Property Description:
 BLK-008
 ELEVATOR ADDITION
 EAST 70 FT. OF BLOCK 8

 434 E BROADWAY

Property tax notices are delivered on the following schedule:

Step 1	Valuation and Classification Notice	
	Class:	RES VAC LAND
	Estimated Market Value:	2,200
	Homestead Exclusion:	0
	Taxable Market Value:	2,200
	<i>See Details Below</i>	

 CITY OF BROWNS VALLEY
 PO BOX 334
 BROWNS VALLEY MN 56219-0334

Step 2	Proposed Taxes Notice	
	2024 Proposed Tax:	Coming November 2023

Step 3	Property Tax Statement	
	1st Half Taxes:	
	2nd Half Taxes:	Coming March 2024
	Total Taxes Due in 2024:	

The time to appeal or question your CLASSIFICATION or VALUATION is NOW!

It will be too late when proposed taxes are sent.

Your Property's Classification(s) and Values

Taxes Payable in 2023 <small>(2022 Assessment)</small>	Taxes Payable in 2024 <small>(2023 Assessment)</small>
---	---

The assessor has determined your property's classification(s) to be:

RES NON-HSTD	RES VAC LAND
---------------------	---------------------

If this box is checked, your classification has changed from last year's assessment.

The assessor has estimated your property's market value to be:

Estimated Market Value (EMV)	16,800	2,200
-------------------------------------	--------	-------

Several factors can reduce the amount that is subject to tax:

Green Acres Value Deferral	0	0
Rural Preserve Value Deferral	0	0
Open Space Deferral -Wetland/Native Prairie Exemption	0	0
Platted Vacant Land Deferral	0	0
Exclusion for Veterans With Disabilities	0	0
Mold Damage Exclusion	0	0
Homestead Market Value Exclusion	0	0
Taxable Market Value (TMV)	16,800	2,200

The following values (if any) are reflected in your estimated and taxable market values:

New Improvement Value

The classification(s) of your property affect the rate at which your value is taxed.

How to Respond

If you believe your valuation and property class are correct, it is not necessary to contact your assessor or attend any listed meetings.

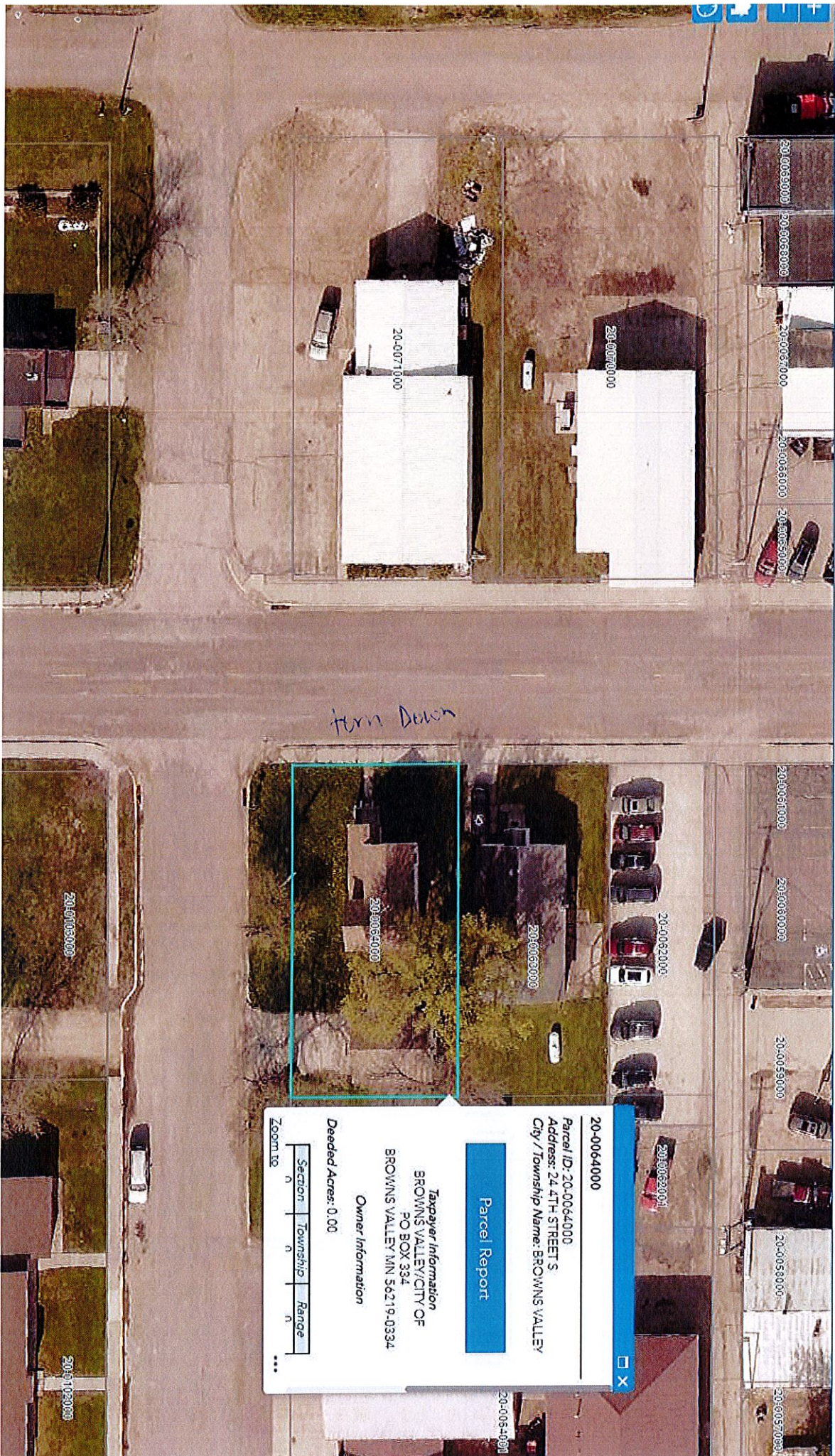
If you have concerns about the information on this notice, please contact your **assessor**. If your questions or concerns are not resolved, more formal appeal options are available.

Please read the back of this notice for important information about the formal appeal process.

The following meetings are available to discuss or appeal your value and classification:

Local Board of Appeal and Equalization/Open Book MONDAY, APRIL 10, 2023 2:30-3:00 P.M. AT THE BROWNS VALLEY LIBRARY CALL FOR AN APPOINTMENT	County Board of Appeal and Equalization Meeting JUNE 14, 2023 AT 6:30 PM COUNTY COMMISSIONER'S ROOM BY APPOINTMENT ONLY
--	--

PLEASE CALL THE ASSESSOR'S OFFICE AT 320-422-7735 FOR AN APPOINTMENT.



20-0064000

Parcel ID: 20-0064000
 Address: 24 4TH STREET S
 City / Township Name: BROWNS VALLEY

Parcel Report

Taxpayer Information
 BROWNS VALLEY/CITY OF
 PO BOX 334
 BROWNS VALLEY MIN 56219-0334

Owner Information
 Deeded Acres: 0.00

Section	Township	Range
n	n	n

Zoom to

Turn Down

20-0071000

20-0070000

20-0067000

20-0066000

20-0065000

20-0061000

20-0060000

20-0059000

20-0058000

20-0057000

20-0063000

20-0062001

20-0063000

20-0103000

20-0102000

TRAVERSE COUNTY ASSESSOR
P.O. BOX 813
WHEATON MN 56296
320-422-7735

VALUATION NOTICE**2024****2023 Values for Taxes Payable in****Property ID Number:** 20-0064000**Property Description:**

BLK-012
ORIGINAL PLAT
SOUTH 55 FT OF LOTS 13,14 & 15; EXCEPT THE
EAST 43 FEET OF LOT 15
24 4TH STREET S

CITY OF BROWNS VALLEY
PO BOX 334
BROWNS VALLEY MN 56219-0334

9020

Property tax notices are delivered on the following schedule:

Step 1 Valuation and Classification Notice

Class: COMM NON-HSTD
Estimated Market Value: 1,100
Homestead Exclusion: 0
Taxable Market Value: 1,100
See Details Below

Step 2 Proposed Taxes Notice

2024 Proposed Tax: *Coming November 2023*

Step 3 Property Tax Statement

1st Half Taxes:
2nd Half Taxes: *Coming March 2024*
Total Taxes Due in 2024:

The time to appeal or question your
CLASSIFICATION or VALUATION is NOW!

It will be too late when proposed taxes are sent.

Your Property's Classification(s) and ValuesTaxes Payable in 2023
(2022 Assessment)Taxes Payable in 2024
(2023 Assessment)*The assessor has determined your property's classification(s) to be:*

COMM NON-HSTD

COMM NON-HSTD

 If this box is checked, your classification has changed from last year's assessment.
The assessor has estimated your property's market value to be:

Estimated Market Value (EMV) 8,700 1,100

Several factors can reduce the amount that is subject to tax:

Green Acres Value Deferral	0	0
Rural Preserve Value Deferral	0	0
Open Space Deferral -Wetland/Native Prairie Exemption	0	0
Platted Vacant Land Deferral	0	0
Exclusion for Veterans With Disabilities	0	0
Mold Damage Exclusion	0	0
Homestead Market Value Exclusion	0	0

Taxable Market Value (TMV) 8,700 1,100

The following values (if any) are reflected in your estimated and taxable market values:

New Improvement Value

*The classification(s) of your property affect the rate at which your value is taxed.***The following meetings are available to discuss or appeal your value and classification:**

Local Board of Appeal and Equalization/Open Book

County Board of Appeal and Equalization Meeting

MONDAY, APRIL 10, 2023
2:30-3:00 P.M. AT THE BROWNS
VALLEY LIBRARY
CALL FOR AN APPOINTMENT

JUNE 14, 2023 AT 6:30 PM
COUNTY COMMISSIONER'S ROOM
BY APPOINTMENT ONLY

PLEASE CALL THE ASSESSOR'S OFFICE AT 320-422-7735 FOR AN APPOINTMENT.

TRAVERSE COUNTY ASSESSOR
 P.O. BOX 813
 WHEATON MN 56296
 320-422-7735

VALUATION NOTICE

2024

2023 Values for Taxes Payable in

Property tax notices are delivered on the following schedule:

Property ID Number: 20-0449000

Property Description:

AUDITOR'S PLAT NO. 8
 PART OF LOT 1, FORMERLY KNOWN AS LOTS
 10, 12, 14, & 16 OF BLOCK 29 OF PLATEAU
 ADDITION

Valuation and Classification Notice

Step	Class:	RES VAC LAND
1	Estimated Market Value:	8,000
	Homestead Exclusion:	0
	Taxable Market Value:	8,000
	<i>See Details Below</i>	

 CITY OF BROWNS VALLEY
 PO BOX 334
 BROWNS VALLEY MN 56219-0334

Step **2** Proposed Taxes Notice

2024 Proposed Tax:	Coming November 2023
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Step **3** Property Tax Statement

1st Half Taxes:	
2nd Half Taxes:	Coming March 2024
Total Taxes Due in 2024:	

The time to appeal or question your **CLASSIFICATION** or **VALUATION** is **NOW!**

It will be too late when proposed taxes are sent.

Your Property's Classification(s) and Values

Taxes Payable in 2023 (2022 Assessment)	Taxes Payable in 2024 (2023 Assessment)
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The assessor has determined your property's classification(s) to be:

RES VAC LAND	RES VAC LAND
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If this box is checked, your classification has changed from last year's assessment.

The assessor has estimated your property's market value to be:

Estimated Market Value (EMV)	8,000	8,000
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Several factors can reduce the amount that is subject to tax:

Green Acres Value Deferral	0	0
Rural Preserve Value Deferral	0	0
Open Space Deferral -Wetland/Native Prairie Exemption	0	0
Platted Vacant Land Deferral	0	0
Exclusion for Veterans With Disabilities	0	0
Mold Damage Exclusion		
Homestead Market Value Exclusion	0	0
Taxable Market Value (TMV)	8,000	8,000

The following values (if any) are reflected in your estimated and taxable market values:

New Improvement Value

The classification(s) of your property affect the rate at which your value is taxed.

How to Respond

If you believe your valuation and property class are correct, it is not necessary to contact your assessor or attend any listed meetings.

If you have concerns about the information on this notice, please contact your **assessor**. If your questions or concerns are not resolved, more formal appeal options are available.

Please read the back of this notice for important information about the formal appeal process.

The following meetings are available to discuss or appeal your value and classification:

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How Does Your City Handle Sidewalk Maintenance?

FYI

MATT WEGWERTH

PUBLIC WORKS DIRECTOR/CITY ENGINEER
GRAND RAPIDS (POPULATION 11,283)

The City of Grand Rapids has several ordinances that outline property owners' responsibilities related to regular maintenance of public sidewalks, including snow removal, debris clearing, and vegetation.

Property owners clear sidewalks of snow, ice

Property owners are required to remove snow and ice within 12 hours after any snow or ice event. If the public works director determines that removal does not meet the terms of the ordinance, the city will record the cost of removal and document the properties adjacent to the sidewalks that required clearing. The city attorney's office will assist in issuing the fees related to sidewalk clearing, if necessary.

Public works staff assists with snow removal from walks and parking areas in the downtown business district, but ultimately it is the property owner's responsibility to clear the sidewalks. Additionally, it is unlawful for property owners to place snow from private property onto property normally used by the public, which includes sidewalks.

City responsible for sidewalk repairs, replacement

The snow and ice policy does not include any guidance on repairs or replacement of public sidewalks related to property owners. The city is responsible for repair or replacement of public sidewalks as necessary.

City staff perform sidewalk and pedestrian ramp inspections on a rotating four-year basis, separating the city into quadrants. Staff inspect for trip hazards, deteriorating panels, and non-compliance with American with Disabilities Act (ADA) sidewalk requirements. If repairs are necessary, the city gathers estimates and the project is then scheduled for completion. The public works annual budget funds sidewalk repairs and replacement as necessary. Public works staff complete smaller projects, while larger projects are contracted out.

Residents submit sidewalk, street concerns via app

Residents can also alert staff of safety concerns on our sidewalks and roadways via a public reporting app. The web-based program automatically sends a notification to the appropriate department depending on specific concerns ranging from potholes or road hazards to sidewalk, trail, or park concerns.

TIM HIMMER

PUBLIC WORKS DIRECTOR
COON RAPIDS (POPULATION 64,128)

The City of Coon Rapids maintains all sidewalks, approximately 105 miles, within the public right-of-way. While this is no easy feat, the unwritten policy was decided long ago in an effort to create a walkable community. Installation of sidewalks can be controversial at times, so removing the maintenance responsibility from adjacent property owners reduces one potential drawback of adding more to the system.

The city continually evaluates the existing sidewalk system, looking for non-compliant ADA concerns, gaps, and opportunities for repairs and upgrades with our annual street reconstruction and recently adopted complete streets program. Staff also evaluates and responds to requests from the public, considers installation requirements with private development, and performs condition assessments during other maintenance activities.

Funding sidewalk initiatives

Funding for sidewalk initiatives is handled in a few different ways. Substantial construction or maintenance activities are linked to a reconstruction project and included in the feasibility study. New or redevelopment projects may be required to install sidewalks or pay into the sidewalk fund for future construction, and scoped specialty projects can request funding from the city's capital sidewalk fund.

Public works staff assist with snow clearing

The streets division bears the brunt of the maintenance obligations, with assistance from engineering staff on the addition of new segments and other public works groups with snow clearing activities. We currently have five sidewalk plow routes, and it takes approximately 8-10 hours to get sidewalks passable early in the season when there is minimal snow cover. The total time to clear sidewalks can double later in the season when heavy snowpack develops. Additional clean-up activities (providing storage and access to traffic signal push buttons, pedestrian ramps, and bus stops) occur as time and resources allow.

All public works personnel are responsible for assisting with snow clearing. Since the same city staff must perform multiple operations within a snow event, it can be difficult at times to address all needs. The city first prioritizes clearing the roadways and making them safe and passable before addressing sidewalks and trails. Multiple back-to-back snow events or seasonal freeze-thaw conditions can create a challenge for timely and complete clearing of all sidewalks and pedestrian ways. ☑